



Annual Town Report

Town of Ipswich
2017

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ROSTER OF TOWN OFFICIALS AND COMMITTEES

Elected

Member

Moderator
(1 year)

Thomas Murphy

Board of Selectmen
(3 years)

William Craft, Chair
Linda Alexson
Nishan Mootafian
Edward Rauscher
William Whitmore

School Committee
(3 years)

Sarah Player, Chair
Barry Hopping
Pavica Kneedler
Carl Nysten
Hugh O'Flynn
Charles Whitten
Nicole Zito

Constable

Peter J. Dziadose

Appointed

Finance Committee
(3 years)

Robert A. White, Chair
Janice Clements-Skelton
Christopher Doucette
Michael Dougherty
Jamie Fay
Walter Hartford
Catherine T. J. Howe
Kevin Murphy
Michael J. Schaaf

Whittier Regional Technical Vocational
High School Representative

Gary James

Town Officials

Town Manager	Robin Crosbie
Special Assistant & Human Resources Director	Jennifer F. Breaker
Superintendent of Schools	Brian Blake
Director of Finance	Sarah Johnson
Town Accountant	Stephanie Frontiera
Purchasing Director	Frank V. Antonucci
MIS Director	Gregory Parachojuk
Assessor	Robin Nolan
Town Clerk	Pamela Z. Carakatsane
Assistant Town Clerk	Kathleen A. Marini
Assistant Town Clerk	Linda Grimes
Treasurer/Collector	Kevin A. Merz
Assistant Treasurer	Corinna Warner
Deputy Tax Collector	Kelly and Ryan Associates Inc.
Director of Public Health	Colleen Feron
Public Health Nurse	Pamela Lara
Building Inspector	Sal Votano
Building Inspector	David Fuller
Plumbing & Gas Inspector	Robert Hyde
Alternate Plumbing & Gas Inspector	Kevin Lombard
Sealer of Weights & Measures	Dwight Brothers
Wiring Inspector	David Levesque, Sr.
Alternative Wiring Inspector	Donald E. Galicki
Director of Plant & Facilities	William A. Hodge
Assistant to Facilities Director	Jane Spellman
Director of Public Works	Richard Clarke
DPW Operations Manager	Frank J. Ventimiglia
Superintendent of Cemetery & Parks	Jeffrey Putur
Fire Chief	Gregory Gagnon
Deputy Fire Chief	Andy Theriault
Interim Fire Chief	Jack Parrow
Fire Prevention Officer	Sean Cronin
Police Chief	Paul Nikas
Police Lieutenant	Jon Hubbard
Harbormaster	Paul Nikas
Shellfish Constable	Scott LaPreste
Emergency Management Director	Jon Hubbard
Animal Control Officer	Megan Boissoneau

Director of Council on Aging

Sheila Taylor

Town Historian

Gordon Harris

Library Director

Patty DiTullio

Assistant Library Director

Genevieve Picard

Director of Planning

Glenn C. Gibbs

Senior Planner

Ethan Parsons

Affordable Housing Coordinator

Terry Anderson

Open Space Program Manager

Hannah Wilbur

Open Space Program Manager

Michelle Vailancourt

Stewardship Coordinator

Beth O'Connor

Conservation Agent

Alicia Geilen

Town Counsel

Attorney George Hall Jr.
Anderson and Krieger

Business Manager, Utilities

Ray Leczynski

Electric Operations Manager

Jon Blair

Water and Waste Water Manager

Victoria Halmen

Veterans Services District

Karen Tyler

Boards and Committees

Affordable Housing Trust Fund Board

James Kroesser
James Warner (Chair)
Nishan D. Mootafian

Agricultural Commission

Royce Knowlton
Cole Desmond
Don Galicki
Jay Stanbury
Cathy Chadwick
Edward White
Norm Swanson

Athletic Playing Fields Study Committee

Ken Swenson, Chair
William Whitmore
John Galanis
John Gillis
Scott Levasseur
Kerrie Bates
Jeffrey Putur

Audit Committee	William Craft, Chair Robert White (Finance Com) Carl Nylen Larry Pszenney James Kelley
Board of Assessors	Robin Nolan John Moberger Karen L. Rassias
Bay Circuit Trail Committee	Lawrence G. Eliot, Chair Ed Murphy Ralph Williams Jeff Corning Faith Evans Norman Marsh Martha Mauser
Ipswich Community Access Media (ICAM)	Wendy Copithorne James Maloney
Cemetery & Parks Commission	James Graffum Sean Cronin Harry Argeropoulos Theodore Lemieux
Public Safety Facility Committee	Linda Alexson Jean Emerson Robert Donahue Ryan McShera Robert Weatherall Harvey Swartz Charles Surpitski Catherine T. J Howe Peter Dziadose Paul Polanski Kendal Buhl
Public Arts Committee	Kristina Brendal Paula Jones John Fiske Katie McElwain Barbara Monahan
Conservation Commission	Jennifer Hughes, Chair David Standley, Vice Chair William Paulitz

	Sissy Ffolliott Brian F. O'Neill Catherine Carney Feldman Michele A. Hunton James Stone Alicia Geilen
Conservation Agent	
Council On Aging	Diane Mitchell Lilian Riley Tone Kenney Rita Badami Penny Foss Keith Carlson Lorraine Laddin
Cultural Council (3 years)	Christine Hezzy Michele McGrath Ann Fitzgerald Jane Ward Susan Stone Carla Villa Marie Mancinelli Gina Looby David Stone
Design Review Board	Jeff Anderson Laura Gresh Ken Savoie Mitchell Lowe Robert L Weatherall
Alternate Members	Linda Riley Rue Sherwood
Electric Light Sub-Committee	William Whitmore Edward B. Rauscher Michael Schaaf James Engel Whitney Hatch
Government Study Committee	Gary Champion Carolyn Britt David Standley Scott Glosserman Craig Saline Kevin Martin Brenda Sweeney

Hall-Haskell Committee	Terri Stephens, Chair Stephanie Gaskins James C. Lahar
Board of Health	Susan C. Hubbard, Chair Susan Boreri, MD Margaret McDermott
Historical Commission	Stephen Miles Gordon Harris Brian Townsend Lee Hathaway John Fiske Laura Gresh Christopher Morse
Alternative Members	Ruth Strachan Lynda Reiman Kerry Mackin
Housing Partnership	Michael Schaaf, Chair James Warner Michael Jones Edward D. Dick Jim Kroesser Richard Kallman Ingrid Miles Kathy Lampropolos Donald Greenough Judy Field Stacey Pedrick
Library Trustees	George R. Gray, Chair Lawrence J. Pszenny Marie Louise Scudder Hugh McCall Sherry Hurley Judith L. Rusin Doug Stewart Dorothy Johnson Marion Frost
Mosquito Control Advisory Board	Robert A. Gambale, Chair Lisa Galanis Ed Ruta

Open Space Committee	Wayne Castonguay, Co-Chair Caleb Garone L. William Holton Ralph Williams Andy Brengle, Co-Chair David Feldman Katie Hone
Planning Board (5 years)	John Stanbury Heidi Paek James McCambridge Kathleen Milano Keith Anderson Carolyn Britt
Associate Member (2 years)	
Recreation & Culture Committee	Tom Mooradd Paul Sacksman Michelle Myers Sophie Miller Carla Villa Meg Musick
Waste Reduction Committee	Paula Jones Regina King David Benedix Meredith McMorrow Nicole Whitten Heather Pillis Andrea Lacroix Debra Ramos
Registrar of Voters	Pamela Z. Carakatsane Robert Stone Katherine Eliopoulos Peter Ross
Shellfish Sub-Committee	Linda Alexson William M. Craft Michael Lambros Scott LaPreste Wayne Castonguay Harbor Master Nikas David Swicker Brenda Turner
Shade Tree & Beautification Committee	Janet Craft Ann Wright

Pat Flannigan
Rick Clarke
Edward Raucher
Pat Beirne
Paula Jones
William Whitmore
Christopher Wood
Barbara Monahan

Trust Fund Commission

Richard Fates
Jean Emerson
Seth Ward

Water Sub Committee

Nishan Mootafian
Michael Dougherty
Edward B. Rauscher
James Engel
Brian Kabuska

Wastewater Sub Committee

Nishan Mootafian
Michael Dougherty
William Craft
James Engel
Brian Kubaska

Zoning Board of Appeals

Robert A. Gambale, Chair.
Benjamin Fierro
Lewis Vlahos
Robert Clocker
Rebecca Gayton
Kathleen Gallant

Alternative Member

**RECORD OF ACTION
ANNUAL TOWN MEETING
MAY 9, 2017**

Pursuant to the foregoing Warrant, the legal voters of the Town of Ipswich met in the Ipswich High School/Middle School Performing Arts Center in said Town of Ipswich on, Tuesday, May 9, 2017. A quorum being present (697 - 200 required), was called to order by the Moderator, Mr. Thomas R. Murphy, at 7:05 P.M.

The adjourned session of the Town Meeting met in the Ipswich High School/Middle School Performing Arts Center in the Town of Ipswich on, Wednesday, May 10, 2017. A quorum being present (369 - 200 required), was called to order by the Moderator, Mr. Thomas R. Murphy, at 7:40 P.M

A jazz combo played prior to the start of the meeting. Students playing were Nick Di Bello, Phil Meneghini, Clyde Schultz, Riley Tebbetts, Stephen Moore, Spencer Meneghini, and Conductor, Sean Lee.

The counters for May 9th were Pat Smith, Mark Avenmarg, Brad Clark, Maggie Thomas, Michael Johnson, Robert Donahue, Mark Allman, Craig Saline.

The counters for May 10th were Mark Avenmarg, Irene Josephson, Michael Johnson, Craig Saline, Andrea Lane and Mark Allman.

Non registered persons were given permission to attend the meeting as spectators and were seated at the back left facing the stage.

The Pledge of Allegiance was led by Margo Kelly The National Anthem was sung by Lydia Brendel
The Moderator explained Town Meeting procedures including quantum of the vote.

Selectman William Craft presented Charles D. Surpitski and Judy A. Field citations for their hard work and dedication during their terms as Selectmen.

The Moderator recognized long time Finance Committee member Mitch Feldman who was resigning as of the end of the 2017 Annual Town Meeting.

Carly Nylen recognized Jennifer Bauman and Feruza Karson who served on the School Committee and are not seeking reelection. Mr. Nylen also recognized William Hart. Superintendent of Schools who is resigning.

On Motion of Kevin Murphy, duly seconded, it was voted to

Take action under Article 26 of the Warrant for this Town Meeting immediately after considering Article 9 pursuant to Section 25-8 of the General By-laws.

Moderator's Declaration: Carries by a declared 2/3 vote

ARTICLE 1

Consent Calendar

On Motion of Edward Rauscher, duly seconded, it was voted to

Fix the annual salary and compensation of all elected Town Officers as follows: Town Moderator:

\$250.00; Board of Selectmen: member \$750.00: Chairperson \$1,000.00; School Committee: member\$ 200.00;

Transfer the sum of \$325,000 as a payment-in-lieu of taxes from the Electric Light Department;

Hear reports from the Commuter Rail Committee, the Hall-Haskell Committee, and the Open Space & Recreation Committee, and to continue these as standing committees of Town Meeting;

Authorize the Board of Selectmen to temporarily appoint a member of said Board as Acting Town Manager for a limited period of not to exceed the date of the 2018 Annual Town Meeting for purposes of vacation, leave, or absence in accordance with M.G.L. Chapter 268A, Sections 20 and 21A;

Authorize and/or re-authorize for FY 2018 the following revolving funds established under M.G.L. Chapter 44, Section 53EYi:

a Department of Public Safety revolving fund, the use of said fund to pay for the operation and maintenance of the Town Wharf, and to determine that no more than \$10,000 may be expended by the Department of Public Safety from such funds transferred into said fund during FY 2018. (Source of funds: Launching Fees);

a Department of Public Works revolving fund, the use of said fund to finance approved beautification projects and related expenses, and to determine that no more than \$5,000 may be expended by the Department of Public Works from such funds transferred into said fund during FY 2018. (Source of funds: Sale of wood from the grand elm tree);

a Department of Public Health revolving fund, to be funded through reimbursements from Medicare Part B, Medicare Senior Advantage Plans and other insurance plans for the administration of influenza and pneumococcal vaccines to be used to finance part-time wages and pay related expenditures such as the cost of vaccine, medical supplies, and other administrative costs, and to determine that no more than \$5,000 may be expended by the Public Health Department from monies transferred into said fund during FY 2018. (Source of funds: Medicare Part B, Medicare Senior Advantage Plans and other insurance plans);

a Department of Public Health revolving fund, the use of said fund to finance additional part-time help for Housing sanitary code investigations and compliance and to pay related expenses, and to determine that no more than \$7,000 may be expended by the Health Department from such funds transferred into said fund during FY 2018 (Source of funds: Housing Code inspection fees)

a Department of Public Health revolving fund, the use of said fund to finance part-time food inspectional and review services and pay related expenditures, and to determine that no more than \$22,000 may be expended by the Department of Public Health from monies transferred into said fund during in FY 2018. (Source of funds: food establishment permit fees, food establishment re-inspection fees and food establishment plan review fees);

a Council on Aging revolving fund, the use of said fund to pay for special activities, expendable supplies and/or part-time wages, and to determine that no more than \$100,000 may be expended by the Council on Aging from monies transferred into said fund during FY 2018 (Source of funds: fees contributed by seniors participating in special activities);

a Historical Commission revolving fund, the use of said fund to pay for preservation of Town records and to purchase expendable supplies, and to determine that no more than \$5,000 may be expended by the Historical Commission from monies transferred into said fund during FY 2018 (Source of funds: sale of publications);

a Facilities Department revolving fund to pay for custodial services and other expenses associated with the use of the gymnasium and other Town Hall facilities by outside organizations or for special events sponsored by municipal departments; and to determine that no more than \$20,000 may be expended from the Facilities Department revolving fund from monies transferred into said fund during FY 2018 (Source of funds: user fees); and

1. a Shellfish Department revolving fund, said funds to be used for enhancements to the shellfish resources of the Town, and to determine that no more than \$15,000 may be expended by the Shellfish Commissioners from monies transferred into said fund during any given fiscal year (Source of funds: surcharge on recreational and commercial shellfish licenses);

Appropriate the sum of \$161.48 to pay Allstate Benefits and to appropriate the sum of \$162.00 to pay the Massachusetts Municipal Association;

To appropriate a sum of \$441,276 under the authority of M.G.L. Chapter 90, and to authorize the Board of Selectmen to borrow in anticipation of state aid for such projects.

Moderator's Declaration: Passes by a unanimous vote

ARTICLE 2**Finance Committee Election**

On motion of Robert White, duly seconded, it was voted to

Appoint Janice Skelton to the Finance Committee for a term of three years.

Moderator's Declaration: Passes unanimously

ARTICLE 3**FY 2018 Municipal Budget**

On motion of Edward B. Rauscher, duly seconded, it was voted to

Appropriate the sum of \$ 24,284,374 for the FY '18 municipal budget to be expended as follows;

General Government	\$1,643,430
Planning & Community	\$557,236
Public Safety	\$ 5,048,356
Public Works	\$4,303,025
Community & Cultural Services	\$ 1,479,526
Benefits & Other	\$ 4,962,606

For a General Fund Total of \$17,994,179, including waterways: and

Water Department	\$3,682,323
Wastewater Department	\$2,566,992
Recycling Operations	\$40,880
Total Municipal	\$ 24,284,374

And that the following sums be raised and appropriated or transferred to fund the FY2018 budget:

Septic Loan Program	\$17,865
Tourism Account	\$2,000
Debt Premium	\$2,454
Overlay Surplus	\$75,000
Waterway Improvements Fund	\$109,668
Raise & Appropriate	\$17,787,192
Water Receipts	\$ 3,212,042
Water Reserves	\$470,281
Wastewater Receipts	\$2,185,014
Wastewater Reserves	\$381,978
Recycling Receipts	\$40,880
Total Funding Sources	\$ 24,284,374

And to authorize the Town to enter into lease-purchase contracts for equipment having a term of five years or less.

Moderator's Declaration: Carries by a declared 2/3 majority

ARTICLE 4

FY 2018 School Budget

On Motion of Carly Nylen, duly seconded, it was voted to

To transfer the sum of \$75,000 from the Overlay Surplus account and to raise and appropriate the sum of \$31,285,511 for a total of\$ 31,360,511 to fund the FY 2018 School Budget; to hear and act upon the reports of the School Committee and Finance Committee relative to the Fiscal 2018 School Department budget and change the purpose of the unexpended balances of prior appropriations, all to be used for the ensuing year's-

operations, including entering into lease-purchase agreements having a term of five years or less for a school bus and/or for other purposes; and to act upon a request to reauthorize existing revolving funds pursuant to state law.

Moderator's Declaration: Carries by a declared 2/3 vote
ARTICLE 5 FY 2018 Whittier Regional High School Budget

On Motion of Sarah Player, duly seconded, it was voted to

Raise and appropriate the sum of\$ 493,184 to cover the Town's share of the ensuing year's annual operating and debt service expenses of the Whittier Regional Vocational Technical High School.

Moderator's Declaration; Passes unanimously

ARTICLE 6

FY2018 Essex County Technical Institute Budget

On Motion of Sarah Player, duly seconded, it was

To raise and appropriate the sum of\$ 250,000 to cover the Town's share of the ensuing year's annual operating and debt service expenses of the Essex County Technical Institute.

Moderator's Declaration: Passes unanimously

ARTICLE 7

Annual Capital Plan

On Motion of Charles D. Surpitski, duly seconded, it was voted to

Transfer from Free Cash the sum of\$905,505, and from the Capital Stabilization Fund the sum of \$158,746, from the account set aside for fire pumper the sum of \$24,664; from the Waterways Fund the sum of \$25,000; and to raise and appropriate the sum of \$161,000 to fund the capital budget as set forth in Article 7 of the warrant for this town meeting as listed below:

Project Reserve: \$5,000

Town Computer Equipment \$ 33,767
School IT \$100,000

Facilities:

Payne Building - Repair and paint exterior \$ 25 ,000
Doyon -Replace carpet \$ 20,000
MS/HS Schools -
Phone and PA system year 2 of S \$ 35,914
PAC- Sound/communication system \$ 37,000

Town Hall-

Replace Gym Floor \$ 80,000
Replace small HVAC Units \$ 30,000
Library
Tuck Point Masonry \$ 35,000
Replace HYAC \$ 42,000
Police Station - Office \$ 65,000
~~Confirmation--~~
Linebrook Fire Station - Generator \$ 10,000
Central Fire Station-Replace Bay \$ 30,000
Public Works Garage-
Replace Overhead Doors Phase 2 of \$ 20,000
Pony Express Roof Repair \$ 35,000

Equipment:

DPW - Loader Year 4 of 5 \$ 34,605
DPW - Dump Truck with Plow Year 4 \$ 36,567
DPW - Dump Truck Year 3 of 5 \$ 35,108
DPW - Dump Truck Year 2 of 5 \$ 29,270
DPW-Replace Bucket Truck year 1 of \$ 43,500
Cemetery & Parks Mower (Pony \$20,000
Cemetery & Parks Pickup Truck \$30,000
Fire - Replace # 4 Class A pumper \$102,620
Fire - Replace# 2 Class A pumper \$102,620
Fire - Set aside for SCBA \$30,000
Police- Facilities Security \$12,000
Police- Automatic License Plate \$15,000
Emergency Management Command \$35,094
COA Van \$67,000

Economic Development

Wayfinding Signs Year 3 of 3 \$22,850

And to see if the Town will vote to transfer from the Waterways Funds the sum of \$25,000 for the following purposes:

Waterways Fund:

Purchase 3 new Docks	\$10,000
Replace Patrol Boat Collar	\$15,000

And to see if the Town will vote to transfer from Free Cash the sum of \$30,000 to paint High School classrooms.

A duly seconded Motion to AMEND was made by Carl Gardner to strike \$80,000 for the gym floor replacement.

A duly seconded Motion was made by Michael Schaaf to recommend to the School Committee and to the School Building Committee that they use either 1) Bialek Park or 2) the Doyon School site for the new elementary school currently under consideration.

A duly seconded Motion was made to move the question.

Moderators' Declaration to move the question: Carried by a declared 2/3 vote

Moderator's Declaration on Mr. Schaaf's Amended Motion: Motion Passes (YES 310/NO 264). Kendall Buhl made a duly seconded Motion to move the question.

The Moderator divided the question as proposed by Mr. Schaaf's Amended Motion and took a hand count as to how many wanted the school at Bialek and how many wanted the school at Doyon.

Moderator's Declaration on the divided question: Doyon 326 and Bialek 201

On Motion of Craig Saline, and duly seconded, it was voted to

Have the Town Meeting go to a second night.

Moderator's Declaration: Mr. Saline's Motion to adjourn: FAILS

ARTICLE 10

Deputy Fire Chief

On Motion of Edward B. Rauscher, duly seconded, it was voted to

Authorize the Board of Selectmen to petition the General Court for special legislation in the form set forth below; provided, however, that the General Court may only make clerical or editorial changes to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court. The Board of Selectmen is hereby authorized

to approve amendments that shall be within the scope of the general public objective of the petition:

"An act establishing the position of Deputy Fire Chief of the Ipswich Fire Department and exempting the position from the Civil Service laws."

Section 1. The town of Ipswich may establish the position of Deputy Fire Chief in the Ipswich Fire Department.

Section 2. Notwithstanding any general or special law to the contrary, the position of Deputy Fire Chief shall not be subject to chapter 31 of the General Laws.

Section 3. This act shall take effect upon its passage.

A duly seconded Motion was made to move the question.

Moderator's Declaration: Carries by declared 2/3 vote

Moderator's Declaration on Main Motion: Motion FAILED

The adjourned session of the Town Meeting met in the Ipswich High School/Middle School Performing Arts Center in the Town of Ipswich on, Wednesday, May 10, 2017. A quorum being present (369 - 200 required), was called to order by the Moderator, Mr. Thomas R. Murphy, at 7:40 P.M.

ARTICLE 11

Outdoor Water Use By-Law

On Motion of James Engel, duly seconded, it was voted to

Amend Chapter 220 of the General Bylaws by replacing Article II in its entirety with the following new Article II, and by renumbering §§ 220-3 through 220-8 as §§ 220-15 through 220-20.

ARTICLE II OUTDOOR WATER USE

§ 220-2. Authority

This By-law is adopted by the Town under its police powers pursuant to the Home Rule Amendment of the Massachusetts Constitution, Article LXXXIX, to protect public health and welfare and pursuant to its powers under M.G.L. c.40, §§21 et seq. and implements the Town's authority to regulate water use pursuant to M.G.L. c. 41, §69B. This by-law also implements the Town's authority under M.G.L. c. 40, §41A, conditioned upon a declaration of water supply emergency issued by the Department of Environmental Protection under G.L. c. 21G, §15-17.

§ 220-3. Purpose

The purpose of this by-law is to protect, preserve and maintain the public health, safety and welfare whenever a Restriction or Ban of Water Use is

declared, by ensuring an adequate supply of water for drinking and fire protection and to protect the quality and quantity of water in local aquatic habitats such as ponds, rivers and wetlands. This purpose will be accomplished by providing for the imposition and enforcement of any duly implemented restrictions, requirements, provisions or conditions on water use imposed by the Town in accordance with this by-law, the Town of Ipswich Water Rules and Regulations and/or by the Department of Environmental Protection under its state law authorities.

§ 220-4. Applicability

All users of the public water supply system and users of private water sources, exclusive of storm water harvested and stored in tanks or cisterns, shall be subject to this by-law.

§ 220-5. Definitions

Agriculture shall mean farming in all its branches as defined at M.G.L. c. 128, § 1A.

Department shall mean the Massachusetts Department of Environmental Protection (DEP).

Drought Management Plan shall mean the Town of Ipswich Drought Management Plan, Appendix VII of the Town of Ipswich Water Rules and Regulations.

Person shall mean any individual, corporation, trust, partnership, association, agency or authority, or other entity and any officer, employee, group or agent of such persons.

Restriction or Ban of Water Use shall mean a Restriction or Ban of Water Use declared by the Board of Water Commissioners or their designee, pursuant to § 220-6 of this by-law.

State of Water Supply Emergency shall mean a State of Water Supply Emergency declared by the Department of Environmental Protection under M.G.L. c.21G, §15-17.

Town shall mean the Town of Ipswich.

Water Customers shall mean all persons using the public water supply irrespective of that person's responsibility for billing purposes for use of the water.

Water Sources shall mean all municipal water sources, all private wells, waterways, ponds, rivers and wetlands, excluding harvested storm water.

Water Users shall mean all persons using water within the Town, including private water sources. Water Rules and Regulations shall meet the Town of Ipswich Water Rules and Regulations.

§ 220-6. Restriction or Ban of Water Use Declaration

The Town, through its Board of Water Commissioners or its designee authorized to act as such, may restrict or ban the use of water as set forth in Article I, Section 7 of the Water Rules and Regulations. Upon notification to the public that water use is being restricted or banned, no person shall violate any provision, restriction, requirement or condition of the declaration. The Water Commissioners may designate the Water Director or Town Manager to declare a Restriction or Ban of Water Use at any time that conditions warrant. Public notice of a Restriction or Ban of Water Use shall be given under § 220-8 (a) of this by-law before it may be enforced.

§ 220-7. Declaration of a State of Water Supply Emergency

Upon notification to the public that a declaration of a State of Water Supply Emergency has been issued by the DEP, no person shall violate any provision, restriction, requirement, condition of any order approved or issued by the DEP for the purpose of bringing about an end to the State of Water Supply Emergency.

§ 220-8. Public Notification of Restriction or Ban of Water Use Declaration; Notification of DEP

Public Notification of Restriction or Ban of Water Use Declaration - Notice to the public of all provisions, including all restrictions requirements and conditions imposed by the Town as part of Restriction or Ban of Water Use Declaration shall be made as soon as possible, but no later than 48 hours following the declaration by press release and posting on the Town's website. The Town may also notify the public using other means determined to be appropriate including signage on roadways, cable TV, telephone, email, emergency communication system, etc.

Public Notification of a State of Water Supply Emergency - Notice to the public of all provisions, including all restrictions, requirements and conditions imposed by a State of Water Supply Emergency declared by the DEP shall be made by press release and posting on the Town's website. The Town may also notify the public using other means determined to be appropriate including signage on roadways, cable TV, telephone, email, emergency communication system, etc. This notice shall be provided as soon as possible, but no later than 48 hours after the public water system receives notice of the DEP's declaration of a State of Water Supply Emergency.

Any restriction imposed under§ 220-6 or§ 220-7 or in the DEP's State of Water Supply Emergency or Order shall not be effective until notification to the public is provided. Submittal of MassDEP's form "Notification of Water Use Restriction" shall be provided to the DEP within 14 days of the effective date of the restrictions, per MassDEP regulations (310 CMR 22.15(8)).

§ 220-9. Termination of a Restriction or Ban of Water Use Declaration; Notice

A Restriction or Ban of Water Use may be terminated by a majority vote of the Board of Water Commissioners or by decision of their designee upon a determination by either or both of them that the conditions requiring the Restriction or Ban of Water Use no longer exist. Public notification of the termination of a Restriction or Ban of Water Use shall be given in the same manner as is required in §220-8 (a) for notice of its imposition.

§ 220-10. Termination of a State of Water Supply Emergency; Notice

Upon notification to the Town that the declaration of a State of Water Supply Emergency has been terminated by the DEP, the public will be notified of the termination in the same manner as is required in§ 220-8 (b) for notice of its imposition.

§ 220-11. Penalties

The Town through its Water Commissioners or its designee including the Water Director or Town Manager and/or local police may enforce this by-law. Any person violating this by-law shall be liable to the Town in the amounts listed below:

First violation: Warning;
Second violation: \$ 50;
Third violation: \$ 100;
Fourth and subsequent violations: \$ 300.

Each day of violation shall constitute a separate offense. Fines shall be recovered by complaint before the District Court, or by non-criminal disposition in accordance with section 21D of chapter 40 of the general laws. For purposes of non-criminal disposition, the enforcing person shall be any police officer of the town or the water superintendent or the superintendent's designee. If a State of Water Supply Emergency has been declared the Water Commissioners may, in accordance with G.L. c. 40, s. 41A, shut off the water at the meter or the curb stop.

§ 220-12. Severability:

The invalidity of any portion or provision of this by-law shall not invalidate any other portion or provision thereof.

§ 220-13. Controls on In-Ground Irrigation Systems

The Water Commissioners may regulate registration, specifications, installation and monitoring of in-ground irrigation systems and appurtenances for all water users.

Moderator's Declaration: Passes unanimously

ARTICLE 12

Animal Control and Animal Inspector

On Motion of Edward B. Rauscher, duly seconded, it was voted to

Amend Chapter 109 (Animals) by amending Article II, and adding a new Article III, as follows (new text in bold typeface):

Chapter 109 Animals: Article II: **Dogs, Cats, Ferrets**

§109-4. Definitions:

The following words as used in Chapter 109, Articles II and III shall have the following meanings unless the context requires otherwise:

ANIMAL CONTROL OFFICER-an appointed officer authorized to enforce Chapter 109. ATTACK - aggressive physical contact initiated by an animal.

DANGEROUS DOG- a dog that either (i) without justification, attacks a person or domestic animal causing physical injury or death; or (ii) behaved in a manner that a reasonable person would believe poses an unjustified imminent threat of physical injury or death to a person or to a domestic or owned animal.

DOMESTIC ANIMAL - an animal designated as domestic by regulations promulgated by the Department of Fish and Game.

EUTHANIZE - to take the life of an animal by administration of barbiturates in a manner deemed acceptable by the American Veterinary Medical Association Guidelines on Euthanasia.

HEARING AUTHORITY -the Selectmen of the Town.

INTACT- A dog whether male or female which has not been spayed or neutered.

KEEPER - a person, business, corporation, entity or society, other than the owner, having possession of a dog.

NUISANCE DOG- a dog that: (i) by excessive barking or other disturbance, is a source of annoyance to a sick person residing in the vicinity; or (ii) by excessive barking, causing damage or other interference, a reasonable person would find such behavior disruptive to one's quiet and peaceful enjoyment, or (iii) has threatened or attacked livestock, a domestic animal, or a person, but such threat or attack was not a grossly disproportionate reaction under all the circumstances.

§ 109-5. Leash Law. [Renumber from 109-4; no change to text of this section]

§ 109-6. Licensing. [Renumber from 109-5; no change to text of this section]

§ 109-7. Vaccination against Rabies. Whoever is the owner or keeper of a dog, cat, or ferret six months of age or older shall cause such dog, cat, or ferret to be vaccinated against rabies in accordance with MOL c. 140 s. 145b. Violators of this subsection shall be punished by a fine of fifty (\$50.00) dollars for each offense.

§ 109-8. Dog Fouling. [Renumber from § 109-6; no change to text of this section] [Replace § 109-8 ("Dogs in Heat") with the following new section, renumbered to § 109-9]: § 109-9. At Large Intact Dogs: Any person who owns, possesses or controls an intact dog, whether the dog be male or female, shall cause such dog to be confined in a building or secure enclosure in such a manner that such dog cannot come in contact with another animal except for planned breeding, or the dog must be on a leash no longer than six (6) feet in length with a capable adult. A violation of this subsection shall be punishable in the same manner as established in subsection 109-5 of this Animals Bylaw.

§ 109-10. Dogs on Town Owned Land.

A. Parks and Cemeteries:

1. Dogs are not allowed in any town owned park or cemetery under the control of the Town of Ipswich Parks and Cemetery Department without their approval.

2. Exception: Any area specifically designated and operated as a "Dog Park" by the Town for the purpose of providing a recreational area for dogs to run off leash, while under the direct control of its owner or handler .
Playing Fields:

1. Dogs are not permitted on the playing surface of synthetic turf fields controlled by the Town or Ipswich School District.

2. No person owning, keeping, or handling a dog within the Town of Ipswich shall allow such dog to trespass within a playing field. Playing fields shall be defined under this subsection as any field designed and used for outdoor team games or practice, whether those fields are under the control of the Town or the Ipswich School District.

3. Basketball courts and tennis courts shall be designated as "playing fields" for the purpose of this subsection.

Beaches:

1. Leashed dogs are permitted on Pavilion Beach from Labor Day to Memorial Day. From the day after Memorial Day to the day after Labor Day, dogs are not permitted on the Pavilion Beach.

Ipswich Open Space Properties and Public Trails:

1. Leashed dogs shall be permitted on Town owned open space properties unless posted signage prohibits dogs. For the purpose of this subsection, Ipswich Open Space Properties and Public Trails are lands which are controlled by the Town of Ipswich.

2. Service animals as defined by the Americans with Disabilities Act (ADA) shall be allowed on any Town owned land at any time, provided they abide by all the rules and regulations set forth by the ADA.

3. Penalties and Enforcement: A violation of this subsection shall be punishable in the same manner as established in subsection 109-5 of this Animal By-law.

§ 109-11. Calls to Confine and Impounding. [Renumbered from § 109-10; no change to text of this section]

§ 109-12. Nuisance and Dangerous Dogs. [Renumbered from § 109-11; no change to text of this section]

§ 109-13. Complaint, Investigation, Notification and Appeal. [Renumbered from § 109-12; no change to text of this section]

109-14. Chaining or Tethering Dog to Stationary Object.

Any person owning, possessing or controlling a dog in the Town of Ipswich shall not allow or permit said dog to be chained or tethered, as defined by MGL c 140 s 174E. An initial violation of this subsection shall be punished by a written warning, or a fine of fifty (\$50.00), for a second offense, be punished by a fine of \$200.00 and for a third or subsequent offense, be punished by a fine of \$500.00, and be subject to impoundment of the dog in

a local shelter at the owner's, keeper's or guardian's expense pending compliance with this section, or loss of ownership of the dog.

109-15. Confinement

Any person owning, possessing, or controlling a dog in the Town of Ipswich shall not allow or permit said dog to be confined, as defined by MGL c 140 s 174E. An initial violation of this subsection shall be punished by a written warning, or a fifty (\$50.00) fine, for a second offense, be punished by a fine of \$200.00 and for a third or subsequent offense, be punished by a fine of \$500.00, and be subject to impoundment of the dog in a local shelter at the owner's, keeper's or guardian's expense pending compliance with this section, or loss of ownership of the dog.

109-16. Confining an Animal in a Motor Vehicle

Any person owning, possessing or controlling an animal in the Town of Ipswich shall not allow or permit said animal to be confined inside of a motor vehicle in a manner that could reasonably be expected to threaten the health of the animal due to exposure to extreme hot or cold. The process of removing an animal from a motor vehicle will be as defined by MGL c. 140, § 174F. An initial violation of this subsection shall be punished by a fine of \$150.00, and for a second offense and subsequent offense, be punished of a fine of \$300.00. Nothing in this subsection shall preclude prosecution under MGL c. 272, § 77.

§ 109-17. Penalties and Enforcement. [Renumbered from§ 109-16; no change to text of this section] Article III. Farm Animals

109-18. Keeping of Animals

- A. A Keeping of Animals Permit issued by the Ipswich Animal Inspector shall be required for the keeping of horses, goats, sheep, swine, cattle and other large animals or when poultry is being kept as defined by Chapter 109 Article I. Keeping of Animals Permits shall be obtained between September 1 and December 31 of each year.
- B. A Keeping of Animals Permit shall be issued by the Ipswich Animal Inspector when the application is approved.
- C. A Keeping of Animals Permit shall be kept on the premises for which it is issued, and shall be produced upon demand of the Ipswich Animal Inspector.
- D. No animal shall occupy or use a stable unless it has been permitted by the Animal Inspector for such purposes.

E. Each owner of a stable keeping the animals described in 109-18 A shall apply for Keeping of Animals permit during the first permitting period following the effective date of this regulation.

F. Application for a Keeping of Animals Permit shall be made to the Inspector of Animals on a form provided by the Town of Ipswich, along with a permit fee as established by the Board of Selectmen.

G. Animal owner, stable owner, and operators shall:

H. Penalties and enforcement: A violation of this subsection shall be punishable in the same manner as established in subsection 109-6.

Jay Stanbury made a duly seconded Motion to AMEND, to strike paragraph G Items 1-11. Moderator's Declaration on Jay Stanbury's Amended Motion: Carries by a majority

Moderator's Declaration on the Motion as Amended by Mr. Rauscher: Carries by majority.

ARTICLE 13

Municipal Charges Lien By Law

On Motion of Judy Field, duly seconded, it was voted to

Amend the General By-laws of the Town of Ipswich by adding a new chapter, entitled "Chapter 312 MUNICIPAL CHARGES LIEN," said chapter to read as follows:

CHAPTER 312 MUNICIPAL CHARGES LIEN

§ 312-1. Authority and Purpose

This by-law is adopted pursuant to M.G.L. c. 40, § 58.

The purpose of establishing a Municipal Charges Lien is to provide the Town with a cost effective method of collecting certain unpaid charges or fees assessed against real property owner(s) in Town, by placing a lien upon real estate owned by the property owner(s).

§ 312-2. Applicable Charges or Fees

The Municipal Charges Lien shall apply to the following municipal charges or fees, including interest and all costs to record said lien(s) in the Essex County Southern Registry of Deeds:

Board of Health Fees and Charges pursuant to General Laws Chapter 111, specifically the following:

- o Septic Re-Inspection
- o Housing Re-inspection
- o Late Payment Fee; and
- o Permit/License Late Renewal Fee.

§ 312-3. Collection of the Lien

The Department responsible for collecting the charge or fee shall notify the Assessors, as needed, of all unpaid and past due applicable charges or fees.

The Assessor shall prepare a statement of Municipal Charges Lien for each person from the list received from the Department and shall forward said statement of lien to the Tax Collector who shall cause said statement(s) to be recorded in the Essex County Southern Registry of Deeds.

The Tax Collector shall be in charge of collecting any lien(s) pursuant to this by-law.

§ 312-4. Unpaid Municipal Charges Liens

If a charge or fee secured by the lien is unpaid when the Assessors are preparing the real estate tax list and warrant, the Tax Collector shall certify the lien to the Assessors' Department and the Assessors shall add the charge or fee to the next property tax bill for the relevant property(ies), and commit it with the warrant to the Collector as part of the tax.

If the property(ies) to which the charge or fee relates is otherwise tax exempt, the charge or fee shall be committed as a tax on said property.

§ 312-5. Lien Takes Effect

(a) The Municipal Charges Lien will take effect upon the recording of a statement of unpaid municipal charges, fines, penalties and fees, setting forth the amount due, including recording costs, the address(es) of the land to which the lien is to apply and the name of the assessed owner(s).

§ 312-6. Release of Lien

The Municipal Charges Lien may be discharged by filing a certificate from the Tax Collector that all municipal charges or fees constituting the lien, together with any interests and costs, have been paid or legally abated. All costs of recording or discharging a lien under this section shall be borne by the property owner(s).

Moderator's Declaration: Passes by a majority

ARTICLE 14**Agricultural Commission Membership**

On Motion of Jay Stanbury, duly seconded, it was voted to TAKE NO ACTION to

Revise the action taken under Article 13 of the 2005 Special Town Meeting by decreasing the membership of the Agricultural Commission established under paragraph 2 of that vote, as follows, or to take any other action relative thereto:

"The Commission shall consist of five members from the active farming and agricultural community in Ipswich, to be appointed by the Board of Selectmen -two members for a term of three years, two members for a term of two years, and for three years thereafter, and one member for a term of one year, and for three years thereafter. Up to five alternates may also be appointed by the Board of Selectmen, each for one-year terms..."

Moderator's Declaration on MOTION TO TAKE NO ACTION: Passes unanimously

ARTICLE 15**Bialek Park Consultant**

On Motion of Judy Field, duly seconded, it was voted to TAKE NO ACTION to

Transfer from Free Cash the sum of \$15,000 to provide technical assistance to the Bialek Park Study Committee.

Moderator's Declaration on MOTION TO INDEFINITELY POSTPONE: Passes unanimously

ARTICLE 16**Designate Bialek Park Under ARTICLE 97**

On Motion of James MacDonald, duly seconded, it was voted to TAKE NO ACTION to

Acknowledge that the land known as Bialek Park, having been initially acquired by the town in part for playground purposes and subsequently as a park that includes uses a playground, recreation and open space, shall be held subject to the restriction that such purposes include the protection of the people of the town of Ipswich in their right to develop and utilization of the town's natural resources, as defined by Article 97 of the amendments to the Massachusetts Constitution and authorize the Board of Selectmen to record a deed or declaration to that effect.

Moderator's Declaration on MOTION TO TAKE NO ACTION: Carries by a declared 2/3 vote

ARTICLE 17**Stabilization Funding**

On Motion of Edward B. Rauscher, duly seconded, it was voted to
Appropriate the sum of \$150,000 from Free Cash to the Stabilization Fund.

Moderator's Declaration: Carries unanimously

ARTICLE 18

OTHER POST EMPLOYMENT BENEFITS FUNDING

On Motion of William Craft, duly seconded, it was voted to

Raise and appropriate the sum of\$ 87,000 and to transfer the sum of
\$100,000 from Free Cash and to transfer said sums to the OPEB Trust Fund.

Moderator's Declaration: Passes unanimously

ARTICLE 19

Bond Premiums

On Motion of, Nishan Mootafian, duly seconded, it was voted to

Supplement each prior vote of the Town that authorized the borrowing of
money to pay costs of capital projects to provide that, in accordance with
Chapter 44, Section 20 of the General Laws, the premium received by the
Town upon the sale of any bonds or notes thereunder, less any such premium
applied to the payment of the costs of issuance of such bond or notes, may
be applied to pay project costs and the amount authorized to be borrowed
for each such project shall be reduced by the amount of any such premium so
applied.

Moderator's Declaration: Passes by a majority

ARTICLE 20

Establishment of Revolving Funds

On motion of Edward B. Rauscher, duly seconded, it was voted to

Amend Chapter 15 General Administrative the general by-laws of the Town by
adding a new Article XVI to establish and authorize revolving funds for use
by certain Town departments, boards, committees, agencies, or officers
under Massachusetts General Laws Chapter 44, Section 53E'h, as reflected
below, or take any other action relative thereto.

ARTICLE XVI: DEPARTMENTAL REVOLVING FUNDS

§ 15-25. Purpose.

This Article establishes and authorizes revolving funds for use by
specified Town departments, boards, committees, agencies or officers in
connection with the operation of programs or activities that generate fees,
charges or other receipts to support all or some of the expenses of those

programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E'h.

§ 15-26. Expenditure Limitations.

The specified department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this Article without appropriation subject to the following limitations:

- A. Fringe benefits for full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
- B. No liability shall be incurred in excess of the available balance of the fund.
- C. The total amount spent during a fiscal year shall not exceed the amount authorized by Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and Finance Committee.

§ 15-27. Interest.

Interest earned on monies credited to a revolving fund established by this Article shall be credited to the General Fund.

§ 15-28. Procedures and Reports.

Except as provided in General Laws Chapter 44, § 53EYz and this by-l<t.w, the laws, charter provisions, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this Article. The Town Accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, agency or officer on appropriations made for its use.

§ 15-29. Authorized Revolving Funds.

Town Wharf Revolving Fund: funds derived from launching fees and boat excise, to be expended by the Harbormaster for the operations and maintenance of the town wharf, including part-time wages, for Fiscal Year 2018 and subsequent years.

Beautification Fund: funds derived from the sale of wood from the grand elm, to be expended by the Director of Public Works to fund beautification projects approved by the Shade Tree and Beautification Committee, for Fiscal Year 2018 and subsequent years.

Public Health Fund: funds derived from Medicare and other insurance funds, to be expended by the Director of Public Health for costs associated with the administration of inoculation programs including medical supplies, administrative costs and part-time wages, fu Fiscal Year 2018 and subsequent years.

Sanitary Housing Fund: funds derived from housing code inspection fees, to be expended by the Director of Public Health, for the costs associated with the housing sanitary code inspections and compliance, including part-time wages, for Fiscal Year 2018 and subsequent years.

Food Inspectional Services Fund: funds derived from food permit, re-inspection and plan review fees, to be expended by the Director of Public Health for costs associated with food inspections and plan reviews, including part-time wages, for Fiscal Year 2018 and subsequent years.

Council on Aging Fund: funds derived from contributions and fees from participants in special activities of the Council on Aging, to be expended by the Director of the Council on Aging for activities, supplies and part-time wages, for Fiscal Year 2018 and subsequent years.

Historical Commission Fund: funds derived from the sale of publications, to be expended by the Historical Commission for supplies and preservation of town records for Fiscal Year 2018 and subsequent years.

Town Hall Custodial Services Fund: funds derived from user fees, to be expended by the Director of Facilities, to pay for overtime and other expenses associated with use of the town hall by outside organizations for special events, for Fiscal Year 2018 and subsequent years.

Shellfish Enhancement Fund: funds derived from surcharges on commercial and recreational shellfish licenses, to be expended by the Shellfish Commissioners, for enhancements to shellfish resources, for Fiscal Year 2018 and subsequent years.

Moderator's Declaration: Passes unanimously

ARTICLE 21 Transfer of FY 2017 Appropriated Budget Funds to Educational Stabilization Fund

On Motion of Carl Nylen, duly seconded, it was voted to:

Transfer the sum of \$786,442 from the FY' 17 School Budget to the Educational Stabilization Fund.

Moderator's Declaration: Passes unanimously

ARTICLE 22 Student Projects Fund

On Motion of William Craft, duly seconded, it was voted to

Transfer from Free Cash the sum of \$10,000 to fund student projects to benefit the Town of Ipswich.

Moderator's Declaration: Passed by a declared 2/3 vote

ARTICLE 23 Recreational Marijuana Moratorium

On Motion of Nishan Mootafian, duly seconded, it was voted to

Amend the Zoning Bylaws by adding a new Section IX.S, "Marijuana Establishment Temporary Moratorium," as follows, or take any other action relative thereto:

S. Marijuana Establishment Temporary Moratorium

1. Definition

"Marijuana establishment" shall mean "a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, as defined in G.L. c. 94G, § 1, but shall not include facilities engaged in the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012.

2. Purpose

By vote at the State election on November 8, 2016, the voters of the Commonwealth approved a law entitled the Regulation and Taxation of Marijuana Act (the "Act"), regulating the control and production and distribution of marijuana under a system of licenses and regulations. Currently under the Zoning Bylaw, a Marijuana Retailer or Establishment is not a permitted use in the Town and any regulations promulgated by the State Cannabis Control Commission are expected to provide guidance to the Town in regulating marijuana sales and distribution. The regulation of marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Marijuana Retail or Distribution centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Marijuana Retail sales and distribution and other uses related to the regulation of marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Marijuana Retail and Distribution so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

3. Temporary Moratorium

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for "Marijuana Establishments". The moratorium shall be in effect through July 1, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of marijuana in the Town, consider the

Cannabis Control Commission regulations regarding "Marijuana Establishments" and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Marijuana Establishments and related uses.

Moderator's Declaration: Passed by a declared 2/3 vote

ARTICLE 24 **Land Acquisition for Farley Brook Water Treatment**

On Motion of Charles D. Surpitski, duly seconded, it was voted to

- (1) authorize the Board of Selectmen to acquire an interest in fee (or lesser interest), in a portion of the land on Mineral Street (Assessor's Map 41B, Lot 326), now or formerly of NYLAJO LLC, identified as Parcel A on a plan entitled "Plan of Land in Ipswich, MA, Property of NYLAGO, LLC", dated October 9, 2008, on file with the Town Clerk, said Parcel A consisting of 5,400± square feet of open land, for water quality treatment purposes; and
- (2) authorize the Board of Selectmen to acquire said parcel by purchase, gift, lease, or otherwise; and
- (3) authorize the Selectmen to apply for, accept and expend without further appropriation any federal and/or state grants pertaining to said acquisition;

Moderator's Declaration: Passes by a majority

ARTICLE 25 **Ipswich Trust Act**

On Motion of Isaac Ross, duly seconded, it was voted to

Amend Part II of the Regulatory General By Laws of the Town of Ipswich by inserting therein the following new Chapter to be entitled "Prevention of Warrantless Seizure of Immigrants":

(a) Definitions. For the purposes of this Chapter the following definitions apply:

1. Civil immigration detainer request means a non-mandatory request issued by an authorized federal immigration officer under Section 287.7 of Title 8 of the Code of Federal Regulations to a local law enforcement official to maintain custody of an individual for a period not to exceed 48 hours, excluding Saturdays, Sundays, and holidays, and advise the authorized federal immigration officer prior to the release of that individual.
2. Convicted means having been proved guilty of a criminal act in 4 judicial proceeding, unless the conviction has been expunged or vacated pursuant to applicable law.
3. Eligible for release from custody means that the individual may be

released from custody because any of the following conditions has occurred:

- a) All criminal charges against the individual have been dropped or dismissed;
- b) The individual has been acquitted of all criminal charges filed against him or her;
- c) The individual has served all the time required for his or her sentence;
- d) The individual has posted a bond, or has been released on his or her own recognizance;
- e) The individual has been referred to pretrial diversion services;
- f) The individual is otherwise eligible for release under state or local law.

(4) Law enforcement official means any department, officer, or employee of the town of Ipswich, authorized to enforce criminal statutes, regulations, or local ordinances; operate jails or maintain custody of individuals in jails; and operate juvenile detention facilities or maintain custody of individuals in juvenile detention facilities.

(4) ICE means the United States Immigration Customs Enforcement.

(b) Detainment.

(1) Except as provided in subsection (b) (2), a law enforcement official shall not detain an individual on the basis of a civil immigration detainer request after that individual becomes eligible for release from custody.

(2) Law enforcement officials may continue to detain an individual in response to a civil immigration detainer request for up to 48 hours after that individual becomes eligible for release from custody, excluding Saturdays, Sundays, and holidays, if the individual meets any of the following criteria:

ICE has a criminal warrant for the individual;

- a) The individual has been convicted of a violent crime as defined in M.G.L. c. 140, § 121;
- b) In the past ten years, the individual has been convicted of a felony as defined in M.G.L. c. 274, § I;
- c) The individual is a current registrant on the Massachusetts Sex Offender Registry;
- d) The individual is identified in the federal government's consolidated terrorist watch list.

(3) Law enforcement officials shall make good faith efforts to seek federal reimbursement for all costs incurred in continuing to detain an individual pursuant to this section.

(c) Reporting. Beginning no later than January 31, 2018, and no later than January 31st of each subsequent year, the Ipswich Police Chief shall submit a report to the Town Manager who shall forward that report to the Board of Selectmen who shall docket the report and include it as an agenda item in

their next-occurring meeting. The report shall include the following information for the preceding 12-month period:

(1) A statistical breakdown of the total number of civil immigration detainee requests lodged with the Town's law enforcement officials, organized by the reason(s) given for the request;
(2) A statistical breakdown of the total number of individuals that Ipswich law enforcement officials detained pursuant to subsection (b)(2), organized by the reason(s) supporting the detention;
The total number of individuals transferred to ICE custody; and
A statistical breakdown of the total cost reimbursements received from the federal government pursuant to subsection (b) (3), organized by individual case.

Kelley Jane Kloub made a Motion to move the question.

**Moderator's Declaration on Ms. Kloub's Motion passed by a declared 2/3 vote
Moderator's Declaration on Main Motion: passes by a majority**

ARTICLE 26 It was voted to take this article out of order and was voted after Article 9.

ARTICLE 27 Ballot Vote for Open Space Transactions Greater than \$500,000

On Motion of Linda Alexson, duly seconded, it was voted to

Amend the Town's actions taken under Article 19 of the 2011 Annual Town Meeting by adding the following language [in bold double-underline] in paragraph (c):

(c) to authorize the Board of Selectmen to enter into all agreements and execute any and all instruments as may be necessary, on behalf of the Town of Ipswich, to effect said purchases or sales, or to take any other action thereon; provided, however, that any such purchase, sale, or expenditure which exceeds \$500,000 shall require a specific town meeting vote approving same, and a subsequent approval by ballot of a question substantially the same as approved by the Town Meeting, said election to be called in accordance with Massachusetts General Laws, or to take any other actions relative thereto including authorizing the Board of Selectmen to petition the General Court to enact appropriate legislation, if such legislation is required.

Moderator's Declaration: FAILED The Moderator declared the meeting adjourned at 10:10PM.

Respectfully Submitted,
Pam Z. Carakatsane, CMMC/CMC
Town Clerk

**TOWN OF IPSWICH
SPECIAL TOWN MEETING
JANUARY 24, 2017**

Pursuant to the foregoing Warrant, the legal voters of the Town of Ipswich met in the Ipswich High School/Middle School Performing Arts Center in said Town of Ipswich on, Tuesday, January 24, 2017.

A quorum being present (949-200 required), was called to order at 7:30 PM by the Moderator, Mr. Thomas R. Murphy.

The counters for the evening were Mark Allman, Craig Saline, Kurt Smith, Kathy Bruce, Brad Clark Michael Johnson, and Maggie Thomas. Non registered persons attended the meeting as spectators and were seated in the “overflow” room. The Pledge of Allegiance was led by Claire McElwain.

Bailey Amazeen, Sara Whitmore, Julian Colville, Roman Gadbois of the Ipswich High School Choral Ensemble sang the National Anthem.

The Moderator disclosed that he is a dues paying member of the Essex County Greenbelt but did not feel that his presiding over Article 1 presented a conflict of interest.

ARTICLE 1

PONY EXPRESS FARM

On Motion of Kenneth Swenson, duly seconded, it was voted to

- 1) Authorize the use of Two Million Three Hundred Seventy-Seven Thousand Dollars (\$2,377,000) previously appropriated under Article 18 of the Warrant for the April 3, 2000, Annual Town Meeting, as amended under Article 19 of the Warrant for the May 10, 2011, Annual Town Meeting, as required under subpart (c) of said vote, for the purposes of:
 - (a) purchasing a fee simple interest or less over some or all of the land at 24 Candlewood Road in Ipswich, Massachusetts, now or formerly of Pony Express Farms, Inc., consisting of 94.17+/- acres of land, being identified on the Town of Ipswich Assessor’s Map as Parcel 4 on Map 63, and more particularly described in the Deed recorded in the Essex County Registry of Deeds in Book 7778, Page 595; the portion to be acquired being approximately 30.6 acres as shown on a map entitled “Town Acquisition – Portion of Pony Express Farm,” prepared by the Department of Planning & Development, Open Space Program, and dated December 8, 2016; and
 - (b) developing and constructing athletic fields thereon, including the payment of costs incidental or related thereto:

- 2) Place the portion of the land acquired pursuant to this vote which is located at the corner of Chebacco and Candlewood Roads, consists of 2.5 acres, more or less, and is shown as *Lot G1* on a plan entitled "*Pony Express, Ipswich – 125^{+/-} acres – Potential Project Configuration*" and dated "*September, 2016,*" under the care, custody and control of the Board of Selectmen for general municipal purposes, including the authorization to sell or convey the said parcel in the best interests of the Town;
- 3) Place the balance of the land acquired pursuant to this vote under the care, custody and control of the Board of Selectmen for recreational, water supply protection, conservation and agricultural purposes, or for such other purposes as the Town may authorize by a two-thirds vote of Town Meeting;
- 4) Authorize the Board of Selectmen to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to effect said acquisition, determine the terms of said interests in the land described above, and to hold the property in perpetuity;
- 5) Authorize the application of any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Pamela Irwin, 2 Sagamore Road, made a duly seconded motion to

AMEND Article 1 and that it be

Tabled so that more complete information can be made available to the members of Town Meeting at a later time.

Moderator's Declaration to Ms. Irwin's AMENDED Motion: FAILED (278 Yes/578 No)

Linda Alexson, 19 Juniper Street, made a duly seconded motion to **AMEND** Article I to add the following language:

If this article is approved by Town Meeting, it shall then be voted on by ballot at a town-wide election; and if it passes by a majority vote at the ballot box, only then shall it be deemed approved.

The Moderator declared a motion to stop debate by a 2/3 vote.

Moderator's Declaration to Ms. Alexson's AMENDED motion: FAILED (200 Yes/606 No)

A duly seconded motion was made to MOVE THE QUESTION.

Moderator's Declaration to the MAIN motion: PASSES BY A MAJORITY (518 Yes/319 No)

ARTICLE 2 REQUEST TO SCHOOL COMMITTEE TO RECONSIDER DECISION TO BUILD ONE ELEMENTARY SCHOOL (NON-BINDING)

On Motion of Peregrine White, Jr., 5 Marshview Road, duly seconded, it was voted to

Recommend to the School Committee that they reconsider their decision to build a single elementary school on the Winthrop School site and instead maintain two elementary schools on the existing Winthrop and Doyon sites.

A duly seconded motion was made to MOVE THE QUESTION.

Moderator's Declaration: Motion FAILED

A duly seconded motion was made to dissolve the meeting at 10:30 PM.

**TOWN OF IPSWICH
SPECIAL TOWN MEETING
JUNE 27, 2017**

Pursuant to the foregoing Warrant, the legal voters of the Town of Ipswich met in the Ipswich High School/Middle School Performing Arts Center in said Town of Ipswich on, Tuesday, June 27, 2017. A quorum being present (695-200 required), was called to order at 7:05 PM by the Moderator, Thomas R. Murphy.

The counters for the evening were Michael Johnson, Maggie Thomas, John Moss, Kathy Bruce, Isaac Ross, Andrea Lane, Casey Wright, Jeremy Hathaway and Mark Avenmarg. The "Timer" is Josh Colameta.

Non registered persons attended the meeting as spectators and were seated in the auditorium in the back left as one faces the stage.

The Pledge of Allegiance was led by the Moderator.

Prior to beginning Article 1, Carl Nylen paid tribute to Jerry Dolan for his dedication to the Ipswich Public Schools music program.

The Moderator then paid tribute to Scott Ames for his dedication to the children of the Ipswich Public Schools and for his assistance with the Ipswich Town Meetings.

On behalf of himself and Senator Bruce Tarr, Representative Brad Hill presented citations from the Massachusetts Senate and the House of Representatives to Jerry Dolan for his service to the schools and to Scott Ames for his technical talent at the Ipswich Performing Arts Center, the community and Town events.

ARTICLE 1 Feasibility Study Funding for the Combined Elementary School

On Motion of Nishan Mootafian, duly seconded, it was voted to

Transfer from the Stabilization Fund, \$250,000 to be expended under the direction of the School Building Committee for the purpose of paying additional costs of a feasibility study for the potential replacement, renovation or repair of the Winthrop Elementary School currently located at 65 Central Street in Ipswich, including study and schematic design for a potential consolidated elementary school at the Paul F. Doyon Memorial School site on Linebrook Road, including the payment of all costs incidental or related thereto, for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town.

Feruza Krason made a duly seconded **MOTION** to move the question and the Moderator declared that it passed by a 2/3 vote.

Moderator’s Declaration - MAIN MOTION: FAILED
(YES – 308 NO – 301, 2/3 vote required)

Gary Champion requested that the Moderator allow reconsideration of Article 1. The Moderator declared that he would consider the request at a later point in the meeting.

ARTICLE 2 **Two Neighborhood Schools**

On Motion of Kimberly G. Mavroides, duly seconded, it was voted to

Recommend that the School Committee change its submission to the Massachusetts School Building Authority and propose building a school on the Winthrop site for no more than 490 students and further that the school committee identify and commit funding to refurbish the Doyon School.

A duly seconded **MOTION** was made to move the question and the Moderator **DECLARED it PASSED by a 2/3 vote.**

Moderator’s Declaration - MAIN MOTION: PASSED (YES – 242 NO - 234)

Gary Champion, after the vote on Article 2, revoked his request for reconsideration of Article 1.

The meeting adjourned at 10:35 PM

Respectfully submitted,

Pamela Z. Carakatsane, CMMC/CMC
Town Clerk

**TOWN OF IPSWICH
SPECIAL TOWN MEETING
NOVEMBER 7, 2017**

Pursuant to the foregoing Warrant, the legal voters of the Town of Ipswich met in the Ipswich High School/Middle School Performing Arts Center in said Town of Ipswich on, Tuesday,

November 7, 2017. A quorum being present (225/200 required), the meeting was called to order at 7:25 PM by the Moderator, Thomas R. Murphy.

The counters for the evening were Mark Allman, John Moss, Kurt Smith, Michael Johnson, Isaac Ross, Brad Clark, Robert Donahue and Andrea Lane.

The Jazz Band members Isaac Bergner, Bobby Grady, Spencer Meneghini, Scott Miller, Maddy Wilson and Stephen Moore.

Non registered persons attended the meeting as spectators and were seated in the auditorium in the back left as one faces the stage. The Pledge of Allegiance was led by the Moderator. Ella Crudelle, Jason Rollins, Ian Berg and Hanna Havenstein sang the National Anthem. The “timer” was Kevin Martin.

William Craft spoke about Robin Crosbie retiring and that this is her last Town Meeting in Ipswich. He thanked her for working for the Town for the last five years and stated that she has never walked away from difficult responsibilities on behalf of the Town.

Robin Crosbie spoke and said that it has been a pleasure working for the Town and that she is leaving with both joy and sadness. She expressed her gratitude to all the volunteers.

Robert Weatherall gave the report of the Public Safety Facility Committee.
Jeffrey Anderson gave an update on the School Building Committee.

Article One **Amend Town Budget (State Aid)**

On Motion of Linda Alexson, duly seconded, it was voted to

Amend Article 3 of the May 9, 2017, Annual Town Meeting (FY2018 Municipal Budget) by raising and appropriating the additional sum of \$78,665 to the FY18 General Government – Management Transfer account.

Moderator’s Declaration: Passes by declared 2/3 vote

Article Two **Amend School Budget (State Aid)**

On Motion of Pavica Kneedler, duly seconded, it was voted to

Amend Article 4 of the May 9, 2017, Annual Town Meeting (FY2018 School Budget) by raising and appropriating the additional sum of \$20,060.

Moderator's Declaration: Passes by declared 2/3 vote

Article Three

Education Stabilization Fund

On Motion of Carl Nylen, duly seconded, it was voted to

Amend Article 4 of the May 9, 2017, Annual Town Meeting (FY2018 School Budget) by transferring the sum of \$127,356 from the FY2018 school budget to the Education Stabilization Fund.

Moderator's Declaration: Passes by declared 2/3 vote

Article Four

Appropriation to Essex Tech

On Motion of, Sarah Player, duly seconded, it was voted to

Amend Article 6 of the May 9, 2017, Annual Town Meeting by reducing the Town's share of the budget appropriation from \$250,000 to \$180,000 for the 2018 annual operating and debt service expenses of the Essex North Shore Agricultural & Technical School District.

Moderator's Declaration: Passes by declared 2/3 vote

Article Five

Amend Capital Plan

On Motion of William Craft, duly seconded, it was voted to

Amend Article 7 of the May 9, 2017, Town Meeting (Annual Capital Plan) by transferring the sum of \$125,000 from the Fire Department SCBA (self-contained breathing apparatus) set-aside replacement capital account to a new capital account for the purpose of purchasing new SCBA equipment.

Moderator's Declaration: Passes by declared 2/3 vote

Article Six

Amend FY18 Water Department Budget

On Motion of Nishan Mootafian, duly seconded, it was voted to

Amend Article 3 of the May 9, 2017, Annual Town Meeting (FY2018 Water Department Budget) by transferring the sum of \$80,000 from Water Reserves to the FY18 Water Department Budget.

Moderator's Declaration: Passes by declared 2/3 vote

Article Seven

Amendments to Footnote 11 and Infill Housing Provisions

On Motion of Heidi Paek, duly seconded, it was voted to

Amend the Ipswich Protective Zoning Bylaw as follows:

(~~Strikethrough~~ = language to be deleted; **bold italics** = language to be added)

- (1) Amend Section VI. Footnotes to the Table of Dimensional & Density Regulations by:

Modifying footnote “11” as follows:

“11. The ***Planning Board may increase*** the number of dwelling units ~~obtained by~~ ***allowed*** under this requirement ~~may be increased by special permit of the Planning Board if the Planning Board if it determines that the a proposed multi-family dwelling or multi-family residential development shall would provide significant public benefit to the Town general public. For the purposes of this provision, P~~public benefit shall mean ***contributing to the preservation or creation of affordable housing as defined in Section IX.I. of this bylaw, or contributing to the enhancement or creation of public recreational facilities. Multi-family dwellings or developments that provide at least 20% of the additional dwelling units allowed under this footnote as affordable (as defined in Section IX.I.3.a.i.), or which pay a \$20,000 affordable housing fee for each unit allowed under this footnote, will satisfy the public benefit requirement. As a stimulus for creating affordable housing units, if a multi-family development or dwelling of nine or fewer units meets the affordability requirement under Section IX.I.3.a.ii by creating an affordable unit, then the fee for additional units allowed under this footnote shall be \$15,000 per unit.***

To meet the public benefit requirement related to public recreational facilities, the Applicant must demonstrate both a community need for the improvements and a nexus between the improvements and the proposed multi-family housing.

Under no circumstances shall the Planning Board ~~waive the density and dimensional requirements to exceed allow less than the following minimum lot area for multi-family dwellings, multi-family residential development, and mixed residential/business uses, measured on a per unit basis: In the CB and GB Districts, 5,000 square feet (s.f.) plus 2,000 square feet s.f. per unit in overall density for multi-family, and 3,000 square feet s.f. plus 1,500 square feet s.f. per unit in overall density for residential mixed residential/business uses; in the IR District, 5,000 s.f. plus 3,500 s.f. per dwelling unit, except for the residential conversion of buildings containing non-residential uses and in existence on the effective date of this zoning amendment, for which the minimum lot area shall be no less than 5,000 s.f. plus 2,000 s.f. per dwelling unit. This footnote shall not apply to parcels in the IR District which have less than 12,000 s.f. of lot area.~~

- (2) Amend Section IX. Special Regulations as follows:

a) Modify footnote 28 by deleting the language of the footnote in its entirety, and substituting in lieu thereof the following: “***28. The minimum lot area requirement for a***

single-family house lot may be reduced by up to 50% by special permit from the Planning Board, subject to the requirements of Section IX.S. of this bylaw.; and

b) Add a new subsection, “*S. Infill Single-Family House Lots*”, to read as follows:

“S. Infill Single-Family House Lots

1. The purposes of this subsection are to:

- a. Encourage the development of moderately priced detached single-family homes.*
- b. Ensure that the development of such homes is done in a manner that is consistent with both the character and the development pattern of their surrounding neighborhoods.*
- c. Provide funding to support ongoing Town efforts to provide housing opportunities for households earning up to 80% of the Median Regional Household Income.*

2. Applicability

To be eligible for division into separate house lots under this subsection, an existing lot in the IR District must meet the following requirements:

- a. The lot must have sufficient lot area and frontage to allow its division into two lots, with each new lot having a minimum of fifty feet of street frontage and 5,000 square feet of area.*
- b. The area of the existing lot shall be less than one acre.*
- c. The lot shall contain no more than one principal building, and that building shall be a single-family house which, as of the effective date of this provision, is located in a manner that allows the creation of an additional house lot that meets the requirements of this paragraph 2 and paragraph 3 below without needing to be demolished or relocated.*
- d. In no instance shall the area of the newly created lot be less than 40% of the area of the lot to be subdivided.*
- e. The division of a lot under this subsection is only allowed pursuant to a special permit from the Planning Board.*

Existing lots which conform to an original subdivision layout, in which they were held separately or combined with an adjoining lot or lots, are also eligible to divide into separate house lots if they meet the above requirements, except that they are not necessarily limited to one additional house lot, and are not subject to 2.d.

3. Standards and Conditions

Any special permit approved by the Planning Board to create an infill single-family house lot under this subsection shall be subject to the following conditions:

a. The only buildings permitted on the new lot shall be a single-family house not exceeding 2,200 square feet of floor area, and one accessory building of no more than 150 square feet in area.

b. The minimum lot width and front yard setback requirements for the existing and proposed houses shall be fifty (50) feet and ten (10) feet, respectively, except that the non-impacted side yard setback for the existing house, if legally nonconforming, may remain at its current setback, and the front yard setback for the new house may be modified by application of Footnote 1 to the Table of Dimensional and Density Regulations in Section VI.

c. The Applicant shall make the new house permanently affordable as defined in Section IX.I of this bylaw, or pay a fee of \$40,000 into to the Town's Affordable Housing Trust Fund. The fee may be adjusted by the Planning Board from time to time by the issuance of guidelines or regulations, pursuant to paragraph 3.a.ii in Section IX.I of this bylaw.

d. In addition to finding that the application satisfies the criteria described in Section XI.J. of this bylaw, the Planning Board must also find that the proposed single-family house will be compatible with the development pattern of the neighborhood, in terms of design, siting, massing, scale, and materials, and the lot layout. To inform its determination, the Board may seek an advisory opinion from the Design Review Board.”.

Moderator's Declaration: Passes by declared 2/3 vote

Article Eight Amendments to Inclusionary Housing and Accessory Building Conversion Provisions

On Motion of Keith Anderson, duly seconded, it was voted to

Amend the Ipswich Protective Zoning Bylaw as follows:

(~~Strikethrough~~ = language to be deleted; **bold italics** = language to be added)

(1) Amend Section IX. Special Regulations as follows:

a) Revise “I.3” as shown below:

a.ii. For multi-family residential developments of ~~less~~ **fewer** than ten (10) units requiring a special permit, the applicant shall...provide either one (1) Affordable Housing Unit...

or pay a fee to the Town to provide affordable housing in Ipswich. The fee shall be calculated on a pro-rata basis, and ~~shall be \$10,000 per unit for developments up to nine of fewer than ten dwelling units, the fee shall be \$10,000 per rental unit and between \$10,000 and \$25,000 per ownership unit, based on the formula in the “Planning Board Regulation: Inclusionary Housing Payment-in-Lieu-of Option”, adopted on June 19, 2008, as amended.~~ The fee may be adjusted from time to time....”

b. Single-Family Developments of Ten or More Dwellings

~~Applicants developing ten or more single-family ...dwellings... shall comply with the following requirements:~~

- ~~(i) Provide ten percent of the units in accordance with 3.a.i... of this Subsection I, and~~
- ~~(ii) Obtain an Open Space Preservation Zoning special permit...~~

~~e.b. Single-Family Developments of Less than Ten Units.~~

Applicants developing ~~fewer than ten (10)~~ single-family detached or attached dwelling units in the RRA and RRB Districts ***and seeking to obtain the density bonus described in footnote 26 to the Table of Dimensional and Density Regulations in Section VI. of this bylaw*** shall comply with the following requirements:...

~~d.c. Subdivision Approval~~”; and

- b) Modify “P. Conversion of Accessory Building into Residential Unit” as follows:

- (a) Revise “2. Applicability”, paragraph “b.” as follows.

“b. The accessory building is located on a lot ***within the IR or RRA Districts having an area of at least 10,000 square feet*** where the ~~primary principal~~ building is a single family or two-family residential dwelling ~~in the IR or RRA District~~”; and

- (b) Revise “3. Community Benefit, paragraph “b.” as follows:

“b. Other potential uses ***or actions*** that the Planning Board find to meet a community need are as follows:....

- ii. ~~Applicant pays, to the affordable housing trust, a~~ fee in lieu of providing an affordable unit. ~~The amount of the fee shall be determined by the Planning Board~~ ***If the Board decides to accept a fee in lieu, the amount shall be \$15,000.***”; and

- (c) Revise “4. Standards for Reuse, paragraphs “a.i”, “c.”, and “c.iv.d)” as follows:

“a.i. ***The Planning Board determines that*** ~~The building does not have historical or architectural significance as determined by the Planning Board~~, and due to the condition

of the building, replacement is more economically feasible than renovation. ~~Additionally, The applicant shall be required to provide plans...~~; and

"c. Building envelope: Renovations ... will be limited to the current envelope except as follows (for the purposes of this subsection, **building envelope** is defined as ***all the elements of the outer shell of a building that maintain an enclosed indoor environment the three dimensional space within which a building or buildings are permitted to be built on a lot and which is defined by regulations governing building setbacks and maximum height and bulk***):...

"c.iv.d) In no instance shall the ~~size~~ **building envelope** of the accessory building be increased by more than fifteen (15) percent (%) of its current ~~size~~ **volume**, including any appurtenances..."

(d) Delete "5. Special Application Process" in its entirety.

Moderator's Declaration: Passes by declared 2/3 vote

Article Nine **Miscellaneous Amendments to the Protective Zoning Bylaw**

On Motion of Kathleen Milano, duly seconded, it was voted to

To see if the Town will vote to amend the Protective Zoning Bylaw of the Town of Ipswich as follows:

(~~Strikethrough~~ = language to be deleted; ***bold italics*** = language to be added)

(1) Amend the definition of "Floor Area" in Section III, Definitions, as shown below:

"FLOOR AREA: The aggregate ~~gross~~ area of all floors within a ~~principal~~ building, ***including interior space measured from the surface of the building's exterior walls excluding cellars, basements, garages, areas under awnings or covered entry landings/decks, and attics not designed or used for human occupancy and excluding any area in accessory buildings. The method for calculating the "Maximum Floor Area" requirement in the Table of Dimensional and Density Regulations in Section VI is described in Footnote 21 to the Table.***"

(2) Amend Footnote 21 to the Table of Dimensional and Density Regulations in Section VI.B, as shown below:

~~"21. When calculating the maximum floor area, the following shall apply~~

~~a. Open sun decks shall not be calculated towards floor area~~ ***The calculation of Maximum Floor Area shall not include cellars, basements, garages, areas under awnings, covered entry landings, decks, or accessory buildings as defined in the Massachusetts Building Code and this Bylaw, whether or not said areas are designed or used for human***

occupancy. Attics are also excluded from the calculation of Maximum Floor Area, unless they are designed or used for human occupancy.

b. In the case of rooms”;

Moderator’s Declaration: Passes by declared 2/3 vote

Article Ten

Amend Delinquent Taxes/Fees

On Motion of William Whitmore, duly seconded, it was voted to

(~~Strikethrough~~ = language to be deleted; ***bold italics*** = language to be added)

Amend Town By-law “Chapter 315. Licenses: Revocation or Suspension for Nonpayment of Taxes or Assessments” by adding “and may periodically,” after the word “annually” and by deleting the words “for not less than a twelve month period” in the first sentence of §315-1, so that it reads as follows:

The Tax Collector shall annually, ***and may periodically***, furnish to each department, board, commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits including renewals or transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges, including amounts assessed under the provisions of MGL c.40 section 21D, ~~for not less than a twelve month period~~, and that such party has not filed in good faith a pending application for an abatement of such tax or pending petition before the appellate tax board.

Moderator’s Declaration: Passes by declared 2/3 vote

Article Eleven

Revolving Fund for Electric Vehicle Charger Fees

On Motion of, Edward Rauscher, duly seconded, it was voted to

Amend Article XVI: DEPARTMENTAL REVOLVING FUNDS of the Town’s General Bylaws by inserting the following language under subsection 15-29 Authorized Revolving Funds:

J. EV Revolving Fund: funds derived from Electrical Vehicle Charging stations, to be expended by the Director of Public Works, for costs associated with the operation, maintenance and expansion of EV stations in Fiscal Year 2019 and subsequent years.

Moderator’s Declaration: Passes by declared 2/3 vote

Article Twelve

Revolving Fund for Health Insurance Reimbursement

On Motion of William Craft, duly seconded, it was voted to

Amend Article XVI: DEPARTMENTAL REVOLVING FUNDS of the Town’s General Bylaws by inserting the following language under subsection 15-29 Authorized Revolving Funds:

K. Health Reimbursement Account (HRA) Fund, funds derived from Health Plan Redesign Savings negotiated with the Public Employee Committee (PEC), to be expended by the Human Resources Director in Fiscal Year 2018 and subsequent years, and to transfer the following sums from the FY18 budget into the HRA:

From the FY2018 water department budget the sum of \$2,650.83; from the FY2018 wastewater budget the sum of \$1,323.09; from the FY2018 school budget - \$60,607.19; and from the FY2018 Municipal/Benefits and Other budget the sum of \$27,762.88.

Moderator's Declaration: Passes by declared 2/3 vote

Article Thirteen

Adoption of MGL c. 90 § 17C – Speed Limits

On Motion of Linda Alexson, duly seconded, it was voted to

Adopt Chapter 90, section 17C of the Massachusetts General Laws, providing for a uniform speed limit of 25 miles per hour on those streets determined to be thickly settled.

Moderator's Declaration: Passes by declared 2/3 vote

Article Fourteen

Snow and Ice Emergency Parking Ban Bylaw

On Motion of Nishan Mootafian, duly seconded, it was voted to

Amend the General Bylaws of the Town of Ipswich by adding a new Article XII to Chapter 197 ("Streets and Sidewalks") as follows:

Article 12: Snow/Ice Emergency Street Parking Ban

§ 197-42. The purpose of the emergency parking ban shall be to provide for the safe movement of police, fire and emergency medical service vehicles during snow and ice storms and otherwise provide for public safety during winter weather conditions. The parking ban shall also serve to enhance the capability of the public works department to effectively and efficiently remove snow and ice from the roadways.

§ 197-43. The parking ban shall be implemented in a manner that provides for public safety while inconveniencing the smallest number of residents for the shortest possible time.

§ 197-44 Emergency declaration of the parking ban.

Snow/ice emergencies shall automatically be enacted upon occurrence of the following and be reaffirmed by a declaration by the director of public works:

- (1) Snow or freezing rain has fallen, or is imminent.
- (2) National and/or local television and/or radio stations are predicting a snow or ice storm.

§ 197-45. Duration of emergency parking ban.

The parking ban shall remain in effect for a minimum of forty eight (48) hours. The Director of Public Works shall consult with the police chief, fire chief or their designees before the ban is rescinded.

§ 197-46. Ticketing and towing pursuant to parking ban.

The chief of police shall develop procedures which insure that motor vehicles are not ticketed and/or towed unreasonably during the emergency ban.

- (1) Parking shall be prohibited on all town streets for the duration of the parking ban.
- (2) Vehicles parked in residential areas shall be subject to ticketing and/or towing at 8:00 p.m. to 7:00 a.m, vehicles parked in business areas shall be subject to ticketing and/or towing at 10:00 p.m. to 7:00 a.m. In severe storms, blizzards, or other occasions, parking may be restricted on all public streets twenty-four (24) hours a day.
- (3) Winter parking ban violators shall be charged a fine of fifty dollars (\$50.00).

§ 197-47. Notification of public parking ban.

Announcements of the snow emergencies shall be made by as many ways possible, some of which may be by the Town website, local radio stations, local newspapers, and or on cable television stations. Announcements that the snow emergency has ended will be made by the same means.

The Town will have a telephone number available, that may be called twenty-four (24) hours per day, with a recorded message that informs callers of the status of the snow emergency.

§ 197-48. Town owned and maintained parking lots

Twenty-four (24) hours after the snow emergency on town streets is lifted, a twenty-four (24) hour parking ban may be declared by the Director of Public Works in town owned and maintained parking lots for proper snow and ice removal.

1. Notification of this ban shall be designated by a blue light located at the lot entrance.
2. Failure to remove a vehicle from a town owned or maintained parking lot while a parking ban is in effect will result in a \$50.00 dollar fine and the vehicle will be towed at the owner's expense.
3. Not all street snow emergencies will result in parking lot emergencies.

Moderator's Declaration: Passes by declared 2/3 vote

Article Fifteen

Agricultural Commission Membership

On Motion of William Whitmore, duly seconded, it was voted to

Revise the second paragraph of Article 13 as adopted by the 2005 Special Town Meeting, as follows: (~~strike through~~ = language to be deleted; ***bold italics*** = language to be added)

“The Commission shall consist of ~~seven~~ ***five*** members from the active farming and agriculture community in Ipswich, to be appointed by the Board of Selectmen – ~~three~~ ***two*** members for a term of three years, two members for a term of two years, and for three years thereafter, and ~~two~~ ***one*** members for a term of one year, and for three years thereafter. Up to ~~five~~ ***three*** alternates may also be appointed by the Board of Selectmen, each for one-year terms...”

Moderator's Declaration: Passes by declared 2/3 vote

Article Sixteen**Compensated Absences Reserve Fund**

On Motion of Edward Rauscher, duly seconded, it was voted to
Take no action to accept the provisions of Mass General Law Ch. 40 Section 13D in order to
create a Reserve Fund for Compensated Absences.

Moderator's Declaration: Passes by declared 2/3 vote

Article Seventeen**Re-Adopt OPEB**

On Motion of William Craft, duly seconded, it was voted to

Adopt MGL Chapter 32B, Section 20, as amended, to create an OPEB (Other Post-Employment
Liability Trust Fund, and that will comply with both the legal requirements of trust funds and
with the Government Accounting Standards Board.

Moderator's Declaration: Passes by declared 2/3 vote

Article Eighteen**Special Education Reserve Fund**

On Motion of Hugh O'Flynn, duly seconded, it was voted to

Establish, pursuant to M.G.L. Chapter 40, section 13E, a Special Education Reserve Fund, for expenses
related to providing special education.

Moderator's Declaration: Passes by declared 2/3 vote

Article Nineteen**Charter Amendment Section 6. Town Manager**

On Motion of Gary Champion, duly seconded, it was voted to

Amend Section 6. Town Manager of the Town Charter as follows:

That the Town authorize the Board of Selectmen to petition the General Court to enact
legislation to amend the Charter of the Town of Ipswich substantially in the form below:

The Board of Selectmen shall appoint, for a term of three years, a Town Manager, who shall be a
person especially fitted by education, training and experience to perform the duties of the office.
The Town Manager shall be appointed without regard to his /her political beliefs. The Board of
Selectmen may reappoint an incumbent Town Manager for successive terms of office of three
years as they may deem in the best interests of the Town. The Town Manager need not be a
resident of the Town or of the Commonwealth when appointed or during his/her initial term but,
if reappointed, shall be required to reside in Ipswich within twelve months of beginning his/her
second term of office and throughout all successive terms of office. Before entering upon the
duties of his/her office, the Town Manager shall be sworn to the faithful and impartial
performance thereof by the Chairman of the Selectmen, or by the Town Clerk, or by a Justice of
the Peace. The Town Manager shall execute a bond in favor of the Town for the faithful

performance of his/her duties in such sum and with such surety or sureties as may be fixed or approved by the Selectmen.

An **AMENDED Motion** was made by Janice Clements Skelton, as follows:

That the Town authorize the Board of Selectmen to petition the General Court to enact legislation to amend the Charter of the Town of Ipswich substantially in the form below:

The Board of Selectmen shall appoint, for a term of three years, a Town Manager, who shall be a person especially fitted by education, training and experience to perform the duties of the office. The Board of Selectmen may reappoint an incumbent Town Manager for successive terms of office of three years as they may deem in the best interests of the Town. The Town Manager need not be a resident of the Town or of the Commonwealth when appointed but shall be required to reside in Ipswich within twelve months of taking office and throughout all successive terms of office. Before entering upon the duties of his/her office, the Town Manager shall be sworn to the faithful and impartial performance thereof by the Chairman of the Selectmen, or by the Town Clerk, or by a Justice of the Peace. The Town Manager shall execute a bond in favor of the Town for the faithful performance of his/her duties in such sum and with such surety or sureties as may be fixed or approved by the Selectmen.

Moderator's Declaration on the AMENDED Motion: FAILED by a declared 2/3 vote

Moderator's Declaration on the MAIN Motion: Passes by declared 2/3 vote

Article Twenty – Layout of Linebrook Road

On Motion of Edward Rauscher, duly seconded, it was voted to **take no action** on the following

- (a) approve the modification of the layout of Linebrook Road as shown on the plan entitled "Linebrook Road Improvement Project, Our Lady of Hope Permanent Easement" by New England Civil Engineering Corp, Sheet C-33B, dated July 10, 2017, so as to include approximately 520 square feet of land shown on the said plan as "permanent easement, and (b) authorize the Board of Selectmen to acquire an interest in said parcel for public way purposes, by purchase, gift, lease, eminent domain, or otherwise, and appropriate a sum of money therefore.

Moderator's Declaration: Motion to take NO ACTION passes by declared 2/3 vote

On Motion of William Craft, duly seconded, it was voted to dissolve the meeting at 10:04 PM.
Moderator's Declaration: Passes by declared 2/3 vote.

Respectfully submitted,

Pamela Z. Carakatsane, CMMC/CMC
Town Clerk

BOARD OF SELECTMEN

William Craft, Chair

Citizens of the Town of Ipswich

This past year has been one of transition for your Select Board. In 2017 serving Board members Judy Field and Charles Surpitski made the decision not to seek reelection. Both were effective members of the Board and we recognize and thank them for their valued service. With the May elections two new and very capable citizens joined the Board, Linda Alexson and William Whitmore. Edward Rauscher completed his term as Chair of the Board and with the Board's annual reorganization in May, William Craft became chair and Nishan Mootafian Vice-Chair.

In addition to Select Board responsibilities, members serve as Water, Sewer, Electric Light and Shellfish Commissioners and participate on a variety of Town committees including: Electric Advisory Committee (Edward Rauscher and William Whitmore); Public Safety Facility Committee (Linda Alexson); School Building Committee (Nishan Mootafian); Wastewater Subcommittee (Mootafian and Craft); Water Subcommittee (Mootafian); Shellfish Advisory Committee (Alexson and Craft); Shade Tree and Beautification Committee (Rauscher and Whitmore) and Audit Committee (Craft).

A principal responsibility of the Select Board is the appointment of the Town Manager. In August 2017 Robin Crosbie announced her intention to retire effective in the spring of 2018 with February 2nd as her last active day as Town Manager. Local resident and one-time Select Person James Engel was appointed by the Board to serve as Temporary Town Manager until the appointment of Ms. Crosbie's replacement.

The Board established a timeline for Ms. Crosbie's replacement that included hiring a search consultant, creating and distributing a job prospectus and appointing an 11 member screening committee. Ms. Alexson and Mr. Whitmore represented the Select Board on the screening committee with Mr. Whitmore chosen by members of the selection committee to act as Chair.

A total of 36 candidates applied with three individuals recommended by the Screening Committee for final consideration by the full Select Board. Final public interviews were held on March 3rd with Anthony Marino chosen as the next Town Manager. He lives in Lynnfield, currently is acting Town Manager for the Town of Hanover, MA and will begin his duties in Ipswich on April 23rd.

In other matters, by action of the Town Meeting of January 24, 2017 citizens voted to acquire 24 Candlewood Road also known as Pony Express Farm. The Town Meeting authorized an appropriation from the Open Space Bond and set in motion a project that has involved the Town of Ipswich, the Essex County Greenbelt Association and the Massachusetts Division of Fisheries and Wildlife. While a primary purpose of the joint project is open space protection, a portion of the property acquired by Ipswich is scheduled for use as athletic playing fields. Planning is ongoing to further develop the playing fields and develop associated onsite parking.

Of special interest to the citizens of Ipswich is municipal water sourcing and distribution. On the one hand we have experienced the effects of a prolonged recent draught that brought into sharp focus concerns about both surface and ground water supplies. On the other hand our treatment and distribution system is of an age that will require increased investment. The Water Department has been tasked to carry out an analysis and make recommendations regarding the full range of challenges, including improved surface storage, new or improved wells and further conservation efforts. Efforts also are underway to anticipate problems and as possible improve our municipal water distribution system. Some of our distribution lines date to the 19th century. Based on preliminary results of current studies, it is clear that the overall the system will demand significant upgrades and new investment during the next few years.

It is clear from the reports of the many volunteer committees contained in this 2017 Annual Report, Ipswich depends on many citizen volunteers working together with our municipal departments. The Select Board wishes to recognize all of the talent, creativity and dedication given to the Town and thank you for making Ipswich a wonderful, welcoming and supportive community. As a final note, Ipswich citizens have a responsibility to participate in Town Meeting and vote, working together to shape and build our community's future.

FINANCE COMMITTEE

Rob White, Chair

The principal purpose of the Town of Ipswich Finance Committee is to make independent recommendations to Town Meeting concerning the annual Town and School budgets and all warrant articles. By doing so, the Finance Committee seeks to ensure the long term financial health of town government. Moreover, the Finance Committee seeks to guide the town's finances to contribute to a fulfilling quality of life for its citizens. We believe that this is achieved by efficiently providing capable schools, quality town services, and a well-maintained town infrastructure, all funded in part by a property tax rate that compares favorably with peer communities. The Committee reviews and considers any matter which may have a long or short-term fiscal impact on the town, including gathering relevant and accurate information from Town boards, departments, and employees. The Town Charter and bylaws charges the Finance Committee with providing a report prior to the Annual Town Meeting and Special Town Meeting to registered Ipswich voters.

TOWN MANAGER

Robin Crosbie, Town Manager

To the Citizens of Ipswich:

This is my last annual report to the Town of Ipswich. I began my tenure in August 2012, and am retiring March 31, 2018. As I reflect on my tenure, I am proud of the progress made on enhancing Ipswich's overall municipal health. The Town has made great strides in building financial reserves, addressing OPEB requirements, improving bond ratings, investing in infrastructure, improving services and funding an under-funded school system. This has been a collaborative effort on the part of many boards, committees, staff, employees and residents.

In 2017, the Town Manager's office continued working in three focus areas established in 2013: operational improvement, planning, and economic development.

Operational improvements in 2017 included a health insurance plan redesign in collaboration with employees to reduce premium costs to both employees and the town. The adoption of a redesigned plan reduced premium costs, as well as reducing the Town's OPEB liability. The adoption of an OPEB funding policy later in 2017, further reduced the town's OPEB liability. These combined actions reduced the OPEB liability from \$29.8 Million to \$19.8 Million

Increasing environmental challenges will continue to require town action and planning. The plan to elevate Jeffrey's Neck Road has been approved by FEMA to move to the 100% design phase. Waste water projects include plans to address the Ipswich River Sewer siphon and to make the Wharf Pump Station more functional and protect it from storm surges. Planning is also underway to stabilize erosion of the Ipswich River bank from County Road to the Wharf, while creating safe and low-impact access to the river. Evaluation of the Ipswich Mills dam continues under a grant, as the Town explores the cost and benefits of removing the dam to reduce upriver flooding and increase fish access.

The Town experienced a number of key personnel changes. Building Inspector David Fuller, formerly a local inspector in Wayland, was hired after the previous building inspector resigned. Fire Lt. Andre "Andy" Theriault assumed the role of Acting Chief in September and was hired as the new Deputy Fire Chief in early January 2018. The Town will be seeking to fill the Fire Chief's position through an assessment process over the summer. Interim Electric Light Manager Jon Blair was hired formally as the Electric Light Manager, and has engaged additional staff to improve operations and planning in the department, as well as explore recommendations in the updated climate action plan.

The drought of 2016 brought the critical issues of supply and storage to the forefront. In response, town meeting adopted a water use bylaw in 2017 to enforce conservation measures. The town continues to explore water supply and storage options, and will be bringing forward proposals beginning this coming year. The first draft of the water supply report will be available in early 2018. Water and waste water capital plans continue to address important system repairs

and improvements, as well as critical projects to protect the river and reduce the adverse impact of flooding and climate change.

The Linebrook Road paving and sidewalk reconstruction was completed in late summer, in time for the new school session. This was a long-awaited milestone project that incorporated considerable input from residents, pedestrians and bicyclists. Work continues on developing a design for improvements to High/Mineral and Manning Streets.

I am grateful for the opportunity to have served Ipswich over these years, and wish the best for the town and its residents. It was a pleasure working with the citizens, volunteers, department directors, staff and employees who made positive contributions to the community. I invite Ipswich residents to visit the town website at www.ipswichma.gov and enroll to receive emergency notifications and important updates of the many activities, events and projects underway in their town government.

Respectfully submitted,

Robin Crosbie

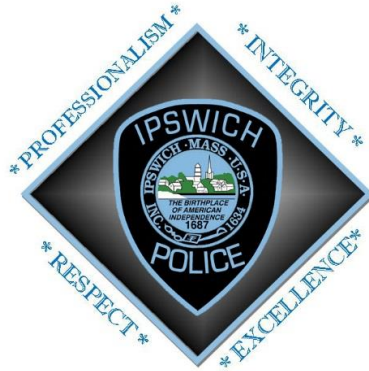


DEPARTMENT OF PUBLIC SAFETY

POLICE DEPARTMENT

Paul A. Nikas – Chief of Police

Lieutenant Jonathan M. Hubbard – Executive Officer



The Ipswich Police Department is committed to delivering quality service in an effective, compassionate and professional manner. To meet this commitment, the following four values must be the basis for all of our actions: Respect, Integrity, Excellence & Professionalism

1. RESPECT

We recognize that our officers are our greatest asset, and our actions shall reflect this belief. The officers will respect the citizens and recognize their ethnic, cultural and socioeconomic diversity. We will respect each other as professionals and fellow human beings.

2. INTEGRITY

We recognize the authority of federal, state and local laws. Honesty and truth must be the standards in all our interactions with the community and with our members. We are committed to the highest standards of honesty and ethical conduct, which create the cornerstones of our profession.

3. PROFESSIONALISM

We treat the public and our colleagues with courtesy and respect. We understand that our appearance, words, and demeanor contribute to the public's confidence in us. We are responsive to the community, and deliver services fairly, impartially, and with transparency.

4. EXCELLENCE

We will strive for personal and professional excellence, dedication to duty and the delivery of quality service to the public. We will continue to pursue excellence through quality training,

recruitment, hiring and supervision. We are part of a team dedicated to the safety and protection of our community. Our actions will reflect intelligent, efficient, sincere and courteous service.

The year 2017 was a year with minor transition and change for the Police Department as one officer transferred to the Ipswich Fire Department and two newly hired officers began attending the mandatory Police Recruit Academy. Student Officers Ryan Mayer and Mark Cecilio started the Recruit Academy in October and are expected to graduate in early spring 2018. The Academy is 800 hours of classroom work and hands on training, called Applied Patrol Procedures, which are designed to give new police officers the tools and confidence they need to properly serve their perspective communities. Their attendance at this academy has left the Department short-handed for daily patrols.

This year the Department took an internal look at our statistical breakdown on bench mark incidents over the last five years. We discovered Ipswich is seeing a dramatic increase in incidents across the entire public safety spectrum. In 2017, the Department's Records Management System revealed a total of 22,629 calls for services, which represents a **45% increase** in service calls since 2013. Your officers responded to 1,241 medical aid requests, which represents an **increase of 36%** since 2013. And finally, officers executed 300 arrests/criminal complaints during 2017, which amazingly, shows an **increase of 237%** over the last five years! A full breakdown of bench mark incidents and past year comparisons can be found at the end of this report in an easily readable chart.

As with many municipalities in our area, Ipswich is not immune to the statewide opioid addiction crisis impacting the State. To address all types of addiction issues locally, the Department has continued on a forward thinking, multi-faceted approach consisting of prevention education, access to substance abuse counselors and treatment facilities and enhanced interdiction tactics. In 2017, Ipswich Police received a grant, through PARRI (Police Addiction and Recovery Initiative), to provide a Recovery Coach, who is embedded with officers during day patrols. This Recovery Coach preforms follow-up visits to local families or individuals dealing with addiction issues and provides assistance. The follow-up visits are determined through officer recommendations, police calls, or resident's requests. Operation HOPE (Heroin Opioid Prevention Efforts) which was launched on July 1st, 2016, has continued into 2017. This initiative trained and established a list of over 20 volunteer ANGELS to assist addiction patients and provide access to dozens of treatment facilities in Massachusetts, the New England region and nationally. Anyone looking for assistance in recovery can present at the Ipswich Police Department and receive "amnesty" from arrest and prosecution. Operation HOPE has severed numerous residents over the past two years at no cost to the patient or their families. The Department has maintained its partnership with the "grass roots" community group, Ipswich AWARE, to assist in community education and outreach to patients and families in need. Ipswich AWARE is a group of local stakeholders determined to make a difference in the community by leading the conversation on addiction, seeking out realistic solutions, and eliminating the stigma associated with addition. Ipswich AWARE consists of your Ipswich police officers, local nurses, counselors, pastors, politicians and concerned citizens. The Department has also maintained its partnership with Beverly Hospital to continue the Ipswich Police Department's Narcan© program. This program places Narcan© doses in every front line

cruiser's medical bag and provides a medical training curriculum for officer's use of Narcan© to combat overdose incidents.

The Department's DARE – Keeping it Real© curriculum continued to operate in the elementary and middle schools, including sending our officers along as chaperones for school events on overnight trips and educational day trips. This cooperation between the Police Department and School District enables officers to build meaningful relationships with the students within our community. Once again, Ipswich Police participated in the summer DARE CAMP, organized by District Attorney Jonathan W. Blodgett's office, with area police departments. This two week program provided free summer camp activities for 24 youths from Ipswich, including all transportation concerns. Ipswich Officers and police officers from around Cape Ann served as "camp counselors" providing a safe & enjoyable camp environment for the kids. Ipswich Police are active members in the Cape Ann/Beverly Regional *Substance Abuse Prevention Collaborative* (SAPC) which targets middle and high school age youth and young adults at risk for use of alcohol, marijuana, and prescription pills. Patterns of use begin in middle school with alcohol and marijuana, progress to prescription pills in high school, and continue through young adulthood where a significant population engages in opioid abuse. This Collaborative brings a strong history of substance abuse prevention work focussed on policy, environmental, and systems change and has a track record of assisting neighboring communities to launch and strengthen their own work in these and other areas.

To continue to meet the Department's belief that we serve the public as guardians and partners, our community outreach programs continued in earnest through 2017. Some of our partnerships include having Ofc Matthew Bodwell serving as the Department Liaison with the Council on Aging (COA). This position includes organizing "Coffee with a Cop" sessions and attending (chaperone?) field trips with the COA, to build relationships with our seniors and their police officers. The Department Training Officer, Sgt Charles Ciccotelli, also provided CPR and basic First Aid training to seniors as a free service. In addition to our COA activities, the Department continued hosting "informal" meet & greets with various members of the public at-large, including "Coffee with the Chief" at a local coffee shop. The Community Resource Unit (CRU) continued to make its contributions known, by once again hosting and organizing the *Halloween Parade*, where cider and donuts were served and free pumpkins were available at Town Hall, organizing the "Santa Parade", which begins after Santa comes ashore at the Town Wharf via the Police Patrol Boat "Tigershark," and by hosting the annual holiday *Polar Express Movie Night* featuring raffle prizes, with free popcorn and hot chocolate. New to 2017 was the inclusion of Ipswich Officers in the Radical Riders program, which takes community students out on local trails on mountain bikes. I hear the outings are very exhilarating and intense, but most importantly, extremely enjoyable by all involved.

To ensure your Police Department is professionally trained to the highest national standards, all officers received 40 hours of mandated training in Legal Updates (marijuana laws, including driving impaired issues, protective custody for drugs, mental health custody & animal cruelty) firearms use training, use of force concepts, defensive tactics, CPR/First Responder, Youth Interactions, Elderly Issues, and Dynamics of Addiction. In addition to these state mandates, officers received specialized training in ALICE © Active Shooter Response, Police Executive Development classes, Drug Recognition Expert (DRE) training through the National Highway

Traffic Safety Association, Crisis Intervention for citizens dealing with emotion development issues, De-escalation training, and Juvenile/School Laws training, just to name a few. The Chief and Executive Officer attended a five day long FBI Law Enforcement Executive Development Seminar to continue their executive training in managing the Police Department. In total, our Police Department received over 500 hours of professional training to better serve the citizens of Ipswich.

Added to your officers' professional development this year was sending several members to the P.A.C.E. (Pro Active Criminal Enforcement) New England Seminar. P.A.C.E. NE has instructed over 1000 local police officers and law enforcement personnel on how to hone their abilities in the detection and interdiction of criminal activities. P.A.C.E. NE presents instructors from across the nation willing to share their knowledge and experience to your local officers. Officers are trained to enhance their natural abilities as a veteran law enforcement officer to detect criminal behavior and articulate it in a manner that results in solid convictions. They are taught when to take a law enforcement encounter to the next level to locate and access contraband even when disguised using elaborate electronic, hydraulic, and other secret compartments whether in motor vehicles or in residences. This seminar features techniques and methods from nationally known police instructors considered "the best of the best." Our efforts in these specialized training classes have resulted in numerous felony arrests in Ipswich, including unwanted drug dealers operating in Ipswich.

To research and address citizen's speeding complaints throughout the town, the department's Traffic Enforcement Unit continued operating our "stealth" radar unit to provide real data points concerning speeding cars. With this real data, officers are deployed in a manner to maximize our traffic enforcement operations. In addition, the Department has continued to be awarded various state traffic enforcement grants for saturation patrols. These patrols are designed to combat speeders, distracted driving and enhancing the safety of pedestrians and cyclists using our local roads.



Ipswich Police Department Statistics (2012 - 2017)

	2012	2013	2014	2015	2016	2017	5 yr % change	3 yr % change	1 yr % change
Alarms	725	622	718	701	597	595	-17.93	-17.13	-0.34
Assaults	23	22	15	15	17	5	-78.26	-66.67	-70.59
B&E	31	28	17	18	8	16	-48.39	-5.88	100.00
Domestic Complaints	74	64	63	64	98	69	-6.76	9.52	-29.59
Harassment	19	20	76	67	80	69	263.16	-9.21	-13.75
Malicious Property Damage	39	19	19	13	87	27	-30.77	42.11	-68.97
Suspicious Activity	395	365	408	314	462	426	7.85	4.41	-7.79
Animal Related	246	282	275	241	282	275	11.79	0.00	-2.48
Assaults/Dangerous Weapon	2	6	5	0	17	10	400.00	100.00	-41.18
Disturbances	221	250	205	145	247	230	4.07	12.20	-6.88
Larcenies/Fraud/ID Theft	34	30	48	40	135	114	235.29	137.50	-15.56
Larcenies	81	96	93	53	59	51	-37.04	-45.16	-13.56
Medical Aids	912	964	1104	1119	1184	1241	36.07	12.41	4.81
Missing Persons	17	4	13	4	29	42	147.06	223.08	44.83
Motor Vehicle Theft/ Recovery	1	1	3	0	1	7	600.00	133.33	600.00
B&E Motor Vehicle	12	11	5	10	5	6	-50.00	20.00	20.00
Vandalism	51	74	37	43	50	12	-76.47	-67.57	-76.00
Incident Totals	2,883	2,858	3,104	2,847	3,358	3,195	10.82	2.93	-4.85
Calls for Service	15,595	15,745	22,181	23,668	22,580	22,629	45.10	2.02	0.22
Adult Arrest/ Summons	89	113	156	101	282	300	237.08	92.31	6.38
Juvenile Arrest/ Summons	7	2	6	7	14	7	0.00	16.67	-50.00
Protective Custody	10	9	15	6	6	9	-10.00	-40.00	50.00
OUI Arrests	17	27	39	34	34	44	158.82	12.82	29.41
MV Arrests (Inc. OUI)	16	35	57	55	98	130	712.50	128.07	32.65
Motor Vehicle Accidents	246	272	276	302	138	155	-36.99	-43.84	12.32
Motor Vehicle Citations	269	534	679	553	1139	1379	412.64	103.09	21.07
Parking Tickets	234	373	535	389	831	677	189.32	26.54	-18.53
Drug Arrest	2	9	11	15	12	14	600.00	27.27	16.67
Drug Overdoses	6	7	11	14	19	26	333.33	136.36	36.84
Overdose Deaths	3	1	4	2	1	4	33.33	0.00	300.00
Narcans © Administered by PD	NA	N/A	NA	5	5	6			20.00



PUBLIC SAFETY COMMUNICATIONS

Chief Paul A. Nikas, Director of Public Safety

Paul E. Polonsky, Chief of Communications

Established in 1999, the Ipswich Public Safety Communications Center combines two former units - the police 911 and dispatch center and the fire alarm office - into one modern, high-tech facility. The Center is tasked with answering tens of thousands of emergency and non-emergency calls for the Town of Ipswich each year.

All dispatchers undergo a rigorous background check before being hired by the department and must not have a criminal background or criminal record of any kind in any state. Once hired, all Dispatchers must attend mandated training to receive state certifications in Public Safety Communications, E911 dispatching and Criminal Justice Information System clearance. After being professionally certified by the state, they undergo three months of “in house” training which includes, but is not limited to; learning the Police and Fire Department’s computer aided dispatching systems, computer records management systems, and Standard Operating Procedures. Additionally, they are required to become knowledgeable of all town streets, geographic areas and the locations of local businesses.

Dispatchers must be able to multi task, as it is not uncommon for a dispatcher to be talking on the phone to a citizen, entering a call into the computers, while talking to multiple officers or firefighters on scene via the radio.

On a yearly average the Communications Center handles 52,000 non-emergency phone calls, 3,450 E911 emergency calls and approximately 18,500 station walk-ins per year. In 2017, the Communications Center dispatched 22,630 calls for service to the town’s public safety personnel. In 2017, as well as in years past years, our Public Safety Communications Center obtained nearly \$50,000 from state grants to purchase equipment upgrades for the Center and pay for advanced training for all of our dispatcher personnel. Newly linked computer monitors in the Communications Center have the capability to monitor live security camera footage at many of the town owned buildings and school building exteriors.

It’s important to remember that when all the other town offices are closed, our Dispatchers in the Communication Center handle all town business calls and questions. This coverage occurs between 4 pm and 8 am on weekdays and 24 hrs per day during the weekends. However, most importantly, during Public Safety emergencies such as structure fires, car accidents, law enforcement actions, or environmental emergencies such as blizzards, severe thunderstorms or hurricanes, our Communication Center personnel handle ALL town communications. They coordinate the communication between Police, Fire, Ambulance, DPW, Forestry, Utilities, and Harbors Departments. This coordination allows town personnel to identify and efficiently address all types of critical incidents. Past results have shown each of these types of incidents were handle professionally and quickly, minimizing the negative impact on the citizens of Ipswich.

EMERGENCY MANAGEMENT

Lieutenant Jonathan Hubbard, Emergency Management Director

Emergency Management starts at home. I would like everyone to think about that for a moment. For the last several years I have started my year-end report with an overview of what we have accomplished in the previous year. I always end with how you can prepare. My job as the Emergency Management Director is to ensure the town is prepared to be able to respond to all types of emergency situations. This is accomplished by preplanning and knowing what resources we have, and where we can get additional resources in a time of need. On a citizen level, we ask that everyone take a moment and think of different events that can impact your home. The best time to prepare for a disaster is before the disaster strikes. I know this seems simplistic, but it truly is. Know where your supplies like flashlights are and where extra batteries are stored prior to the power going out. There are numerous other ways to prepare. Go to www.Ready.gov for numerous ideas on how to prepare your family in the event of a disaster.

The Town of Ipswich uses Smart911 as our emergency notification system. We encourage everyone to log on to www.smart911.com to create a public safety profile. You can put as much information in it as you would like. At the minimum, please enter your cell phone number and email address so you can receive our alerts. I get numerous phone calls after every major event wondering why they did not receive a call. Staying informed is crucial during critical incidents. This system also allows you to enter information about you or your family members that may need extra services. This information becomes available to 911 dispatchers when you call 911 or to Emergency Management officials to search specific areas for people who may not be able to care for themselves in an emergency. This information is secured and access to this information is extremely limited to public safety officials only. This system is designed for us to provide you the best possible service we can. If you have a hard time with computers or do not have access to one, we have partnered with the Council on Aging. They can assist citizens with creating accounts. I strongly believe in teamwork. As residents of this town we are all in it together. We all need to work together to ensure we are as ready as we can be when emergency situations happen. Taking a few moments to register your information to stay informed or go over emergency planning with your families goes along way.

Our Emergency Management team has been very busy in the last year. Our Community Emergency Response Team, made up of citizen volunteers meets once a month. They also complete training in CPR, First Responder, FEMA CERT, and ICS 100 & 700. Some of our volunteers are licensed by the Federal Communication Commission as Amateur Radio operators and provide emergency communication support for events and some are also certified by the National Weather Service as certified Skywarn Weather spotters. When you see official weather reports on the news from Ipswich, it more than likely came from one of our CERT members. In total our volunteers provided a total of 209 working hours supporting seven events last year. Those events included two truck events, the triathlon, Ipswich Illuminations, the October Nor'easter, the Halloween Parade, and the Santa Parade. Our CERT Team will be very busy into 2018 with re-certifications in CPR and first responder as well as several preplanned events. If you are interested in learning more about becoming a CERT Team volunteer, please contact me and I can provide you with the requirements.

Next year we plan to continue updating and adding to our Standard Operating Procedures and will continue working with our State and Federal partners in Emergency Management to ensure that we are continuing to evolve using the current best practices. To be successful in Emergency Management it is imperative to have strong relationships with federal, state, and local stakeholders.

If anyone has any questions about Emergency Management, please feel free to email me at jhubbard@ipswichpolice.org or call me at the police station at 978-356-4343. Stay safe!

ANIMAL CONTROL

Chief Paul A. Nikas-Director of Public Safety

Megan Boissonneau, Animal Control Officer/Animal Inspector

The ACO/AI deals with just over 2,000 licensed dogs, 6 kennels harboring over 70 dogs, 2 commercial boarding & training facilities, one charitable kennel, and 107 barns harboring over 677 livestock and 1053 birds. Since January of 2017 the ACO/AI has inspected over 50 barns, taken in 16 animals (3 dogs, 11 cats and 2 chickens, all have been adopted), trapped and vetted two cats and issued 22 quarantines. Year to date there have been 345 calls pertaining to dogs, 108 calls pertaining to cats, 12 cruelty investigations, 10 chicken permit requests, 436 calls pertaining to wildlife, 96 calls pertaining to livestock, 37 deceased animals and 531 general calls, roughly 1700 calls came into the animal control office. There were approximately 150 violations written by Animal Control, most of the violations being for unlicensed dogs.



Both the full time ACO and Assistant ACO attended several trainings including a three part animal cruelty training with the District Attorney's Office, several coyote seminars held by both the State of Massachusetts as well as Project Coyote and NOAA Marine Mammal Training. The full time ACO also provided mutual aid to several towns including Rowley, Beverly and Hamilton and attended several Ipswich Humane Group board meeting and building construction meetings.

In October of 2016 the Ipswich Humane Group gifted the Town of Ipswich an estimated \$68,000.00 for construction costs to extend the Ipswich Animal Shelter by fifteen feet and add a significant outdoor exercise area for dogs housed at the Shelter. As of March 2018 the Ipswich Humane Group has put a total of \$124,000.00 into the construction project with an estimated \$15,000.00 in costs yet to be spent for the outdoor exercise area. The interior construction project was completed in spring of 2017, new kennels were delivered, built and put to use by October of 2017, the completion of the interior project has allowed Animal Control and the Ipswich Humane Group to safely and efficiently house and adopt more animals, we are looking forward to the completion of the outdoor project, which once completed, will enable us to better serve the Ipswich Community and our local canines.

HARBORMASTER DEPARTMENT

Paul A. Nikas – Chief of Police, Harbormaster

Lt. Jon Hubbard – Executive Officer, Assistant Harbormaster

Ptl. Brian Murphy – Assistant Harbormaster, Patrol Supervisor & Primary Operator

The 2017 boating season was, once again, an incredibly busy year, thanks in part to the pristine waterways we experienced locally on a year round basis. We saw steady levels of boats launched from the Town Wharf and a high volume of tourists at our local beaches, to include Crane's and Pavilion.

The Harbor Department primarily patrols the Ipswich River, Ipswich Bay, Essex River, Back Beach and Plum Island Sound from May through September, with emergency response capabilities until December. Our area of patrol encompasses 43 miles of shoreline, with a jurisdiction out to 3 miles off shore. The primary missions are for search & rescue (SAR) incidents and law enforcement operations. When called upon by the US Coast Guard, we will, and have, responded to emergencies as far out as 5 miles. We issued and regulated 973 boat moorings, of which 22 were new moorings, and maintain a waiting list of 219 people. We handled 122 calls for service, executed 8 SARs operations, issued 15 citations and 32 verbal warnings. After responding to two boat fires in 2016, we purchased two (2) boat fire pumps in 2017 which have given us the capabilities to handle water based fires. Both IFD and IPD personnel complete annual training with this new equipment.

Our work boat (22' Whaler – Navy surplus) was repowered in 2016 and was used in 2017 as a support vessel during busy boating times, when the primary vessel is out for maintenance, to mark low water areas for buoy placement and also during emergencies and/or special events.

Training for Harbor Officers is critical to improving their boating capabilities and ensuring they have the proper skills to meet the public safety needs of the boating public. Each year, officers attend regional training with the Massachusetts Environmental Police and the USCG Station Gloucester personnel on various training curriculums, designed to ensure proper collaboration between agencies.

For our continued in-service training for Harbor staff, officers participated in a training curriculum that includes both classroom and “on- water” training. The “on-water” training consisted of vessel boarding procedures, rescue drills and GPS search & rescue training.

We continued our aggressive replacement program for new channel marker (buoys). These new buoys are easily identifiable, require less annual maintenance expenses and are guaranteed for a 10 year service life, as opposed to 1-2 year service life of the old style pipe channel markers. While some have lamented the loss of the nostalgic iron pipes in the river, they were becoming too expensive to reset and maintain every month. In addition to those changes, each year we attempt to improve our navigational aids by replacing old buoys or by adding additional buoys. As local boaters are too aware, the Ipswich Bay sandbar(s) shift every year and the Ipswich River and Plum Island estuaries are constantly changing their channels. Please notify the Ipswich Police Department or the Assistant Harbormaster, as soon as possible, when you believe an adjustment is necessary or you discover a buoy is off station. Ipswich Harbor Officers assist and work closely with the USCG in ensuring placement of ALL area channel markers area properly located. This includes the bell buoys located off the southern tip of Crane Beach and the buoys continuing into Plum Island Sound.

As in years past, the Harbor Patrol provided patrols during the Ipswich School District’s annual Crane Beach Day, delivered Santa for the Holiday Parade, as well as providing a public safety presence during the Little Neck Association’s annual “Float to the Beach” event. During this event, residents enter the water from the Little Neck dock and float down river to the Little Neck beach. All three events occurred without incident and a fun time was had by all involved.

Our 21’ “pump-out” boat, which was purchased and operationally funded through a matching federal grant (25% town share/75% federal grant money). This vessel is more fuel efficient, has a higher effluent capacity and its electric pump can be used to dewater a sinking vessel. Please be sure to utilize this pump-out boat service. This past summer we removed 3,450 gallon of effluence for local vessels. This is a ***FREE*** service and is for the benefit of all who enjoy the pristine waterways of Ipswich, including boaters, clambers, fishermen and waterway enthusiasts.

Ipswich Harbor Statistics

Search & Rescue Calls	8
Mooring Permits Issued	973
Calls for Service	122
Harbor Violations Issued	15
	32 verbal warnings
Mooring Fees collected	\$111,027
Town Wharf Launch Fees collected	\$9,945
Boat Excise Taxes (50%) collected	\$17,997

SHELLFISH DEPARTMENT

Scott LaPreste, Constable

Amber Salvage, Assistant Shellfish Constable



The Shellfish Constable and his assistant are responsible for the patrol of over 900 acres of clam beds, spread out over 43 miles of coastline where they must enforce federal, state and local laws concerning the taking of all species of shellfish. They oversee 125 Commercial permit holders (\$56,250), 163 Recreational permits (\$6,500), 95 Nonresident permits (\$15,200), 107 Family permits (\$5,350), 50 1-day permits (\$1,000) and over 1,000 "Over 60/70" free permits.

In addition to governing the tidal flats, the Constable manages the administrative side of the Green Crab Trapping Program & Public Aquaculture program, as well as assists the DMF with Ipswich River water testing. This past year our Green Crab program eradicated 80,000+ lbs. of invasive green crabs. This translates into roughly 600,000+ individual crabs. Many of these were egg-bearing females that can spawn hundreds to thousands of juvenile crabs. We firmly believe that much of our natural soft shell clam sets from three years ago has reached market maturity because of this pressure on the green crabs and preventing their numbers from eating the juvenile clams. Additionally, we are seeing an increase in colonies of oyster beds and the sustained return of blue mussels, both of which can take a hit from predation via green crabs.

Our Constables also manage the State mandated routine testing of our 5 different water shed areas. In addition, they assisted in pollution source testing of the tributaries of the Ipswich River in conjunction with the Ipswich DPW on pollution source research for the Ipswich River.

As part of an educational service, the Constable was selected as a guest member and judge of the “Clam and Cask” fundraising event sponsored by the Ipswich Brewery in May. The event focused on the culinary uses of the green crab. Many local chefs and restaurants participated in event. The proceeds were donated to various local environmental agencies and a portion went to the non-profit “Green Crab R & D” program developed by an Ipswich resident. This non-profit is researching ways to use green crabs for human consumption.

Unfortunately, Deputy Shellfish Constable Arnold “Pick” Thistlewood passed away in May. He is dearly missed, and a great resource of knowledge was lost. However, Ms. Amber Salvage was appointed Deputy Shellfish Constable in September, and has since become a very knowledgeable asset to the department.

For the 8th year running of Mr. LaPreste’s appointment, the Shellfish Department has successfully managed the multi-million industry of clamming in Ipswich. Due to the policy of educating and informing all permit holders of the rules and regulations, the quality of the shell fishing experience in Ipswich has increased and violations have decreased. The Massachusetts Division of Marine Fisheries and the Massachusetts Department of Public Health both view Ipswich as a leader in shellfish management statewide.

Permits sold/issued in 2017

Resident Commercial	125
Non Resident Yearly	95
Non Resident Daily	50
Resident Recreational - Family	107
Resident Recreational Yearly	163
Student Commercial	1

IPSWICH FIRE DEPARTMENT

Jack Parow, Acting Fire Chief

Calls have continued to grow over the past years and this year is no different. In 2017 emergency response calls totaled 2119, a 3% increase over 2016. Medical Aid calls accounted for 54% of our emergency responses.

The Fire Prevention office also remained very busy in 2017 completing 655 inspections and issuing 398 permits. Lieutenant Cronin does an excellent job in fire prevention and code enforcement along with his other staff duties.

The Department applied for and received two State grants during this fiscal year. One was to continue our Student Awareness Fire Education (SAFE) program. This program allows us to send trained fire department personnel into the schools and educate our students on fire safety

and the ill effects of smoking. The second was the Senior SAFE grant to help make our seniors more fire safe. Both grants totaled \$6,123.00.

Ipswich Fire Department 2017

Fire/Explosion	21
Overpressure/Rupture	4
Medical Aid/Rescue	1151
Hazardous Conditions	80
Service Calls	222
Investigations	631
Severe Weather	2
Mutual Aid Given	8
Total Calls for Calendar 2017	2119



The department also received a Federal Assistance to Firefighter's Grant (AFG) for \$106,000.00 to assist in the purchase of much needed Self Contained Breathing Apparatus (SCBA). The grant allowed for the purchase of new Personal Protective Equipment (PPE) in the form of air bottles, harnesses and individual masks equipped with thermal imaging cameras. They have many other improvements over the old SCBAs and meet or exceed today's industry standards. IFD is only the second fire department in the state and the first in Essex County to have this advance technology in their arsenal. The grant will replace all the department's older SCBAs that have reach the end of useful service life.

In September, Fire Chief Greg Gagnon went out on leave and resigned in January 2018. Lieutenant Theriault served as Acting Fire Chief during this time. Matt Lemire was hired as a new Firefighter, filling the vacancy created by the retirement of Lieutenant George. We wish Matt well on his new career.

Through the Capital Plan, the Department was able to order two new pumping engines. They will replace Rescue 1, Engine 2 and Engine 4 that have reached the end of their servable life. An estimated June 2018 delivery date for the Engines is expected. Additionally, and within the Department budget, we purchase new portable radios with current technology, are more rugged and safer for Fire Department use.

Fire Department members trained for nearly 1,400 hours on over 30 topics that included Firefighting tactics, Hazardous Materials, EMS first responder and EMT recertification, water and ice rescue, wildland firefighting, leadership development, etc.

I would like to thank all fire department members for their dedicated service to the community and thank the Town Manager, Board of Selectmen, all town committees, other town departments and the community as a whole for their support over the last year.

PUBLIC WORKS DIRECTORATE

Richard W. Clarke, Director

The Public Works Department is a customer-focused service organization, dedicated to maintaining and improving the Town's infrastructure through the efforts of a professional town workforce, outsourced contracting and engineering consultants. With that as our operation, Public Works incorporates an ongoing review of what we do and how we do it, with the intent of delivering high quality service to our customers and enhancing the quality of life in our diverse community. Customer focus, continuous process improvement, human resource development, and resource management are the keys to our success. Public Works has accomplished or is working on the following items in support of our mission.

- Alignment of Public Works budgets, activity and resources with the expectations and goals of the Town Manager and Board of Selectmen
- Provide technical input to Town boards and commissions on special permits, subdivisions, site plan reviews and commercial and residential development that impact Public Works' Operations and Maintenance (O&M) responsibilities and budget
- Continued to work through the Storm Water Management Plan to comply with the Phase II Storm Water Rules and Regulations of the Federal Clean Water Act while also investigating new methods and processes to follow to stay in compliance with the upcoming Phase II Storm Water Permit

- Continued to use and develop Vueworks, which is a Computerized Maintenance Management Software (CMMS) system for all Public Works Divisions to track work orders and service calls
- Continued to develop and implement Operations and Maintenance plans for existing water quality structures installed for storm water management
- Use of a pavement management plan to identify and prioritize roads in need of roadway improvements and maintenance as well as to determine what the recommended improvement or maintenance is for each roadway

HIGHWAY DIVISION

During the warmer months of 2017, the focus was on outdoor construction projects, where personnel skills and heavy equipment produce significant infrastructure repair and improvements to roads, sidewalks, public facilities and storm water structures. The DPW Highway Department, with the assistance of a local contractor, installed approximately 322' feet of drain pipe on Linebrook Road and added a new manhole and new catch basin to improve the drain system prior to paving the street. The DPW Highway Department also installed a new catch basin and approx. 220 feet of pipe to alleviate puddling and icing on the corner of Clark Rd in front of 43 Clark Rd.

FORESTRY DIVISION

The focus of the Forestry Division in 2017 was on the maintenance of town trees along public ways, particularly on scenic roads and in town cemeteries, parks and open space. The Forestry budget is reimbursed by the Utilities Department for electric line clearing done for the Electric Light Division. A town wide tree inventory was started in 2017 as well as a town wide tree health survey which identified trees that should be removed as well as pruned.

EQUIPMENT MAINTENANCE DIVISION

Closer inspection and additional preventive maintenance of vehicles extends the service life and reduces the maintenance costs of a public works fleet. The DPW is still working on implementing more recommendations from a fleet maintenance study done in 2014, with a focus on computerizing maintenance records. The installation of a wash facility at the DPW garage has been started with work scheduled to be complete in the spring of 2018.

TRANSFER STATION

Operated by members of the Highway Division, the Transfer Station is open Wednesdays and Saturdays from 8:00 AM until 3:30 PM. The Transfer Station accepts yard waste (specifically grass clippings, leaves, brush and small branches), books, textiles, rigid plastic items, tires with rims, and fluorescent lights. Residents who do not have JRM trash pickup may bring their recyclables (glass, cans, cardboard, paper, cartons, and plastics 1-7; no Styrofoam) for free to the Transfer Station and put them in the designated bins.

In the past three years, the Town has contracted with North Shore Scrap Metal to collect scrap metal (items with at least 60% metal, such as small appliances, outdoor furniture, grills, lawn mowers and snow blowers) at the Transfer Station. Large white goods, electrical appliances, televisions and computer monitors can be disposed of curbside by scheduling and paying \$25 in advance to JRM directly at 978-536-2500.

Public Works' Special Collections are conducted twice yearly at the Transfer Station. We accept oil-based paints and related products, car batteries, items with mercury and tires without rims (mercury items are also accepted at the Public Works Office at the Town Hall during regular hours of operation). The fall special collection is held in conjunction with the DPW's Household Hazardous Waste Collection Day to better serve residents.

SANITATION

Each pound of recyclable material diverted from the trash stream results in a reduction of our trash costs, because the Town is charged a tipping fee for every pound of trash collected. The total tonnage of solid waste in calendar year 2017 (2,896 tons) was a slight decrease of 5 tons (approximately 0.2 %) over the 2016 total (2,901 tons). Although recycling rates nationally are down due to the manufacturing of lighter plastics (for beverages) and the drop in newspaper readership, Ipswich's recyclables decreased in 2017 to 1,895 tons (from 2,015 tons in 2016). The decrease in recycling, in conjunction with diverting these tons from the trash, still saved the Town approximately \$126,530 in tipping fees.

Ipswich's pilot curbside composting program continues to grow, with 534 participants by the end of 2017. This curbside service, which residents join voluntarily and pay to receive, diverted approximately 184 tons of organics (food waste) from Ipswich's trash tonnage in 2017. The organics are delivered to Agrasource on Town Farm Road in Ipswich, Massachusetts, for composting.

The Ipswich Recycling Advisory Committee (RAC) holds three events annually, in February, May and September, for residents to dispose of electronics. The Styrofoam collection has been removed from their events due to there being no vendor currently doing collections in MA.

SNOW & ICE OPERATIONS

The winter of 2016-2017 was a little more challenging than the previous winter with approx. 40" of recorded snowfall. The Town employees and contractors work to keep the roads, public sidewalks, schools and town parking lots safe and passable for the approx. 69" that fell in 2016-2017. The cost for snow and ice operations came in under budget due to the limited amount of snowfall. The DPW used approx. 3,380 tons of salt during snow and ice operations. Access for emergency response vehicles remains the top priority for town crews during snow and ice operation. Snow removal from sidewalks in close proximity to schools is also a high priority after roadways are cleared for students walking to school.

FACILITIES DEPARTMENT

William A. Hodge, Facilities Director

Jane Spellman, Assistant to Facilities Director

This report contains the accomplished tasks of the Facilities Department during the calendar year 2017. Daily operations during this period included ongoing maintenance as well as several major projects.

The Town Facilities Department continued to be merged with the Town School District. The Facilities Department's mission for 2017 was to continue the improvement of the overall appearance, safety, and working and living conditions of the buildings within the Ipswich School District and the Municipal Complex within the budgetary constraints put upon us.

Major projects were completed with the additional funds allocated for this purpose. These projects were accomplished by outside vendors, in-house staff, and labor provided by the Essex County Correctional Department. The following are some ongoing and major projects completed:

Municipal

Town Hall:

- Replaced three rooftop HVAC units
- Updated sprinkler system
- Finished the carpeting project phase in the Resource Room, Basement Corridors, Staff Lounge and Craft Room
- Installed theater curtain on the stage in the gym
- Electrical upgrades

Police Station

- Removed and replaced carpet
- Replaced overhead doors
- Plumbing Upgrades
- Major repairs to garage roof
- Electrical upgrades

Public Library

- Removed and replaced four rooftop HVAC Units
- Upgrades to sprinkler system and alarm
- Electrical upgrades

Fire Stations:

- Truck bay electrical upgrades
- Replaced overhead doors in the truck bay
- Installed new generator
- ADA improvements

Linebrook Fire Station:

- Replaced boiler
- Electrical upgrades

Cemetery/Parks:

- Upgrades to HVAC
- Renovated Office Area
- Electrical upgrades

DPW:

- Replaced all overhead garage doors
- Major upgrades to HVAC units
- Electrical upgrades
- Removed and replaced garage door openers
-

School Department

Middle School/High School:

- Removed and replaced skylights
- Electrical upgrades
- Painted fifteen (15) classrooms and Library
- Bleachers and Athletic Equipment Inspections and repairs
- Lab eyewash station and shower inspections
- Multiple heat valve removal and replacements
- Removed and replaced sewerage lift station pumps

Winthrop Elementary School

- Electrical upgrades
- Removed and replaced the boiler condensate system
- Started replacement of HVAC thermostats and calibrations
- Removed and replaced multiple Univent motors
- Painted four (4) classrooms

Doyon Elementary School

- Painted classrooms
- Electrical upgrades
- Roof repairs

Payne Building

- Renovated office space
- Painted lower floor office areas
- Electrical upgrades
- Upgrades to HVAC

It is the continuous mission of the Facilities Department to improve the infrastructure of the Town and School District's Physical Plant as needed and funded.

CEMETERY & PARKS DEPARTMENT

Jeffrey M. Putur, Superintendent

The Cemeteries & Parks department is responsible for the care and maintenance of nine cemeteries, five playgrounds, playing fields, parks, common areas, Pavilion Beach and the Ipswich resident side of the boardwalk at Crane's Beach. In addition, we maintain all town-owned Open Space areas, such as Strawberry Hill, Dow Brook Conservation, Shady Creek, Nichols Field, Great Neck Conservation area and Turkey Hill.

Customer service is always a high priority in this department, whether it is town citizens, private contractors, funeral homes or other town departments, we always strive to be courteous and act within a timely manner to all situations that we encounter. We assist civic groups in the many activities that take place throughout the year. Additionally we supply assistance to the Public Works in snow removal, sanding operations and any other emergency situations as needed. We also provide aid to the Town Clerk in setting up voting equipment, tables and chairs for all elections.

In 2017 the staff completed 86 funeral services, constructed a half-court basketball court at Howe Park, worked with Epoch Restoration to restore head stones on the Old North cemetery, removed brush and trees from Old North Cemetery and worked on improving the Pony Express fields. This past year we also continued with our multiyear process of updating cemetery maps through GIS software and have continued to update and input cemetery records into our computers.

In the upcoming year we plan to continue with our aggressive yearly property maintenance, continuing with Pony Express improvements and planning, continue with Old North improvements and planning, update and digitize cemetery records and continue with updating and creating cemetery maps in GIS.

Our revenues for 2017 were as follows:

GENERAL FUND REVENUES

Grave Openings	\$52,525
Foundations	\$11,474
Tent Fee	\$2,250
Bialek Field Fees	\$1,020
TOTAL	\$67,269

TRUST FUND REVENUES

Sale of Lots	\$10,200
Perpetual Care	\$21,500

DEPARTMENT OF CODE ENFORCEMENT

David F. Fuller, Director

JANUARY 1, 2017 TO DECEMBER 31, 2017

Category / Construction	# of Permits	Total Fees	Value of Work
COMMERCIAL PERMIT	90	\$69,732.49	\$22,116,197.00
RESIDENTIAL PERMIT	564	\$252,632.13	\$7,026,626.00
DEMOLITION PERMIT	13	\$1,110.00	\$73,475.00
SHED PERMIT	23	\$1,930.00	\$85,266.00
WOODSTOVE PERMIT	16	\$1,370.00	\$44,703.00
SIGN PERMIT	19	\$1,155.00	\$65,246.00
TENT PERMIT	76	\$3,950.00	\$133,640.00
CERTIFICATE OF USE & OCCUPANCY	46	\$1,935.00	N/A
CERTIFICATE OF INSPECTION - ANNUAL	89	\$8,700.00	N/A
CERTIFICATE OF INSPECTION - PERIODIC	14	\$1,466.00	N/A
SHEET METAL PERMIT	61	\$12,501.01	\$942,364.00
FIRE ALARM & SPRINKLER PERMIT	21	\$1,700.00	N/A
TRENCH PERMIT	1	\$50.00	N/A
Totals	1033	\$358,231.63	\$30,487,517.00

PUMBING PERMITS	# of Permits	Total Fees
	285	\$30,169.00
Totals	285	\$30,169.00

GAS PERMITS	# of Permits	Total Fees
	239	\$18,802.00
Totals	239	\$18,802.00

ELECTRIC PERMITS	# of Permits	Total Fees
	541	\$61,834.56
Totals	541	\$61,834.56

The data is based on permit activity for the calendar year. The fiscal year commences July 1st and ends June 30th.

Building permits are required for not only new construction, but also for repairs and replacement of existing structures, decks, sheds, signs, wood and pellet stoves & fences over six feet high.

If you have any question about whether your project may require a building permit, please call our office at 978-356-6605.

HEALTH DEPARTMENT

Colleen E. Fermon, Director of Public Health

The mission of the Public Health Department is to protect the public health and the environment, control disease and promote sanitary living conditions through the enforcement of State Sanitary Codes, State Environmental Codes and Board of Health Regulations. These state and local regulations require Public Health Departments to perform many critical duties that include a wide range of public health control and prevention activities. Public Health Departments work in the community to protect the food supply, water supply, air and land. We promote sanitary living conditions in housing, enforce state lead poisoning and no smoking laws and control infectious disease. We inspect food establishments, pools, beaches, motels, recreational camps for children and septic system installations.

Ipswich Board of Health

The Board of Health sets the health policy for the town which is carried out by the Public Health Department staff. The Ipswich Board of Health is comprised of three members appointed by the Town Manager for 3 year staggered terms. The Board of Health meets once a month, typically the first Monday of the month. In 2017, the Board members were Susan Hubbard, Chairperson, Margaret McDermott and Dr. Susan Boreri. The Board of Health amended their Fee Schedule and Septic System Regulations in 2017.

Public Health Department

The Director of Public Health is appointed by the Town Manager and carries out the duties and responsibilities of the Board of Health and oversees the Public Health Department.

The Public Health Nurse's responsibilities include infectious and communicable disease surveillance, investigation, reporting and control; case management for tuberculosis patients and their contacts, organizing an annual immunization clinic for influenza, holding monthly wellness clinics, providing health education and promoting disease prevention programs.

In addition to enforcing state and local regulations, the Public Health Department also provided community health programs that keep people healthy and promote healthy behaviors. Our community health programs include:

Influenza Vaccination Clinic- This past season the clinic was open to individuals 19 years of age and older. A total of 119 people were vaccinated through our clinic.

Wellness Clinics- On the second Wednesday of each month the Public Health Nurse, Pamela Lara, ran monthly Wellness Clinics at Oak Hill Apartments from 9am-10 am and at 6 Caroline Avenue from 10am-11:30am. This program is offered free of charge to residents of all ages. Clinic assessments include blood pressure, heart rate and rhythm, weight, auscultation of lungs, medication review, psycho-social needs assessment, in addition to answering any health related questions you may have. In 2018, wellness clinics will be held at 6 Caroline Avenue of Wednesdays from 10am-11:30am. All are welcome.

Dental Clinic- Our sixth year of offering a dental clinic in April was a success. Polish LLC provided free dental screenings, cleanings, sealants and fluoride for children. Adults were able to receive screenings and cleanings for \$49.

Food Safety- A training was provided to food establishment operators on emergency planning and response. The topics that covered include the role and responsibility of the permit holder, Imminent Health Hazards, types of emergencies, alternative procedures and a safety guide for refrigerated food. Based on some recent water interruptions and potential power outages during the winter, this training was offered to help the food operators prepare so they may be able to safely continue operating even during times of emergency. Additionally, a training for operators of temporary food establishments was provided. The Ipswich Public Health Department wanted to help community organizations planning these events understand state food regulations and safe food handling. Temporary food events can present special challenges since they may operate either indoors or outdoors and often have limited physical and sanitary facilities available. The training covered the applicable state regulations, food safety, the application process and the inspection process.

Emergency Preparedness- Since 2003, the role of Public Health has included being a partner in emergency planning. The Public Health Department is responsible for developing emergency preparedness plans for Emergency Dispensing Sites which will be utilized to dispense vaccine or medication to the residents in response to an infectious disease outbreak such as an influenza pandemic or a bioterrorism event. Since 2015, the Massachusetts Department of Public Health established six regional Health and Medical Coordinating Coalition (HMCC) to promote cross-disciplinary planning and support for public health and medical response across the state during emergencies and disasters. Ipswich is part of HMCC Region 3. The goal of HMCCs is to ensure planning and capacity-building across five core disciplines: acute care hospitals, community health centers and large ambulatory care organizations, emergency medical services, local public health, and long term care.

For National Preparedness Month in September, the Ipswich Public Health Department joined the Massachusetts Department of Public Health (DPH) in promoting the **Know Plan Prepare** campaign. **Know Plan Prepare** is a statewide campaign to encourage residents, families and communities to make plans and prepare for public health and medical emergencies, severe weather, and natural disasters. Go to www.mass.gov/KnowPlanPrepare to find information about individual and family preparedness, volunteer opportunities, and emergency planning for the

whole community. In September, the Public Health Office offered residents complimentary emergency planning guides, reusable grocery totes, flashlights and 7 day pill cases. These emergency planning items were distributed at the wellness clinics at Oak Hill and Caroline Avenue, The Open Door's mobile market at the Winthrop School, The Open Door Food Pantry and our annual flu vaccine clinic.

Mosquito Control- The Northeast Massachusetts Mosquito Control and Wetlands Management District (NEMMC) has thirty-two subscribing municipalities, including Ipswich. NEMMC's mosquito control and surveillance program runs from the middle of the spring until the beginning of the fall. NEMMC creates a Vector Management Plan (VMP) for the Mosquito Control District and a Best Management Practice Plan (BMP) for each of the municipalities within its District annually. District control efforts focus primarily on adult mosquito surveillance, virus testing and preemptive virus intervention strategies. The Mosquito Control Best Management Practice Plan for Ipswich is reviewed and approved by the Board of Health annually. Every year the main control measures in Ipswich's BMP include aerial salt marsh larviciding, catch basin treatments, inspections and adulticiding, if West Nile Virus (WNV) or Eastern Equine Encephalitis (EEE) is detected in mosquitoes in Ipswich. No mosquito, human or animal cases of WNV or EEE were detected in Ipswich in 2017.

Substance Abuse Prevention- Ipswich is a member of Substance Abuse Prevention Collaborative (SAPC), along with Cape Ann and Beverly. This collaborative grew out of a grant for the prevention of first use of alcohol and other drugs by youth and young adults. SAPC allows for resource sharing and capacity building of prevention activities. A Memorandum of Understanding between the collaborative and the Public Health Department was signed in 2016.

The Director of Public Health is a member of the local substance abuse prevention group, Ipswich Aware. Ipswich Aware is a multi-disciplinary collaborative whose strategic goals are to reduce the stigma associated with substance abuse and addiction, increase community awareness and education and expand youth prevention and education. As a member, the Director of Public Health coordinated a presentation by Dr. Ruth Poter titled *Under Construction! What Every Parent Must Know about Your Teen's Brain Development*. The presentation covered teenager brain development and its impact on how teens behave and take risks, such as using alcohol and drugs, and what this means for parents of teens.

Other Public Health Department Functions:

American with Disabilities Act (ADA) - The Director of Public Health served as the ADA Coordinator since 1992. The ADA Coordinator oversees the town's efforts to comply with the American with Disabilities Act and handle disability based discrimination complaints. Since January 26, 1992, municipal governments must provide equal opportunity for persons with disabilities in their programs, activities, and services. In late 2017, the Council on Aging Director became the ADA Coordinator.

Septic Betterment Program - The proceeds of a loan from the Massachusetts Water Pollution Abatement Trust and the Massachusetts Department of Environmental Protection are being utilized to help homeowners comply with Title 5, 310 CMR 15.000 of the State Environmental Code by providing financial assistance to homeowners to upgrade or repair their septic system.

Ipswich homeowners with failed septic systems are able to apply for a Betterment Loan under the Town's Septic Management Betterment Program. By the end of 2017, more than \$674,000 had been disbursed to homeowners. The Director of Public Health serves as the Septic Betterment Program Coordinator.

Septic Betterment Program

Betterment Agreement Approved	2
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Disease Surveillance

Animal Bites	14
Babesiosis	5
Campylobacter	8
Ehrlichiosis	1
Giardia	1
Hepatitis C	13
Human Granulocytic Anaplasmosis	10
Influenza	66
Lyme	68
Norovirus	1
Pertussis	6
Rocky Mountain Spotted Fever	8
Salmonella	3
Shiga Toxin Producing E Coli	1
Streptococcus Pneumonia	1
Varicella	2
Zika	1
Total Disease Surveillance	209

Plan Review

Building Plan Review	287
Food Plan Review	28
HACCP Plan Review	1
Septic As-Built Review	51
Septic Plan Review	85
Well Plan Review	7
Total Plan Reviews	459

Licenses and Permits Issued

Food Service	85
Retail Food	34
Caterer	10
Temporary Food	152
Bed and Breakfast	2
Residential Kitchen for Retail	1
Mobile Food	5
Farmers Market	4
Frozen Desserts	3
Bottling of Nonalcoholic Carbonated Beverage	1
Septic Haulers	31
Septic Installers	44
Septic System Inspectors	17
Pasteurization of Milk	1
Swimming Pools	9
Recreational Camps/Children	3
Motels	3
Biological Haulers	1
Tobacco	14
Funeral Directors	2
Disposal System Construction	57
Well Permits	6
Beaches	6
Beaver	2
Trench Permits	64
Recombinant DNA Registrations	2
Outdoor Hydronic Heater	1
Total Licenses and Permit Issued	560

Community Health Programs

Seasonal Influenza Immunizations	119
Wellness Clinics	23
Dental Screenings	18

Health Inspections and Investigations

Bathing Beach Water Testing	58
Deep Hole Observations	166
Food Establishment Inspections	329
Housing Inspections	33
Lead Determinations	0
Motels	4
Nuisance, Health, and Environmental Complaints	15
Occupancy Inspections	32
Percolation Tests	83
Recreational Camps for Children	3
Septic System Inspections	130
Swimming Pool Inspections	25
Title 5 Inspection Reports	76
Total Health Inspections and Investigations	954

PLANNING & DEVELOPMENT DIRECTORATE

DEPARTMENT OF PLANNING & DEVELOPMENT

Glenn C. Gibbs, Director

The Department of Planning & Development guides the development and conservation of land in Ipswich via the regulatory process, the preparation and implementation of long-range plans, and by providing support and guidance to the following boards and commissions: Planning, Design Review, and Affordable Housing Trust Fund Boards; Conservation, Historical, Agricultural, and Architectural Preservation District Commissions; Housing Partnership; Open Space Committee; Zoning Board of Appeals; Select Board, and various ad hoc committees. In addition to the technical support of these boards and committees, as well as assisting the public with various land use and community service matters, the Department undertook a number of activities in 2017, including:

- Under guidance of Planning & Development Director, pursued several economic development initiatives, including: (1) prepared Mass Works grant application for parking structure/housing/ commercial development at commuter rail parking lot, which led to collaborative effort between Town, EBSCO and State to create same on land owned by Town and EBSCO, with objectives of creating 300+ jobs, meeting commuter rail parking needs, and providing housing/commercial development to enhance downtown; (2) in conjunction with Downtown Riverwalk Task Force and designer, brought Riverwalk extension project to 25% design stage, and obtained Town Manager's recommendation to fund Phase I of project from FY19 capital budget; (3) prepared RFP for selecting consultant to prepare town-wide

marketing plan; after EDAG supported alternative approach, reworked RFP into marketing coordinator proposal endorsed by EDAG and Town Manager; (4) prepared phase II (FY18-FY20) of Ipswich Economic Development Strategy, subsequently approved by Manager and EDAG; and (5) put Phase II of three-year wayfinding out to bid and executed contract with Cape Ann Sign to install ten more wayfinding signs, including a digital kiosk in front of post office. By year's end, signs were fabricated and ready for installation.

- Under direction of Senior Planner, drafted three zoning articles for consideration by special town meeting (see Planning Board report for more information); and obtained \$25,000 grant from Mass Environmental Trust to further study feasibility of removing Ipswich Mills Dam.
- Under direction of Open Space Manager, partnered with Essex County Greenbelt and MA Fisheries and Wildlife to purchase 128-acre Pony Express Farm on Candlewood Road for conservation and recreation purposes. The Town's acquisition by Town of 30.6 acres of the property, which included the large polo field and other land suitable for athletic field development, was approved by Special Town Meeting in late January 2017 and finalized in March. After purchase, open space staff began working with the Pony Express Task Force on plan to convert polo field to four full-sized multi-purpose athletic fields, along with associated parking. Later in 2017, the Open Space Manager coordinated an effort to protect town interests (i.e., open space and water supply protection, public trail access, agricultural land and scenic vista preservation) associated with the potential development of the 100 acre Kozeneski Farm property. At year's end, prospects for reaching an agreement with the developer to protect those interests from development were encouraging.
- Under direction of Open Space Steward, with assistance from MassLIFT AmeriCorps Land Steward, Cemetery & Parks staff, and volunteers, undertook various open space stewardship initiatives, including: finalized Land Management Plan for Peatfield Landing and installed informational kiosk; organized guided tour of Strawberry Hill to highlight new native edible plant garden; as part of CZM grant-funded team, completed design and installed two educational signs along Ipswich River, addressing coastal bank erosion, remediation, and access; for fourth consecutive year, hosted Ipswich Estuary Kayak & Open Space Walk as part of ENHA Trails & Sails Event; helped Pony Express Task Force develop Land Management Plan, coordinating improvements necessary for use of athletic fields, and completed license agreement with local farmer to continue haying of property; and provided staff support for Farmers Market's seasonal operation in downtown' Waterways Advisory Committee related to public non-motorized river access, and Agricultural Commission in their efforts to promote and support agriculture in Ipswich.
- The Open Space Program saw the departure of two valued staff in 2017; Michelle Vailancourt, Open Space Manager, and Christine Viola, MassLIFT/AmeriCorps Land Steward. We also said farewell to Amie Charland, who successfully ran the Farmers Market for the past three years. We extend our gratitude for the fine work of these dedicated employees.

PLANNING BOARD

Heidi Paek, Chair

The Planning Board (“Board”) participates in long-term planning efforts for the Town, which includes preparing plans for the use of land and the allocation of resources. With the support of Senior Planner Ethan Parsons, the Board prepares zoning regulations for consideration by Town Meeting, and by suggesting policies to other boards and departments. It also regulates much of the Town’s land development activity, including non-residential projects under site plan review, multi-family housing, certain commercial/industrial special permit applications, subdivisions, and scenic road alterations.

The Board’s principal long-range planning activity in 2017 was the initiation of three zoning amendments for the Special Town Meeting. Broad objectives included supporting the creation of moderate-priced single-family houses, while limiting the density of multi-family structures, in the In-Town Residence District. The Board proposed: (1) expanding the “infill” single family lot creation provision and amending the multifamily density bonus requirements known as “footnote 11”; (2) amending the inclusionary housing and accessory building conversion requirements; and (3) clarifying the definition of Floor Area Ratio in the zoning bylaw. Town Meeting adopted all three articles.

The Board reviewed and approved a variety of projects in 2017, including: conversion of accessory buildings into dwelling units at 15 County Street and 80 East Street; creating an agricultural manager’s unit at 31 Fox Creek Road; redeveloping 114 Central Street into CVS Pharmacy; creating single-family “infill” house lots at 10 Perley and 12 Brownville Avenues; adding a dwelling unit in a multifamily building at 12 Highland Avenue; approving a new cellular tower at 265 Topsfield Road; installing solar energy collectors at 15 Northgate Road and at 240 County Road (New England Biolabs); and two registered marijuana dispensaries for medicinal purposes only, at 31 and 59 Turnpike Road. Four substantial projects begun in 2016 were completed last year: Ipswich Junction (Aubuchon Hardware, True North Brewery, and an untenanted office building) at 114 County Road, eight new rental dwellings at 48 Market Street, ten more at 199 High Street, and 11 condominiums in the former town hall building at 30 South Main. The three residential developments each provided one affordable dwelling unit in compliance with the Town’s inclusionary housing requirements.

Heidi Paek and Jay Stanbury continued to serve in 2017 as the Chair and Vice-Chair, respectively, along with members Kathleen Milano, Jim McCambridge and Keith Anderson, and associate member Carolyn Britt.

CONSERVATION COMMISSION

Jennifer Hughes, Chair

The Commission engages in a variety of activities, including land conservation. It devotes most of its time, however, to its formal role as the local environmental regulatory board responsible for implementing the Massachusetts Wetlands Protection Act and the Ipswich Wetlands Protection Bylaw. Staff assistance includes responding to citizen queries, realtor requests, and potential violations; ascertaining the need for filings; researching proposed projects; providing technical assistance; and inspecting sites before and after Commission review.

ConCom Activity	2012	2013	2014	2015	2016	2017	Average
Citizen Queries (at meetings)	<i>Not tracked</i>	<i>Not tracked</i>	11	16	13	21	15
Orders of Conditions Issued	33	31	29	26	38	46	34
Certificates of Compliance Issued	27	11	39	37	55	51	37
Extension Permits Issued	6	0	2	4	8	11	5
Orders of Resource Area Delineation Issued	1	0	2	1	1	2	1
Determinations of Applicability Issued	33	27	32	53	28	22	33
Enforcement Actions Initiated	16	7	17	38	9	13	17
Formal Amendments Issued	<i>Not tracked</i>	<i>Not tracked</i>	3	3	2	5	5
Minor Modifications Issued	<i>Not tracked</i>	<i>Not tracked</i>	12	11	14	13	13
Emergency Certifications Issued	<i>Not tracked</i>	<i>Not tracked</i>	1	2	5	3	3
Enforcement Orders Lifted	<i>Not tracked</i>	<i>Not tracked</i>	8	21	4	7	10
Small Project Permits	NA	NA	NA	NA	14	23	19
Building Permit Applications Reviewed	<i>Not tracked</i>	<i>Not tracked</i>	180	234	228	217	215
Board of Health Permit Applications Reviewed	<i>Not tracked</i>	<i>Not tracked</i>	NA	17	28	28	24
Chicken Coop Permit Applications Reviewed	<i>Not tracked</i>	<i>Not tracked</i>	13	1	2	2	5

The Commission met 25 times in 2017 (three were special sessions for legal/enforcement matters), acting upon a range of filings and requests. Except in one instance, the level of activity was either on pace with last year's, or up sharply. 2017 was only the ninth year since 1980 in which the Commission issued 45 or more Orders of Conditions. Ten Notices of Intent were

submitted in March of 2017, only the third time that number had been achieved in a single month.

Conservation activities of note in 2017 included:

- Adopted revised regulation to provide clarification on requirement for “qualified professional” to monitor larger and/or more complicated projects.
- Updated two Commission policies relative to application submittal requirements, and created policy for purpose of streamlining permit review process and ensuring projects are properly closed out per state law.
- With support from DPW, Utilities, Open Space, and Ipswich River Watershed Association, Conservation Agent successfully completed pilot study of coastal bank erosion along Ipswich River between Ipswich Mills dam and Town Wharf, using \$63,300 grant from MA Coastal Zone Management (CZM). A request for additional funding for FY18 was not successful, but CZM personnel encouraged the Conservation Office to reapply in FY19, which it intends to do.

Besides the chair, the other Commission members are vice-chair Sissy Ffolliott, David Standley, Brian O’Neill, Catherine Carney-Feldman, Michele Hunton, and Will Paulitz. The Commission in 2017 was supported by Conservation Agent Alicia Geilen, part-time Conservation Field Inspector Bill Decie, and through July, part-time Conservation/Planning Assistant Gail Surpitski. In August, after nearly nine years of strong service, Gail transferred to Public Works. Gail’s dedication and cheerful disposition was appreciated by both town staff and the public. In October, the Conservation Office welcomed Janet Rice as the new part-time Conservation Assistant. Like Gail, Janet also spends 25% of her time providing assisting to the Planning Office.

HISTORICAL COMMISSION

John Fiske, Chair

The Ipswich Historical Commission (IHC) had a busy and productive year in 2017. As chair, I would like to thank our staff contact person, Ethan Parsons, as well our members who contributed so much to our achievements: Gordon Harris (vice-chair), Laura Gresh (secretary), Bryan Townsend, Stephen Miles, Chris Morse, Lee Hathaway, Kerry Mackin and alternates Ruth Strachan and Lynda Rieman.

The activities of the Commission in 2017 included the following:

Appleton Farms: In conjunction with Trustees of Reservations, nominated Appleton Farms for inclusion in the Massachusetts State Register of Historic Properties and subsequently the National Register of Historic Places.

Railroad Monopoles: Opposed proposal by Massachusetts Department of Transportation to erect four 75-foot and three 35-foot monopoles along railroad tracks in town to improve cellular service for train commuters. Our concerns, mirrored by other communities, were that monopoles would adversely affected the historical view shed. In face of this opposition, MassDOT withdrew its proposal.

Demolition Delay Bylaw: Received four permit applications to demolish an historic building. For houses at 3 Baycrest and 7 Highland, IHC found that neither met criteria to be “preferably preserved,” and thus did not exercise its delay authority. For buildings at 18 Hammatt Street and 61 Newburyport Turnpike, IHC ruled they were “preferably preserved” historic buildings and scheduled public hearings before issuing findings. After public hearing on 18 Hammatt Street, IHC authorized its demolition subject to certain conditions. The public hearing for 61 Turnpike was scheduled for early 2018.

IHC is considering modifications to Delay Bylaw, which in 30 years of existence has been updated only once. Potential changes being discussed include extending maximum length of delay from its current 12 months. The IHC is also considering a bylaw to address “demolition by neglect.”

Old North Burying Ground: Continued efforts to restore and preserve walkways, grave stones and structures in one of the oldest colonial burying grounds in the country.

Historical Interpretive Signs: Designed and wrote three interpretive signs, one for installation at South Green and two at old town hall property on South Main, to be erected by early 2018.

Mill Restoration: Consulted with owner of 80 East Street about his plans to re-erect Glover’s Mill near its original location on his property, and thanked him for his intent to restore and preserve a significant part of Ipswich’s architectural heritage.

Contribution to “Ipswich is First...Period:” Arranged for lecture by Robert Tarule on “The Artisans of Ipswich: The Men Who Made Our Town,” at annual celebration organized by Town’s Department of Recreation and Culture. More than 100 people attended.

Architectural Guidelines: Began working with the Architectural Preservation District Commission to improve/update their guidelines in particular, but also for the town in general.

Website: In conjunction with Town Historian, combined the Commission’s and his website into single site at <http://historicipswich.org>. The site does a remarkable job in promoting the historical assets of the town; in 2017 it garnered more than 160,000 site visits and over 400,000 page views.

Mary Conley Award: By unanimous vote, granted 2017 Mary Conley award to Town Historian Gordon Harris, for his outstanding work in documenting Ipswich’s history and its architectural and social heritage, and presenting it electronically to national, regional and local audiences.

Heritage Tourism: Agreed to participate in newly promoted Heritage Tourism program by the Massachusetts Historical Commission and Mass Office of Travel and Tourism. MOTT notes that “historic sites in Massachusetts are a primary reason for regional, national and international tourism.” Working with Ipswich Museum and the Public Library, IHC has begun planning three “Heritage Tourism” days for summer 2018. Two will be land-based; the third will be water-based and done in conjunction with Ipswich River Watershed Association.

Historic Paint Colors: Developed guides showing original paint colors of historic houses in town, and made them available on the IHC and Architectural Preservation Commission websites. They will appear on the Massachusetts Historical Commission website as well.

Ipswich Mills Dam Removal Feasibility Study: Continue to work with the Ipswich River Watershed Association on developing feasibility study for removal of the Town's dam near EBSCO.

Preservation Restriction Agreement (PRA) on Historic House at Strawberry Hill: Accepted transfer of PRA from current holder, subject to approval of Town and MHC.

IPSWICH HOUSING PARTNERSHIP

Don Greenough, Chair

AFFORDABLE HOUSING TRUST FUND BOARD

Jim Warner, Chair

The mission of the Ipswich Housing Partnership is to promote, preserve, and create affordable housing in a manner consistent with the Town's long-term housing goals and strategies. The Partnership meets monthly with the Affordable Housing Trust Fund Board, which administers the Fund for affordable housing purposes. Besides the chair, Partnership members are Ed Dick, Jim Warner, Jim Kroesser, Stacey Pedrick, Judy Field, Binni Hackett, and Richard Kallman. As prescribed by its articles of incorporation, two of the Partnership members (Warner and Kroesser) are also members of the Trust Fund Board, as well as Select Board member Nishan Mootafian and the Town Manager/designee. The Manager's seat was vacant at year's end. With the support of Affordable Housing Coordinator Terry Anderson, the activities of the Partnership and the Trust Fund Board in 2017 included:

- Continued operating the Home Rehabilitation Loan Program, established six years ago to assist low and moderate-income homeowners with home repairs. In 2017 the program funded two new rehab projects. Improvements included installing a new heating system, a new water heater, a new door and windows, and insulation.
- Awarded income-eligible first-time homebuyer a down payment assistance loan of \$8,500, to facilitate the purchase of a two-bedroom condo.
- In conjunction with the MA Department of Housing & Community Development, updated list and information for Ipswich properties included on the state's Subsidized Housing Inventory, such as nature and length of housing restrictions and total number of eligible units.
- Provided comments to developer, Select Board, and Mass Housing Partnership on proposed 194-unit 40B housing development at 28-44 Essex Road.

The Trust Fund Board exercises prudence in awarding loans and in managing the Trust's funds, but declining revenues had reduced the Fund's 2016 year-end balance to less than \$40,000. In 2017, however, revenue into the fund rose substantially, due in part to the build-out of an approved but long dormant subdivision, and in part from revenue generated by Residences at Riverbend assisted living facility. At the end of calendar year 2017, the balance of the Trust Fund was just over \$100,000, and increased revenue generation for the Trust Fund is expected to continue over the next few years.

OPEN SPACE COMMITTEE

Andy Brengle and Wayne Castonguay, Co-Chairs

In 2017 the Open Space Program achieved its goal of obtaining property to address the active recreational needs of Ipswich youth, the program's highest stated priority since 2011. The acquisition of the former Pony Express Farm by Greenbelt, Mass Fisheries & Wildlife and the Town will not only allow the development of up to six athletic fields, but will also provide 100 acres of permanent open space for walking, horseback riding and hunting.

Open Space Committee members worked with Pony Express Task Force to make the property accessible for both open space and athletic fields. The task force, which includes Town officials, athletic fields' representatives, Greenbelt, designers, and neighbors, met frequently in 2017 to develop a management and land use plan for the property. The plan addresses many issues, including delineation of wetlands, design of field and parking improvements, and fate of vacant stable building (Task force is recommending its demolition). The task force anticipates that the athletic fields will be ready for use by the spring of 2019.

The Open Space Committee welcomed the hiring of Hannah Wilbur in August as our new Open Space Manager, particularly because several parcels on the Open Space Bond List have recently been put up for sale, and others appear to be on the verge. Hannah is exploring ways to conserve at least portions of these properties and others that advance the mission of open space program, and minimize impact on important vistas and natural areas in town.

The Committee continues to review parcels on the bond list, and engage with residents on the importance of open space. To achieve the latter, associate member Will Holton maintained a weekly booth at the Farmer's Market, providing information to the public about the Town's land preservation efforts, and why open space enhances the Town's appeal and safeguards its ecological assets.

The Committee sincerely thanks David Standley, who stepped down in 2017 after decades of committed service. David was integral to setting up the Open Space Bond in 2000, an innovative funding vehicle for acquiring and conserving lands important to Ipswich's rural character and economic base. Thanks also to former Open Space Manager Michelle Vaillancourt, who, prior to her departure in May, shepherded through the Pony Express acquisition to completion, and departing members Andy Cracknell and Gordon Harris for their year of service. We gratefully acknowledge the efforts of Open Space Steward for her essential support to monitor and maintain previously preserved properties. Finally, we welcome member Andy Brengle as our new co-chair.

AGRICULTURAL COMMISSION

Jay Stanbury, Chair

The mission of the Ipswich Agricultural Commission is to support the Town's significant agricultural community and resources by encouraging and participating in the pursuit of sustainable agriculture and agriculturally-based economic development opportunities; representing the farming community in town government as well as throughout the larger community; and acting as a facilitator, advocate, and educator on farming issues.

The Commission met eight times in 2017, and undertook the following actions:

- Submitted warrant article to reduce required membership of Ag Commission from seven to five members; it was approved by the annual town meeting in May.
- Met with students from Ipswich High and discussed how Commission can help students with their classroom projects. Also met with local beekeepers to learn about pollinators and their significance to both agriculture and natural ecosystems.
- Attended annual Mass Association of Ag Commissions meeting, held in Topsfield in Feb 2017.
- Financially supported Ipswich Farmers Market as well as student garden at Ipswich High School, allowing students to obtain structures, materials and supplies.
- Continued outreach efforts to public, including distribution of bookmarks and brochures, and displaying banner downtown.
- Successfully encouraged Town to support continued agricultural uses at Pony Express Farm; have urged Town do same with Kozeneski property on Linebrook Road, which is still under discussion.
- Endeavored to improve coordination with other Town boards, including Open Space Committee and Select Board.
- Met with Animal Control Officer and others regarding proposed Town Meeting warrant article regulating care of livestock. Article was dropped in favor of adopting State standards.
- In support of our outreach objective, continued expanding “Friends of Farmers” mailing list of those interested in supporting agriculture in Ipswich and staying involved with Commission activities.

ZONING BOARD OF APPEALS

Robert Gambale, Chair

Benjamin Fierro III, Vice-Chair

The Zoning Board of Appeals (“ZBA”) is a five-member adjudicatory Board with two associates, all appointed by the Select Board. The ZBA acts on matters within its jurisdiction as provided under MGL Chapter 40A and the Ipswich Protective Zoning Bylaw; i.e., certain special permits, including for non-conforming uses and structures; appeals of Building Inspector decisions; petitions for variances from zoning bylaw; and applications under Comprehensive Permit Statute (MGL c.40B).

In 2017 the ZBA heard 16 special permit requests, all but one of which were granted; considered four Variances petitions, granting two; and overturned a Building Inspector action upon appeal.

The Board received a Comprehensive Permit application to construct 40 age-restricted for-sale dwelling units (20 duplexes), of which 25% will be subsidized for low to moderate income use, at intersection of Locust and Town Farm Roads. At the time of this printing the hearings continue.

The Zoning Office is staffed by part-time administrative assistant Marie Rodgers, who manages all aspects of petition-related activities pursuant to the Ipswich Zoning Bylaw and the zoning statute.

Several membership changes occurred in 2017. The Board reluctantly said good-bye to longtime member Roger LeBlanc and extends its gratitude and thanks for his 13 years of dedicated service. LeBlanc was replaced by associate member Rob Clocker, and in March Kathleen Gallanar was appointed as an associate member.

DESIGN REVIEW BOARD

Ken Savoie, Chair

The Design Review Board (DRB) is a seven-member board charged with preserving/enhancing the Town's cultural, economic and historical resources, by providing advisory design review of non-residential and multi-family development that require plan review and/or special permit approval. Members in 2017 were Ken Savoie, Laura Gresh, Mitchell Lowe, Jeffrey Anderson, Robert Weatherall Jr., Rue Sherwood, and Linda Riley. Staff support was provided by Ethan Parsons.

The DRB met six times in 2017, reviewing and making recommendations to the Planning Board on several significant projects, including redevelopment of 114 Central Street into CVS Pharmacy with drive-thru and other site improvements; construction of two 20,000 sq. ft. commercial buildings, at 59 Turnpike Road; commercial building 49 Turnpike Road; and preliminary review of a potential new building on Lanes End.

ARCHITECTURAL PRESERVATION DISTRICT COMMISSION

Chris Morse, Chair

The Architectural Preservation District Commission (APDC) was established in 2015 after the 2014 Special Town Meeting approved a bylaw creating an Architectural Preservation District (APD) to preserve the Town's unique architectural heritage. Besides the Chair, its members are Ruth Strahan, Nancy Carlisle, John Fiske, Peter Bubriski and Will Thompson.

The APDC provides advisory review to homeowners seeking to undertake alterations on their homes. For new construction or for renovations involving demolition or substantial exterior alterations to *Contributing Properties*, the APDC holds a public hearing and its decision is binding. Owners in these instances receive a Certificate to Alter if the APDC determines that the alterations satisfy APD design guidelines and design criteria established in the general bylaw. Owners making alterations that require a Certificate to Alter often seek advisory review for other improvements that do not.

In 2017 the APDC granted two Certificates to Alter, as described below:

15 County Street: Allowed conversion of historically significant detached carriage house to one-bedroom dwelling unit with kitchen and bath.

110 High Street: Allowed demolition of structurally compromised Beverly jog, which formed part of the main 1730 structure. The replacement will be a new Beverly jog of larger proportion than the original. Project includes window replacement and a restorative design of the main central entry.

The APDC provided three solely advisory reviews, as described below:

44 North Main Street: Advised owner on proposal to reconfigure front entry porch on Victorian structure to one based upon original design intent. A new side porch with stair access and a hipped roof will be provided as part of the house renovation.

73 High Street: Advised owner on a proposal to replace screening on , 1920s era attached porch with windows, for the purpose of creating an enclosed three-season room. Conversion did not impact existing volume, massing or roof lines.

38-40 East Street: Working with owner on construction of new home on a subdivided lot off 38 East Street. The design was still evolving at year's end.

RECREATION DEPARTMENT

Kerri Bates, Recreation Director

Ipswich ReCreation & Culture celebrates history, heritage, arts and culture with events and programs throughout the year.

Summer Solstice Labyrinth Walk marks the official start of summer on Crane Beach! Join us for a drum circle and beach bonfire on the longest day of the year. Summer, bring it on!

We take the show on the road on Independence Day with our Fourth of July Parade! Marching along historic High Street, down scenic Water Street, we gather on the steps of Town Hall to hear claim "Ipswich: The Birthplace of American Independence!" Together we stand, in red, white, and blue.

Take sight of the magnificent Choate Bridge glowing after dark from the Ipswich Riverwalk. We dance under the stars becoming one with the hustle and bustle of the Ipswich History Mural... It's Downtown Tuesdays!

Ipswich Farmers Market brings nourishment to the Common. Gather provisions in the company of neighbors and friends, in the cool green grass of the historic Hall Haskell House. Take a deep breath; life is good.

September brings return to routine from which Ipswich Arts & Illumination offers reprieve, inviting all to gather once again by the communal fireside to bid "so long" to

summer's splendor. Together we exhale a final "hurrah" as we prepare to cozy-up for long winter nights indoors.

Oh, Autumn! The colors, the smells! We remember the comforts of home and celebrate Thanksgiving, highlighting history with Ipswich is First...Period. An homage to harvest, hearth, and home.

Ipswich Evergreen rounds out the annum with wreath making, music and merriment on the common. Walk the Winter Labyrinth between the Solstice and New Years Day at the Hall Haskell house

Ipswich Community Contra Dances Music by "Egrets Only are held each month from November to May on a Friday evening at the town hall. Fun to watch and more fun to join in, it attracts a growing crowd of regulars!

Ipswich is in Full Swing! Big Band Swing Dances, Monthly on the third Friday nights at the Town Hall Gym & Stage. Lesson 7-8, big Band 8 - late! FREE with ID (Library Card)

Traditions new and old are the name of the game at Ipswich ReCreation & Culture.

Local Color and the Crane Beach Color Blast enter the line-up. Think of it as springs answers to Autumns Illumination.

The Ipswich Visitor Center allows us to reach beyond our own community. Our volunteers welcome visitors, seven days a week May - October.

ReCreation is fun, for sure, but it is so much more. It is the means by which we weave social networks, forge business partnerships, share ideas and inspire one another!

For a constant newsfeed of enrichment opportunities; "Like" Ipswich ReCreation & Culture and Ipswich Visitor Center on Facebook.

Don't miss a thing, subscribe to the Ipswich Events Calendar, found under the EVENTS tab on the towns award winning website. While there, sign up for R&C "News Flashes" under the "NotifyMe" tab.

COUNCIL ON AGING

Sheila Taylor, Executive Director

A wide variety of programs for senior citizens of Ipswich were provided under the umbrella of Council on Aging Services.

The Senior Center operated weekdays, 8:00-4:00, at the Town Hall. Two part-time receptionists welcomed guests, answered the phone, and assisted with the daily operation of the center. Regular programs included a book discussion group, bridge and card groups, knitting and quilting groups, art classes, inter-generational program, various dining programs, and a single friends group. Language lessons in both French and Spanish are now offered. Health-related programs included monthly health screenings, weekly blood pressure clinics, nutrition programs, polarity, reiki, hearing clinics, and podiatry clinics. Exercise and fitness programs included yoga, tai chi, exercise, line dancing, swimming, Enhance Fitness, ping pong, golf, basketball, and pickle ball. The Travel Club embarked on international trips, overnight national trips, and day trips to various locations throughout the year.

Special offerings included presentations on elder care issues, driver safety programs, a summer picnic, holiday parties, computer classes, painting and drawing classes, speakers on a variety of health, financial and legal issues, downsizing resources, electrical safety, social gatherings for special observances and classes for a wide range of interests. A monthly newsletter written by the Director reached over 3600 elders through support of local advertisers and a grant for postage. Mr. & Mrs. Fix-it programs help seniors with minor repairs and light alterations. The Director continued to coordinate the Senior Citizen Property Tax Work-Off Program which employs thirteen seniors. A seven-member TRIAD Council consisting of local police, fire, community service personnel and seniors offered safety awareness programs geared towards elders within our community. Special topics this year included emergency preparedness, CPR, First Aid, de-cluttering, senior bullying and energy conservation.

A handicapped accessible, 14-passenger van provided local transportation to Ipswich seniors. This van was replaced thanks to a donation from Chrissi Pappas of Ipswich Shellfish. Ipswich senior citizens were provided approximately 4,800 one-way rides on the COA van, logging almost 16,000 miles of service. Cape Ann Transportation Authority (CATA) partnered with the COA to offer transportation to Ipswich seniors to specific out-of-town locations on specific days. The Friends group continued to raise funds and support projects that fell outside of the COA budget. The Friends also contributed to a Christmas party for 200 seniors held at the Hellenic Center. Grants from the Executive Office of Elder Affairs and the Coburn Charitable Society provided funding toward newsletter postage, volunteer mileage reimbursement and a volunteer recognition luncheon. Project Warm Home, a COA fuel assistance program funded entirely by private donations, provided fuel assistance to 23 senior households. The Pet Care Project, a COA healthy pet care program funded entirely by private donations, provided pet care to pets from 18 senior households.

The Outreach program enlisted a corps of 16 volunteers who provided 900 hours of volunteer service to local elders. This program also provided volunteers who drove senior citizens over 6,000 miles to out-of-town medical appointments. Other services of the outreach program included social visits, friendly phone calls, help with chores, and guidance in making personal, medical, housing and financial decisions. Other assistance programs included Money Management and Bill Paying for elders, free income tax preparation provided by trained AARP volunteers and a SHINE counselor who provides information and guidance regarding health insurance information.

A 7-member board council met monthly to review programs and operations and plan additional offerings.

**DEPARTMENT OF VETERANS' SERVICES
EASTERN ESSEX DISTRICT**

Karen F. Tyler, District Director

This department is charged under Chapter 115 Massachusetts General Laws with providing services to veterans, their survivors and dependents. Principal workload under state law includes the administration of aid to veterans and dependents. Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need based program and the department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. Under state law the department also assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans' Services program also mandates extensive interaction within the local community, State Department of Veteran Services, and the Federal Department of Veterans' Affairs. The Veterans' Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this department are paid directly to those eligible to receive the assistance or entitlement. Additionally, the department interacts within the federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled.

The Director and the Assistant to the Director advocate for veterans' on issues at the local, state and federal level, interact with elected and appointed officials on issues, and work with local organizations in serving the community. The Veteran Service Officer is certified by the State to be the VSO.

In the year 2017, Veteran Services averaged a case load of 37 Veteran/Surviving spouses, totaling \$279,000 in Chapter 115 Benefits.

There are 152 Veterans receiving VA Benefits

VA Awarded Benefits:

- Veteran Compensation: 128 Veterans total \$1,734,396
- Veteran Pension: 4 total \$31,608
- Dependency & Indemnity Compensation: 12 widows/widowers total \$179,364
- Death Pension: 8 widow \$72,744
- Total Awards 152 Veterans/Widows/Widowers for \$2,018,112

The Eastern Essex District is composed of the Towns of Essex, Georgetown, Hamilton, Ipswich, Newbury, Rowley, Wenham and West Newbury. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Selectman Linda Alexson represents the Town of Ipswich on the District Board of Directors.

UTILITIES DEPARTMENT

ELECTRIC LIGHT DIVISION

Jon Blair, Electric Light Manager

In 2017 the ELD welcomed several new employees. Jon Blair was promoted from his former role as Operations Manager to become the ELD's General Manager. The new Business Manager, Ray Leczynski, brought an impressive background of professional expertise to the Utilities Business Office. Also joining the ELD in 2017, Dylan Lewellyn began as the Strategic Project Manager, a position dedicated to executing projects that impact long term value, rather than day-to-day operations. Finally, the line crew was energized by two new apprentice linemen Anthony Moschetti and Vincent Martineau Jr.

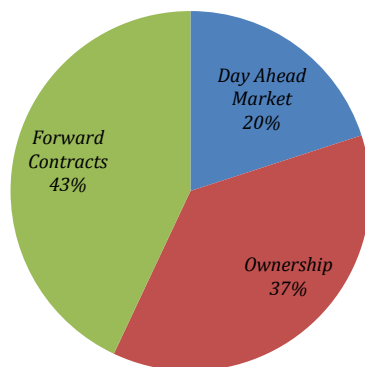
Energy

The Electric Light Department provides energy to the Town of Ipswich through three different methods: ownership of generation, long term contracts, and day-ahead purchases on the open market. Diversifying the energy portfolio in this manner reduces risk and provides stable and reasonable rates.

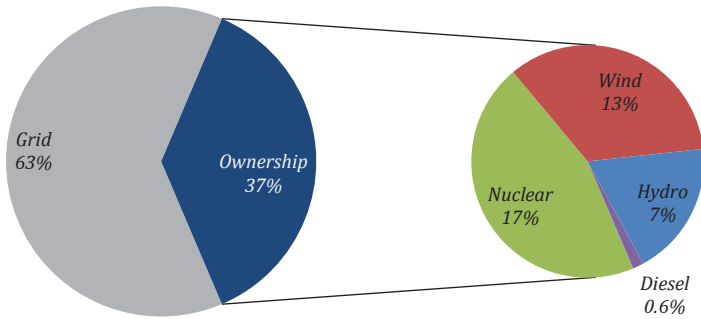
Examining the ownership portion of the energy portfolio, it can be seen that **Ipswich directly sources 37% of its energy from carbon-free generation.** When accounting for the carbon intensity of our contract and market purchases, electricity in Ipswich is over 60% carbon-free.

These assets include partial ownership shares in Berkshire Wind Farm, Ipswich Wind I, Seabrook Nuclear Power Station, Millstone Nuclear Power Station, and a series of hydroelectric projects throughout New England. The remainder of the energy portfolios comprised of long term contracts and open market purchases, both of which draw from the regional fuel mix.

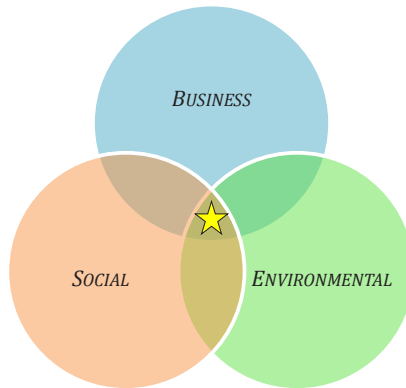
Energy Procurement by Method



Ipswich Energy Supply



New Electric Generation Policy



Another significant event for the ELD in 2017 was the adoption of a new distributed generation policy, which regulates the parameters and compensation of customer owned energy sources, like solar arrays. The purpose of this new policy was to build off the success of the original Net Metering Policy while ensuring the ELD can continue to meet its engineering, economic, and environmental requirements with regards to distributed generation in Ipswich.



10
Vehicles



18
Employees



3,000
Utility Poles



1,000
Transformers



7,000
Meters

The Electric Light Department has 18 employees and a fleet of 10 vehicles to support the needs of its customers. The line crew maintains 3,000 utility poles, 1,000 transformers and over 100 miles of circuits, which service 7,000 meters via 3 substations.

Reliability

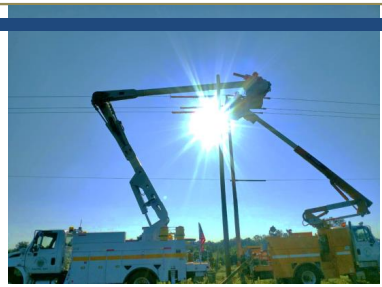
Reliability of electric service continues to be a major priority for the Electric Light Department. The combination of robust vegetation, active wildlife and significant storms make reliability a persistent challenge. Aggressive tree trimming is the most important activity to maintaining and improving system reliability. When power outages occur, our dedicated line crew provides rapid restoration, typically in less than 2 hours.

In late October, Essex County experienced a powerful wind storm that disrupted much of the area's electrical service. Approximately 2,500 Ipswich customers were without power due to the blowing debris and fallen trees. Line crews worked tirelessly to get power restored ahead of many of our neighboring communities and in time to safely move forward with the Halloween festivities.

Sustainability

With a renewed commitment to thinking and acting sustainably, the ELD established a formal charter and set specific goals to drive progress. Many projects focused on the triple bottom line - making decisions that are economically, environmentally, and socially responsible.

The ELD installed the Town's first municipal EV charger and marked the occasion with a very successful EV expo. We also commenced our effort to convert the town's streetlights to LEDs. This initiative was partially subsidized by a grant from the Massachusetts DOER.

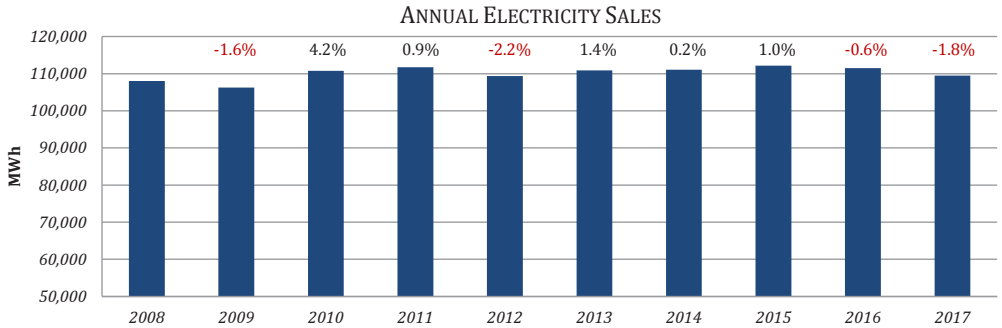


Reliability & Mutual Aid

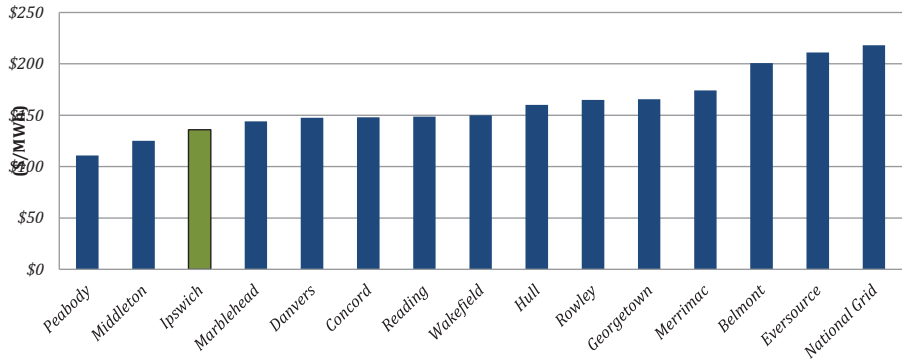
The ELD answered the call for mutual aid after several destructive hurricanes ravaged the southeast United States. A truck with two crew members was sent to Florida for several weeks in September to help three different communities restore power after Hurricane Irma made impact.

Several weeks later Ipswich joined forces with Georgetown to create a hybrid crew to respond to the restoration efforts in St Thomas after Hurricane Maria. An additional Ipswich line worker was called to active duty with the US Army Reserves to help restore power to Puerto Rico.

Electric Department Sales & Rates



AVERAGE RESIDENTIAL RATE COMPARISON



WATER & WASTEWATER DIVISIONS

Vicki Halmen – Director

WATER DEPARTMENT

The Water Department is committed to ensuring the resiliency of the water distribution and treatment systems serving our customers. Following the historic drought in 2016 that stressed the Town's water resources to their limits, the Water Department initiated several projects in 2017 to address concerns. An outdoor water use by-law was passed at the 2017 Annual Town Meeting, which restricts use of private water sources during emergency conditions and provides

the Water Department with greater enforcement ability. The Water Department is also working with an engineering consultant to begin an evaluation of current water supply and town-wide water demand (both current and future). This evaluation will consider various options to enhance the water supply to meet future demand, as well as improve our drought resiliency.

Additionally, an investigation to locate new groundwater sources was completed in 2017. This project was developed in response to Manganese (Mn) concerns at two of our five groundwater sources. After testing several locations throughout Ipswich, a town-owned property on Linebrook Road was determined to have the greatest potential for a new well site. The process to gain state approval to use the site will begin in 2018. Should approval be granted, one of the two well sites with elevated Mn would likely be reduced to emergency operation only. The second elevated Mn site would continue to operate in a reduced capacity, as it has since 2013.

2017 Water Statistics

New Domestic Services	11
New Hydrants Installed	1
Hydrants Repaired/Replaced	10
New Water Main Installed (ft)	0
Water Main Replaced (ft)	0
Total Length of Water Main (ft)	498,005
Metered Water Services	4736
Unmetered Water Services (Fire Lines)	131
Residential Water Use Gallons/Capita/Day	46

2017 Water Usage by Source (Million Gallons)

Reservoirs (Dow and Bull Brook)	235
Browns Well	32
Essex Road Well	36
Fellows Road Well	25
Mile Lane Well	20
Winthrop Wells	26
Total Water Usage	374

WATER TREATMENT PLANT

Joseph Ciccotelli, Superintendent

The original finished water/high-lift pumps at the Water Treatment Plant were replaced in 2017 and variable frequency drive (VFD) speed controls were added to enhance our Supervisory Control and Data Acquisition (SCADA) system control by allowing more flexibility in meeting our water demand and filling our water storage standpipes. The pumps at the aging Jeffrey's Neck Booster Station were also replaced at this time. These upgrades are part of our continuing system improvements which will result in greater equipment reliability and more uniform hydraulic stabilization.

The Town continues to monitor system-wide water quality and source water operation to minimize the Manganese (Mn) levels in the distribution system while a long-term Mn mitigation plan is developed and implemented. This water quality analysis is also utilized to maintain our optimum source water blending, 90th percentile Lead and Copper Rule sampling, and all State and Federal drinking water regulatory compliance monitoring.

WASTEWATER DIVISION
John Parkhurst, Superintendent

The operation of the Wastewater Treatment Facility (WWTF) is governed by a National Pollutant Discharge Elimination System (NPDES) permit issued by the Environmental Protection Agency (EPA). The permit sets limits on treated wastewater (effluent) parameters and establishes monitoring requirements and other conditions. Ipswich continues to discharge a high-quality effluent that meets or exceeds all permit requirements.

In 2017, the Wastewater Department worked with a consultant to develop an emergency by-pass plan to continue wastewater services and minimize environmental impacts in the event of a failure of the exposed sewer piping in the Ipswich River in the area of the Choate Bridge. A design project to upgrade and/or replace this piping will begin in 2018.

In November 2017, the Town prepared a Request for Responses (RFR) for an engineering consultant to conduct a full evaluation of the Town Wharf Pump Station. This station was constructed in the mid-1950s and conveys all municipal wastewater collected in Ipswich to the WWTF. The Town will award a contract and work with the selected consultant to complete the pump station evaluation in the spring of 2018. The FY2019 budget includes pump station upgrade design based on the findings of this evaluation.

Construction continued on the Supervisory Control and Data Acquisition (SCADA) system for the Wastewater Department. The work generally consists of varying degrees of electrical, instrumentation, and controls upgrades associated with the SCADA system that supports the Town’s wastewater systems, as well as all materials, equipment, services and construction inherent to the work. The system is now fully installed and integrated at the Town Wharf Pump Station. Implementation of a SCADA system results in increased monitoring and control of remote pumping stations and each component of the treatment process at the Wastewater Treatment Plant. This project is funded over a five year period from FY2015 to FY2019.

2017 Wastewater Statistics

Treated Wastewater	300	Million Gallons
Septage Received and Treated	7.4	Million Gallons
Bio-Solids Processed	3,228	Cubic Yards
NPDES Permit Violations	0	

FINANCE DIRECTORATE

Sarah F. Johnson, CGA - Finance Director

ACCOUNTING OFFICE

Stephanie L. Frontiera - Town Accountant

The Finance Director is the chief financial advisor to the Town Manager. The Finance Director develops and implements departmental goals, manages long range forecasts and debt planning, monitors economic projections and trends as well as long term liabilities, creates and revises policies and procedures and assists the Town Manager in the creation of the operating budget and capital plan. The Finance Director also coordinates with the Accountant on the audit schedule and Management Letter, the Treasurer on the issuance of debt and the Purchasing Director on the insurance coverage and liability. The Accounting, Assessing, Purchasing, Town Clerk, and Treasurer/Collector departments are within the Finance Directorate. The department heads for each department report directly to the Finance Director.

The Board of Selectmen assigned three goals to the Finance Director in FY2017.

- 1: Redesign the Town's Health Insurance plan to obtain significant savings
- 2: Implement further tax relief for Ipswich seniors
- 3: Collaborate with the Finance Committee to address the town's Other Post Employment Benefit (OPEB) liability

The Finance Director worked with the HR Director and Town Manager to study alternative health insurance plans. The proposed plan was brought before the Public Employee Committee (PEC) and was successfully negotiated and approved by the Board of Selectmen. The anticipated savings for FY18 will be approximately \$389,000 between all departments. 25% of the savings, \$97,443 was shared with the employees, per MGL. As part of the PEC negotiations, a Health Reimbursement Account was set up with the savings in order to offset higher employee co-pays.

The Council on Aging Director, Principal Assessor and Finance Director studied Elderly Tax Relief in similar MA communities. State Representative, Brad Hill, assisted and coordinated a meeting with Rep. Jay Kaufman, Chairman of the State's House Committee on Revenue. Ipswich Town Meeting had already expanded the guidelines for elderly exemptions and it was felt that community outreach to communicate the expanded exemption guidelines and state circuit breaker tax credit would best benefit Ipswich seniors. Multiple meetings were held and an informational letter was mailed to seniors with homes assessed under the MA Circuit Breaker limit. The outcome was excellent. An additional \$20,000 was granted in elderly exemptions and an additional \$80,000 was granted in MA Circuit Breaker tax credits to Ipswich seniors for calendar year 2017.

Lastly, an OPEB funding policy was created and approved by the Board of Selectmen and Finance Committee in 2017. The goal of the funding policy was to reduce the OPEB long-term liability. The funding policy includes a 3-tier approach to lower the liability. First, 0.25% of the prior year's salary will be transferred to the OPEB Trust fund, next 25% of certified free cash

exceeding \$1M will be transferred to the OPEB Trust fund and lastly, after the long-term pension liability is met, and those funds normally set aside for the long-term pension liability will be redirected to fund the OPEB liability. The adopted funding policy allowed for a fully funded discount rate versus the pay as you go discount rate and the June 30, 2017 OPEB liability was reduced to \$19.8M versus the June 30, 2016 OPEB liability of \$29.8M.

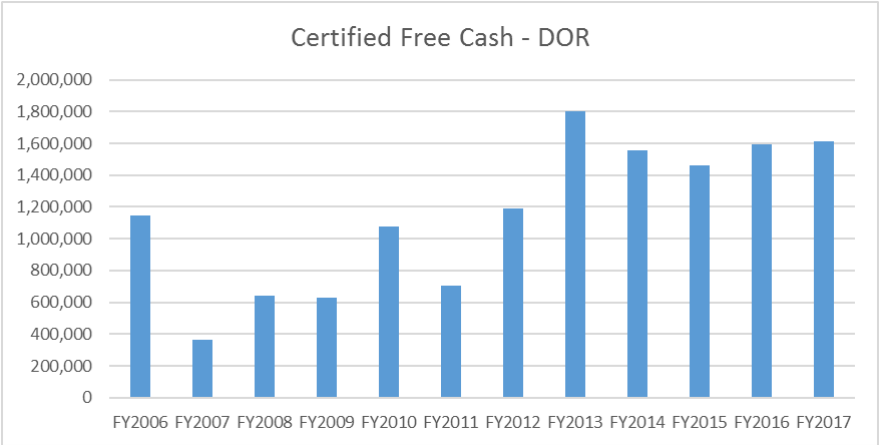
Accounting

The Town Accountant’s Office consists of a full-time Town Accountant, full-time Accounting Specialist, and one full-time staff. The Accounting Department is responsible for processing invoices for vendor payments, and preparing all 1099’s at year-end in accordance with IRS regulations.

The Board of Selectman appoints the Town Accountant. She maintains all of the accounting records for the Town’s revenue and expenditures; ensures that reconciliations are performed between applicable Town departments; and oversees the operation of the Town’s financial computer system Munis.

The Town Accountant also coordinates the annual independent audit of the Town’s financial statements that was last completed by October 10, 2016, for the year ended June 30, 2017. The financial results for fiscal year 2017 were strong. This was due to excellent collections on receivables, and responsible spending of appropriations. There were no material weaknesses and a clean audit opinion was delivered.

The Massachusetts Department of Revenue, Division of Local Services certified Free Cash, for fiscal year 2017, on October 26, 2017 in the amount of \$1,609,733.



PURCHASING AND MANAGEMENT SERVICES

Frank V. Antonucci, Purchasing Director

The Department consists of Purchasing and Management Services.

Purchasing oversees the municipal purchase of all goods and services and public construction bids. Purchasing and Management Services is under the supervision of the Finance Director. All goods and services expenditures over \$50,000 and all public works or building projects over \$10,000 are subject to public bidding requirements under the new Massachusetts General Laws. All bids and contract files are kept on file in the Purchasing Office for public review. Disposition of surplus Town owned property including vehicles or other office equipment is also handled by the Purchasing Office.

Management Services handles all insurance claims related to property damage including vehicles and general liability for all municipal departments, Utilities and the School Department. Insurance renewals, loss reports, vehicle inventories are all kept on file in the Purchasing Office. Management Services also coordinates town and school departmental participation in the MIIA Rewards program which provides insurances premium discounts for safety trainings and policy planning activities that reduce operational risks. Management Services is also responsible for the compiling, editing, printing and the distribution of the Town Report. Selected grant writing is also undertaken for various departments to purchase equipment and services that reduce operational risks for insurance claims.

Some notable projects for 2017 includes Electric Light Roof, Pump Station Generator, Linebrook Road Resurfacing Project, Way Finding Signs II, Sludge Dewatering Services, Summer Recreation programs, Various Bridges Maintenance and Repair, Inflow Engineering, Hall Haskell Lease, Town Marketing Plan, Building Sprinklers, HVAC, Water Department Emergency Services,

Insurance Claims Processed:	36
IIIA Rewards Funding:	27,034.00
Total Bids Completed:	30
IIIA Grant Funding:	\$8,000
Total Contracts Executed:	60

Information Technology & Communications

Greg Parachojuk, ITC Director

The ITC department is charged with the ongoing mission to develop, enhance, and support computing and telecommunications infrastructure and, to provide the system and services necessary for the Town and Utility department users to fulfill their stated goals and objectives. Additionally, our financial system is shared by the Town, School, and Utility departments and is managed by ITC.

All of our replacement hardware is purchased under the umbrella of state volume contracts and are energy green efficient. Moreover, we use Virtual technology to reduce our footprints which helps decrease purchase, maintenance, and management costs. We are moving our major applications to the SaaS (Software as a Service) model whenever possible to increase access, security, and reliability.

ITC is now a member of the Multi-State Information Sharing and Analysis Center (MS-ISAC). This is a government cybersecurity agency tasked with keeping our cyber infrastructure safe.

We continue to add valuable information, schedules and alerts to our website. Please visit our website at <http://www.ipswichma.gov> and don't forget to sign-up for automatic email and text notifications on material that interests you most.

Treasurer/Collector Department

Kevin A. Merz, Treasurer Collector

The Treasurer/Collector's Office is part of the Finance Directorate and reports directly to the Finance Director. It is staffed by three full-time employees; the Treasurer/Collector, the Assistant Treasurer/Collector and a Collection Clerk.

The Treasurer/Collector is responsible for the investment of all Town funds and the collection of Real Estate taxes, Personal Property taxes, Motor Vehicle and Boat excise taxes. The Treasurer/Collector's office is also responsible for all municipal borrowings, balancing cash and accounts receivable with the Town Accountant, selling beach stickers, accepting Passport applications, processing Municipal Lien Certificates and continuing collection efforts of properties in Tax Title.

The chart below lists the receipts, earnings and disbursements for the period of time from July 1, 2016 until June 30, 2017.

CASH AND INVESTMENTS 7/1/2016	\$23,294,050.91
FY17 CASH RECEIPTS	\$84,663,216.95
FY17 EARNINGS ON INVESTMENTS	\$541,952.99
FY17 DISBURSEMENTS	(\$82,579,818.15)
CASH AND INVESTMENTS 6/30/2017	\$25,919,402.70

Having a high collection percentage has been a strength of the office for the past many years. The chart below shows that for the last five years, the Treasurer/Collector's Office has collected about 99% of the taxes by the end of that fiscal year.

Fiscal Year	Gross Tax Levy	Net Tax Levy	Collected at FY-End
2017	\$38,692,667	\$38,290,200	98.9%
2016	\$37,413,772	\$36,983,988	99.0%
2015	\$33,595,622	\$33,137,328	98.8%

2014	\$32,079,078	\$31,629,774	99.2%
2013	\$31,028,800	\$32,079,078	98.8%

Every year the Town borrows for many capital projects. In 2017, the Treasurer/Collector's office issued \$4,539,757 in bond anticipation notes. The office did not issue any Bonds.

The office sold 6,217 beach stickers, 352 fishing stickers and 20 horse stickers.

BEACH STICKERS SOLD

Calendar Year	# of Stickers
2017	6,217
2016	6,183
2015	5,879
2014	5801
2013	5502
2012	5615
2011	6462

If a real estate tax bill is delinquent after the fourth quarter due date of May 1, the Collector's Office will mail out a demand notice. If the demand notice goes unpaid, the Collector will place a tax lien on the property at the Registry of Deeds. The Town placed tax liens on 16 parcels that were delinquent on fiscal year 2017 real estate taxes. Once a property has had a tax lien on it for at least six months, the Treasurer can begin the foreclosure process in Land Court. In 2017, the Treasurer did not foreclose on any properties.

* * * *

IPSWICH BOARD OF ASSESSORS

Robin Nolan, Chairman
John Moberger, Member
Karen Rassias, Member

Fiscal Year 2017 Valuation and Tax Rate

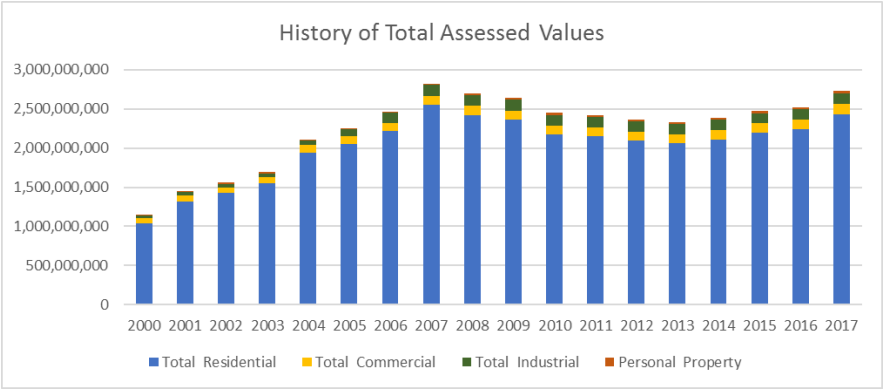
- There were approximately 200 arm's length property sales in calendar year 2015. These sales formed the basis for the fiscal year 2017 assessments for Ipswich's approximately 5,350 residential parcels.
- The fiscal 2017 total assessed value of all taxable property in Ipswich was \$2,726,755,947 which was an increase of \$207,310,041, in comparison to the fiscal 2016 total assessed value of \$2,519,445,906.
- The fiscal 2017 new growth, which is comprised of new construction, renovations and other improvements, was certified by the Bureau of Local Assessment at \$36,824,565.
- The tax rate for fiscal 2017 (which began on July 1, 2016) was approved on November 29, 2016 at \$14.19 per \$1,000 of assessed value.

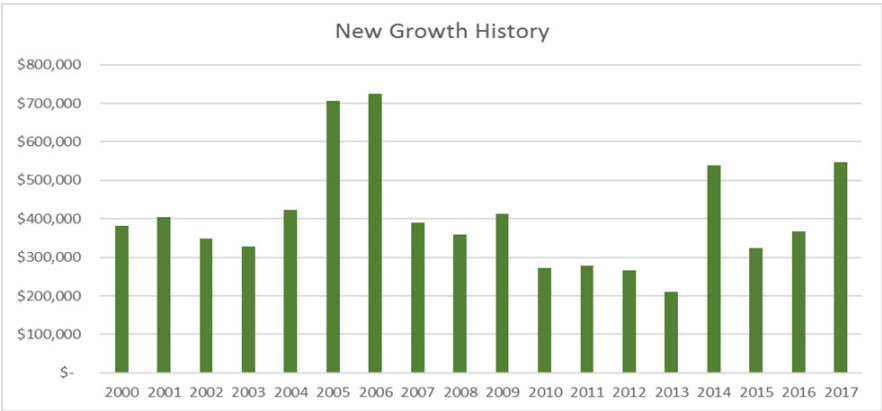
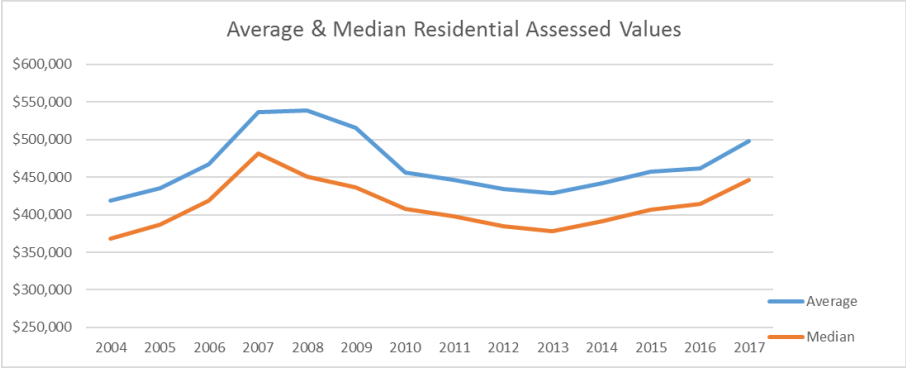
The role of the Board of Assessors is to establish the full fair market value of all properties in Town, using a mass appraisal methodology. The Board revalues every property in town each fiscal

year to reflect the full estimated fair market value. The Board’s policies and procedures are overseen by the Massachusetts Department of Revenue. The Assessors’ office is required to inspect all parcels with new construction and also properties that have had other physical changes since the previous year. These inspections, along with additional inspections for verification of all sales for data accuracy, resulted in the increase of \$36,824,565 in assessed valuation of new growth for fiscal 2017.

In fiscal year 2017, the Board of Assessors completed their mandatory revaluation of all property in the Town of Ipswich as required by the Department of Revenue. Under Massachusetts’s law, this Board is required to value all of Ipswich’s 5739 properties at 100 percent of their full and fair cash valuation, thereby insuring an equitable distribution of the property tax levy. The town’s average single-family valuation was \$497,915. The current valuation and levy percentages based upon property class are as follows:

TOWN OF IPSWICH VALUATION 2017				
<u>CLASS</u>	<u>VALUATION</u>	<u>%</u>	<u>TAXES LEVIED</u>	<u>LEVY %</u>
Residential	2,431,981,915	89%	\$34,509,823	89%
Commercial	128,084,432	5%	\$1,817,518	5%
Industrial	135,987,470	5%	\$1,29,663	5%
Personal	30,702.130	1%	\$435.663	1%
TOTALS	2,726,755,947	100%	\$38,692,667	100%





Note: New Growth is the new construction, personal property and other growth in the tax base.

TOWN CLERK AND CHIEF ELECTION OFFICER

Pamela Z Carakatsane, CMMC/CMC

POPULATION AS OF DECEMBER 31, 2017– 13,668**VITAL RECORDS**

	2015	2016	2017
Births	97	86	108
Deaths	114	107	125
Marriages	60	55	71
Total	271	248	304

DOG LICENSES

Registered Dogs	2,044	Consisting of 95 dogs
Registered Kennels	8	

SHELLFISH LICENSES AND PERMITS

	2015	2016	2017
Resident Yearly	178	163	162
Resident Family	105	107	107
Resident Commercial	125	125	125
Student Commercial	0	1	1
Over 70 Commercial	6	8	8
Over 60 Recreational	n/a	n/a	n/a
Over 70 Recreational	18	7	7
Non-Resident Yearly	38	95	94
Non-Resident Daily	22	50	50
Eagle Hill Stickers	108	118	118
Total	671	674	672

**TOWN MEETINGS
ELECTIONS
AND
VOTER REGISTRATIONS**

I. The Board of Registrars

Katherine Eliopoulos, Chairman
Robert M. Stone
Peter M. Ross
Pamela Z. Carakatsane, CMMC/CMC

II. Town Meetings:

January 24, 2017 **Special Town Meeting**

Nine hundred forty nine voters attended. The Warrant consisted of two articles

May 9, 2017 Annual Town Meeting

Three hundred sixty nine voters attended. The Warrant consisted of twenty seven articles

June 27, 2017 Special Town Meeting

Six hundred ninety five registered voters attended. The Warrant consisted of two articles.

November 7, 2017 Special Town Meeting

Two hundred twenty five registered voters attended. The Warrant consisted of twenty articles.

III. Elections:

May 16, 2016 Annual Town Election

Votes Cast:	2,050
Number of Registered Voters:	10,887
Turnout:	18.83 %

REGISTERED VOTER STATISTICS

As of December 31, 2017
Number of Residents Enrolled in a Recognized Party or as Unenrolled

Party	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Democrat	745	690	489	604	2,528
Republican	321	374	441	374	1,510
Green-Rainbow	1	3	3	1	8
United Independent Party	18	10	9	20	57
Unenrolled	1,590	1,827	1,697	1,776	6,890
All Other Designations	29	21	19	31	100
Total	2,704	2,925	2,658	2,806	11,093

Thank you to my former Assistant, Kathy Marini who moved on after 12 ½ years in the Town Clerk's Office; the Board of Registrars; Office Volunteers Janet Trask, Marlene Shannon, Pat Flanagan and Pat Morley who assist this office through the Senior Work Program and as volunteers; the Constables, Wardens, Clerks, Checkers, Provisional Ballot and Tally persons; the Ipswich Police Department; the Cemetery Department; the Facilities Department; the YMCA staff; and to the staff at the High School/Middle School who help set up for Town Meeting. Also, Andrew Agapow, Dave Benedix, Ron Graves, Robert Stone, Phil Grenier who spend many hours setting up the night before each election and dismantling the day of the election. They all have helped to make each Election and Town Meeting a success.

IPSWICH PUBLIC LIBRARY

Patty DiTullio, Director

2017 was a very successful year for the library! We've continued to add new programs and services, and continually evaluate and innovate our services to adapt to the changing needs of the community.

Library Director Patty DiTullio was elected President of the Merrimack Valley Library Consortium, of which the Ipswich Public Library is a member. Longtime staff members Ted Manning and Mary Sargent retired in 2017 after many years of dedicated service to the community.

2017 - By the Numbers

136,214 = annual visits to the library (an increase of 3,000 over 2016)

8,987 = Ipswich residents with active library cards

9,785 = annual program attendance (an increase of 15% over 2016)

178,586 = books, audiobooks, music CDs and DVDs borrowed

38,214 = number of items sent/borrowed for patrons through delivery

12,763 = number of sessions on the public computers

1,856 = hours logged by volunteers

Improvements to Services and Spaces

Lots of work took place behind the scenes in 2017. All 38 libraries in the Merrimack Valley Library Consortium migrated to new circulation and cataloging software this year, resulting in many hours of training and implementation by library staff, and we have also significantly increased staff development and training across other areas.

The library was awarded two federal grants, administered by the Massachusetts Board of Library Commissioners. One grant is to design and create a new educational play space in the Children's Room, and the other will provide an assessment of the Library's local history archives, in order to improve preservation of, and access to, those collections. Work on these projects continues into 2018.

Our updated meeting room policy and easier reservation process has resulted in an 18% increase in use of our spaces by the public, and the Friends of the Library funded the \$15,000 purchase of new meeting room chairs, allowing for easier set-up and breakdown of many programs each day.

The Friends of the Library continued to run its used bookshop, right inside the library, which is open all hours the library is open and is stocked by donations. Proceeds from the shop directly benefit library programs and services.

We've continued to make technology improvements. We offer instruction and troubleshooting both online and in person, with monthly drop-in sessions for residents who need help with any technology issue. We've updated our public computers and offer laptops for in-house borrowing for both teens and adults, and have improved printing, copying and scanning services (including wireless printing for laptop users).

Programs

In total, almost 10,000 people attended over 400 programs over the last year at the library. The library expanded its menu of programs across all age levels in 2017, offering something for everyone in the community. Overall attendance at adult programs was up 89% last year, while attendance at teen program increased 74%.

Our first-ever National Poetry Month celebration, held throughout April 2017, was very well-received. We offered a dramatic presentation about Walt Whitman, a Community "Poetry Share" cohosted by the Ipswich Poetry Group, and a poetry writing workshop taught by a local poet. Author Charlotte Gordon, author of *Mistress Bradstreet*, visited to speak about Ipswich's own Anne Bradstreet. The children's room held many poetry-themed programs all month both in the library and in collaboration with the Doyon and Winthrop Schools. Several poetry-related teen programs were held at the library, including a poetry slam and many vacation week activities. We also partnered with the High School on several events during Poetry Month. The finalists of the school's *Poetry Out Loud* recitation contest treated us to encore performances of their poems, and the students of the Ipswich High School Poetry Stand set up shop at the library to write free poems by request.

Also in spring of 2017, we introduced our new Johnson Author Series (sponsored by the Friends of the Library) featuring well-known authors. The series kicked off with Pulitzer Prize winning author Richard Russo, and over 350 people attended first two installments. The Johnson Lecture Series is made possible by a permanent endowment by Louise & Hugh Johnson, which was left to and is managed by the Friends of the Library and is intended to enrich the lives of Ipswich residents.

Over 300 people attended our third annual Local Author Fair in November, at which over 25 local published authors came to the library on the same day to meet and greet the public and sell and sign their books.

Our 13th year of our annual community-wide read, “*Ipswich Reads...One Book!*” was a great success. Over 322 people borrowed copies of *Romantic Outlaws* by Charlotte Gordon in various formats. Seven local book groups participated in the program. In addition to the book discussions, we offered four related events in the series – a poetry event, the author visit, a musical performance, and a film screening and those events were attended by a total of 165 people.

The Children’s Room was a very busy place all year, with over 8500 people attending 320 programs. Participation in summer programming saw a 12% increase over summer of 2016. Summer Library Book Camp creates a curriculum that blends with the summer theme (this year was *Build a Better World*) to create a truly special opportunity for children at the library. Also on the schedule for summer was Wednesday Morning Chill (a preschool story time), Drop-In Crafts, and Eric Clemenzi’s monthly *Music for the Little Ones* program. A new venture – Giant Game Night, for both children and teens featured over-sized board games including Jenga, Connect Four, and more. The children’s room hosts a photo contest every year where the winning photos each week are published in the *Ipswich Chronicle*. As always, Vehicle Day was well attended with an estimated 300 plus guests.

We continue collaboration with the schools on many projects, including Ipswich Public Schools Kindergarten registration, which happens now each spring here at the library and gives us the opportunity to introduce young families to our resources.

Donations and Support

The library would like to thank a variety of groups and individuals for their assistance and financial support. The Board of Library Trustees and the Friends of the Ipswich Library support many needs that are not funded in our town budget, such as IT equipment, furnishings, museum passes, online resources, guest speakers and programs, and supplies and refreshments. Both groups also generously give their time with special events, such as book sales and receptions.

The Rotary Club of Ipswich generously funded several initiatives in our children’s department. Umesh Bhuj of Zumi’s provided prizes for summer reading participants. We also received a \$500 Exxon-Mobil grant through volunteer Phillip Goss. Last, we receive numerous memorial donations annually that help us enhance our collections.

Finally, special thanks to the library staff, who make it all possible.

SUPERINTENDENT OF SCHOOLS

Dr. Brian J. Blake,

It is an honor to present this, my first Annual Report, to the citizens of Ipswich. As you review the following pages of reports provided by the administrators of each school, you will find that the 2016-2017 school year was very productive. The accomplishments of the last few years are, in part, what brought me to Ipswich. I look forward to serving the community.

The principals each report the wonderful work that is ongoing in each of our classrooms, stages, and athletic fields. Our students continue to perform at very high levels in all areas. I am proud to be part

of an educational community that continues to strive for excellence and does whatever it takes for our students to be successful. The work in recent years to better align our curriculum and support the professional development of our educators will benefit our schools for the foreseeable future.

In researching the District during the interview process, I came to understand the issues facing the community in terms of educational finance, aging infrastructure, and the cultural elements of the community. I watched from a distance as the community participated in discussions around the need for a new elementary school versus renovating our existing schools. Our teachers and administrators at the elementary level worked diligently to examine and refine our educational plan to meet the needs of the 21st century student.

The Ipswich School Committee continues to move forward with plans for a new combined elementary school on the site of the current Doyon School. As of this writing, the schematic designs for the facility have been submitted to the Massachusetts School Building Authority for their approval. The integration of our Educational Plan and the architect's building design have been applauded by the MSBA. It is my sincere hope that the Ipswich community will come together to support this important project and provide ALL of our elementary school children with the educational space they deserve for years to come.

I want to thank the Ipswich School Committee for their continued hard work in supporting the school system while being mindful of the taxpayers by whom they were elected. I also want to thank the Administrative Leadership Team for their unwavering quest for excellence and the entire staff for their hard work and dedication to our students. Lastly, and most importantly, thank you to the community for your continued support of our fine educational system.

For the kids;

"What the best and wisest parent wants for his own child, that must the community want for all its children.. any other ideal for our schools is narrow and unlovely; acted upon, it destroys our democracy..."

John Dewey, 1900

IPSWICH HIGH SCHOOL

David Dalton, Principal

Ipswich High School continues to offer Ipswich students an excellent public education as evidenced by recognitions in a number of areas. Ipswich High School currently has an enrollment of 516 students (October 1, 2017). Based on the Department of Elementary and Secondary Education report at least 20.7% of these students have been classified as "high needs", 11.8% are students with disabilities and 1.2% English Language Learners.

Colleges continue to accept Ipswich High School graduates at a high rate. The Class of 2017 ended with 93% accepted to colleges. Acceptances for the last year have included Boston College, Boston University, University of Connecticut, Brown, Fordham University, Colgate

University, Gordon College, Providence College, Princeton University, Tufts University, Wesleyan, Worcester Polytechnic Institute, and many others. Over 180 different colleges accepted Ipswich High School graduates. Students have benefitted from a number of resources such as Summer College “Bootcamps” that support students in the college application, essay writing process. These opportunities have been made possible through Payne Grants provided through the Feoffees Trust and through the hard work of the Ipswich High School Guidance Department.



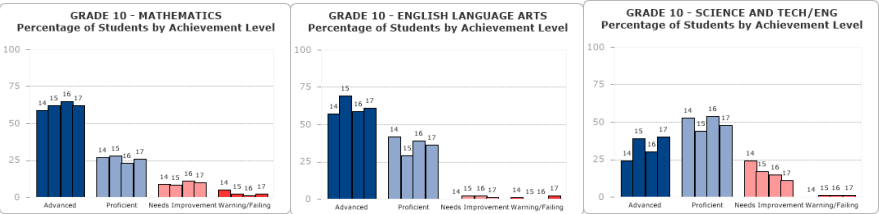
**Ipswich Guidance Office Windows covered
With Tiger paws celebrating College Acceptances**

MCAS scores continue to be very strong with 96% of the current juniors scoring Advanced or Proficient in English Language Arts. In Mathematics, 85% attained that level as did 87% in Biology.

Ipswich High School remains a Level 1 school (Highest Performing Level). Our trend data shows strong student performance in English. Our science scores improved this past year as evident by our increase in the percentage of students scoring advanced and decreasing the percentage of students in Needs Improvement. Math scores are solid with 85% of our students scoring in the advanced and proficient categories. Our high needs student populations remain the biggest challenge for raising our aggregate scores.

Accountability Information		About the Data
Accountability and Assistance Level		
Level 1 Meeting gap narrowing goals		
This school's overall performance relative to other schools in same school type (School percentiles: 1-99)		
All students:	73	
	Lowest performing	Highest performing
This school's progress toward narrowing proficiency gaps (Cumulative Progress and Performance Index: 1-100)		
Student Group (Click group to view subgroup data)	On Target = 75 or higher	
	Less progress	More progress
All students	78 Met Target	
High needs	-	
Econ. Disadvantaged	-	
ELL and Former ELL	-	
Students w/disabilities	-	
Amer. Ind. or Alaska Nat.	-	
Asian	-	
Afr. Amer./Black	-	
Hispanic/Latino	-	
Multi-race, Non-Hisp./Lat.	-	
Nat. Haw. or Pacif. Isl.	-	
White	78 Met Target	

Ipswich High School Accountability Results (Source MA Department of Elementary and Secondary Education)



Ipswich High School Accountability Results (Source MA Department of Elementary and Secondary Education)

Advanced Placement participation and performance has been very strong over the past two years resulting in the school’s recognition by the national College Board program. Ipswich High School was named to the 8th Annual AP District Honor Roll for this accomplishment. Our students continue to benefit from the local support for school budgets that allow our educators to provide these rigorous college level course opportunities to students.

AP® Five-Year School Score Summary (2017)

This report shows five years of data at the school, state and global levels. On the first page, a graph illustrates the year-over-year change in the percentage of AP students with scores of 3 or higher, next to a table that provides the overall total exams, total unique students and both the number and percentage of AP students with one or more scores of 3 or higher. On subsequent pages, the report provides subject-specific summary data by year: total exams, total exams by score and mean score.

✓ Data Updated Aug 2, 2017, Report Run Mar 14, 2018

Ipswich High School (221095)

% of Total AP Students with Scores 3+

Year	Ipswich High School (221095)	Massachusetts	Global
2013	66	73	61
2014	76	72	61
2015	68	71	61
2016	86	70	60
2017	77	70	60

	2013	2014	2015	2016	2017
Ipswich High School (221095)					
Total AP Students	115	103	104	124	139
Number of Exams	170	153	174	228	254
AP Students with Scores 3+	76	78	71	107	107
% of Total AP Students with Scores 3+	66.1	75.7	68.3	86.3	77.0
Massachusetts					
Total AP Students	52,494	55,975	59,696	62,149	65,263
Number of Exams	94,627	101,176	109,592	114,573	120,534
AP Students with Scores 3+	38,129	40,423	42,343	43,814	45,409
% of Total AP Students with Scores 3+	72.6	72.2	70.9	70.5	69.6
Global					
Total AP Students	2,225,625	2,352,026	2,497,164	2,625,319	2,762,369
Number of Exams	3,955,410	4,199,454	4,516,044	4,741,566	5,006,471
AP Students with Scores 3+	1,354,800	1,442,136	1,515,264	1,583,115	1,666,111
% of Total AP Students with Scores 3+	60.9	61.3	60.7	60.3	60.3

Athletically, 2017 was an eventful year for the Ipswich Tigers! The spring season was highlighted by Baker Division Championships for both our boys and girls lax teams followed up by a Boys Lacrosse State Championship in Division 3. The fall season saw Baker Division Championships in both Football and Cheerleading. Cheerleading also went on to become the Division 4 North Champions. The Winter Season brought continued success including a Baker Division title and Coach of the Year honors for the Boys Indoor Track program (Coach Marty Binette). Not surprisingly, many of our athletes in 2017 received All Star and Medal recognitions including Baker Division Player of the Year honors in both Boys (Kilian Morrissey) and Girls Lacrosse (Julia Glavin), Runner of the Year (Kellen Waters) in Cross Country and Lineman of the year (Peter Spinale) in Football. Ipswich Football Coach Kevin Fessette was awarded the Baker Division Coach of the Year. We are also proud to note that our Baseball, Girls Track, Boys Basketball, Boys Indoor Track, and Cooperative Wrestling Team programs received the Baker Division Sportsmanship Awards.

The Fine Arts program continues to be one of the Flagship programs for the Ipswich Public Schools and continues to impress us with their accomplishments. Our award winning Jazz Ensemble and Bel Canto groups, the high school concert band, orchestra, and concert choir all performed multiple times at a level rarely seen in high school. The Ipswich High School Chamber Orchestra was recommended to the National Concert Band and Orchestra Festival at Carnegie Hall by a faculty member at the Boston Conservatory of Music following their performance in June 2016 at The Boston Conservatory. Orchestra Conductor Michael Coelho was contacted by the Festival and completed the extensive application along with submitting performance recordings and two interviews with the festival staff. The Ipswich High School Chamber Orchestra participated in the festival and was adjudicated by four of the pre-eminent conductors in the United States including Frank Battisti-conductor emeritus at the New England Conservatory, H. Robert Reynolds-conductor at the Thornton School of Music at USC, Craig Kirchoff-conductor at the University of Minnesota and Charles Peltz-conductor of the New England Conservatory Wind Ensemble. There were 17 ensembles performing at the festival, traveling from across the United States and Canada. Of the seventeen schools, three were public schools and the remaining groups are either magnet schools for the arts or private schools. The Ipswich High School students and Mr. Coelho had the unique opportunity to work with these conductors and hear the most accomplished high school ensembles in the United States. In addition, Mr. Coelho had a private consultation with all four adjudicators regarding our program and its success as a nationally recognized orchestra. Other notable achievements included a Gold Medal performance and invitation for our Bel Canto group to perform at Symphony Hall in Boston and a Gold medal performance by our Jazz Band at the Northeast Massachusetts Jazz Festival. Many students were also individually recognized at the state and national level for their outstanding vocal and musicianship abilities.

The Visual Arts program helped students earn Scholastic Art Awards including Gold and Silver Keys for four students, an Endicott College first place award, and a 2018 Congressional Art Award.

2018 Scholastic Art Awards:

Johannah Johnson: Gold Key (Graphic Design)

Talia Queeney: Silver Key (Graphic Design)

Dylan Murray: 2 Silver Keys (Digital Art)

Chris Falcione: Silver Key (Printmaking)

High School Art Competition at Endicott College:

First Place Winner: Katterine Maldonado (Sculpture)



(Maldonado)

2018 Congressional Art Awards:

Best of School Award: Kylie Smith (Digital Art)

The High School students, staff, and administration offer their thanks and appreciation to the Ipswich Education Foundation and Institution for Savings for their continued work and support of the Ipswich Public Schools. The IEF and Institution for Savings have been instrumental in helping the schools to offer superior facilities and opportunities to all of our students and student athletes.

Ipswich High School continues to offer valuable learning through rigorous course offerings and high interest elective programs and extracurricular opportunities. The entire Ipswich community should be proud of the educational program at the high school. The support afforded by the community for the schools is paying dividends for our students and positions them well for the successful pursuit of their post-secondary plans.

IPSWICH MIDDLE SCHOOL

David P. Fabrizio, Principal

Over the past few years Ipswich Middle School has transformed how we teach and learn. We have moved from the traditional constraints of time and teacher-directed learning to a hands-on, student-centered learning experience. Our passionate and innovative professional staff has created new and exciting curriculum that is both rigorous and engaging. These new practices, infused with integrated technologies, have put our school on the cutting edge of middle school education. Our professional staff continues to collaborate and grow. Our comprehensive

professional development program, data-driven student remediation and improved instructional techniques all contribute to increased student learning. Once again Ipswich Middle School performed at the highest levels on state and national standardized tests.

Our educational focus has continued to emphasize hands-on, project based work. Through these authentic learning experiences our students learn to work collaboratively, think critically and problem solve. Teachers design engaging lessons during which students are tasked with “doing” rather than just listening. Every day you will find our students engaged in a variety of interesting and challenging projects and activities. These activities include: Make a Better Bubble Maker; Thermal Energy Testing of a House; Graham Cracker Cathedrals (Math, Engineering and Social Studies Blend); Editorial Cartoons; a Probability Carnival; and a Peloponnesian War Newscast. This year, sixth grade math teacher Kathy Simms made national news when she and her sixth grade students used a project based classroom activity, a cookie jar project (incorporating math and science) to raise over \$400,000 for the Cure CMT4J/Talia Duff Foundation. The money raised helped push the total donations to the foundation to over a million dollars.

Middle schoolers continue to enjoy a variety of after-school activities, including Art Club, Math League, Recycling Club, Homework Club, and Tiger Den. Our Computer Programming Club and our Robotics team, both started last year, were a great success and have grown in popularity. Our Student Leadership Senate (SLS) has led the way in community service with our annual Thanksgiving Food Drive, Penny Wars and the Walk for Hunger. The Walk and the Food Drive benefit the Ipswich Food Pantry. The sixth grade humanities teachers once again put together a very successful Read-a-thon. The Green Team, an environmental sustainability group that includes high school students, continues to grow and educate the school and the public about green initiatives.

Our athletic programs continued to thrive. Once again a significant number of students participated in our intramural offerings of basketball, volleyball, tennis, badminton, dodge ball, golf and ultimate Frisbee. On the interscholastic side our student athletes competed with neighboring schools in cross country, field hockey, basketball, and track.

In keeping with tradition, each grade attends an academically based trip during the school year. The sixth grade kicks it off for us with a week in April at The Ecology School in Saco, Maine. Students spend their time exploring and learning on a beautiful coastal campus. Seventh grade students learn first-hand about the local ecosystems and history with a series of alternative instructional trips at locations along the Ipswich River and local points of interest. This year the 7th grade focus is on this essential question: How can my behavior impact the sustainability of my community? They prepared for the trip by spending two days on the Ipswich River in October practicing canoeing safety and skills. We are happy to announce that after a hiatus of 17 years, our 8th grade will once again be engaging in a civics based trip as we venture to Washington DC in early June.

Clearly, the Ipswich Middle School is a dynamic, thriving institution. Our vibrant faculty and outstanding students have created an all-inclusive culture that affords everyone the chance to get involved. We are dedicated to the belief that an active and engaged student is a successful student.

DOYON SCHOOL

Sheila Halloran, Principal

STEAM continues to be an embraced learning initiative throughout Doyon where each student participates in Science, Technology, Engineering, Art and Mathematics. Students had the opportunity to share their knowledge and projects with parents and the community during our 2nd Annual Doyon STEAM Night this winter and the district-wide STEAM Showcase this spring.

Our STEAM Studio located in our library continues to include a wide range of high and low tech materials where students have the opportunity to work collaboratively to explore and problem solve together in a rich and engaging learning environment. This year we were able to add additional robotics materials such as Cubelets and Hummingbird Robotics Kits through a Payne Mini-Grant.

We continue to integrate our Tufts University Novel Engineering curriculum work into the elementary classrooms. This has allowed teachers to implement transdisciplinary learning practices across curriculums. Our Novel Engineering and design challenge units have taken our love of learning to a whole new level.

In the past year the Doyon and Winthrop educators have continued to refine the Elementary Education Plan which has been approved by the state as part of the Ipswich Elementary Building Project. The plan shares what teaching and learning looks like today and what educational possibilities a new building would provide for our children.

Our Ipswich Kindergarten Program once again has achieved accreditation by the National Association for the Education of Young Children (NAEYC). This national recognition is a mark of the commitment and quality of early childhood education our dedicated staff provides on a daily basis.

Thanks to the support of our math and literacy specialists, students and staff are provided with the most up-to-date research to enhance the learning of all students. We continue to have a number of Professional Learning Communities (PLC) in which our educators gather to support each other and to advance their knowledge in the areas of mathematics, novel engineering and technology.

I am proud to share two of our Doyon teachers, Linda Blum and DeeDee Bates, will be presenting their work at the ISTE (International Society for Technology in Education) Annual Conference in June. Their presentation is entitled "Fabric Engineering: A Transdisciplinary, Project-based, Problem Solving Exploration" in which the students utilize the engineering design process to create fabric monsters and share the process with parents in a digital journal.

The love of art and music continues to be a highlight at Doyon. In the spring, every student at Doyon has the opportunity to share their artistic and musical talents with their families and community. Thanks to Linda Blum, on April 13th Doyon will be transformed into an Elementary

Art Gallery where the artwork of every Doyon student will be on display for the viewing pleasure of their family and friends.

Our younger students in grades 1-3 shared their talent of singing, dancing and playing recorders and xylophones under the direction of Lisa Palance.

Our fourth and fifth graders performed at the annual Strings Festival under the guidance of their teacher and orchestra director, Marissa Scarano. This year, in February, under the direction of Jill Hasselbacher fifth graders performed at the first district-wide “Choralfest” and will perform at the 2nd annual “All Town Band” Night in April under the direction of Jamie Fremont-Smith.

DEEP (Doyon Extraordinary Enrichment Program) continues to be a huge success. Doyon’s extra-curricular opportunities are offered after school to all students free of charge thanks to a grant from the Ipswich ReCreation Department. Over 250 students participate in the various classes during our fall and spring five week sessions. Classes are taught by staff, parents, and community members sharing their talents with our students. Some of the classes include Knitting, Games Galore, Basketball, Coloring, Sophie’s Cooking, Marvelous Math Games, Legos, Exploration Through Play, Clay Sculpture, Stories of Ipswich, Field Hockey and STEAM Building Challenges.

A favorite spring event at Doyon is Movie Night organized by the Early Act students who are part of our SLT (Student Leadership Team). These 4th and 5th grade students share their leadership skills through their interactions with the younger students and adults in the building. Proceeds this year will be donated to the Talia Duff Fund. To learn more go to www.curecmt4j.org.

A special thanks to our FRIES, School Council, Ipswich ReCreation, Ipswich Police, Ipswich Rotary and the rest of the community that supports the growth of the amazing students of the Paul F. Doyon Memorial School. I am fortunate to work with such a dedicated staff who share their talent and love of learning each and every day with our students.

WINTROP ELEMENTARY SCHOOL

Sheila McAdams, Principal

Time is so elusive in a school. “The River Learning” can splash over a barrier in one big “ahh!” or meander its way past unnoticed landmarks, carrying us all on a journey whose path can be ever-changing. We find **JOY** in each action-filled day, marking time in notebook pages, filled with prior musings like clothes that no longer fit, or desks that are a bit, too small. Indeed, the school year passes so very quickly.

“We cannot live for ourselves alone. Our lives are connected by a thousand invisible threads, and along these sympathetic fibers, our actions run as cause and return to us as results.”

Herman Melville

More and more, our learning reflects the values of our community and the skills required for success in an increasingly complex, global world. Teachers continue to refine reading and mathematics instruction, emphasizing critical thinking and application across disciplines. Transdisciplinary learning-the embedding of concepts and skills from a variety of disciplines into units of study-is exemplified in our Science, Technology, Engineering, Arts/Humanities and

Mathematics (STEAM) initiatives. Changes at the state level in learning outcomes for science have resulted in the design of new and refined Units of Study. Early childhood professional development in STEAM, funded through the Feofee grant process, was offered to all community early childhood teachers. Collaborative teacher teams continue to examine ways to make learning meaningful, always with an eye on end products that better our understanding of our community, national, and global challenges. Student involvement in science and math pursuits in the extended school day has grown considerably. This year, our Science Fair, comprised of student exploring their own inquiries, included over 70 participants. The elementary Math Team, comprised of fourth and fifth grade students from both Doyon and Winthrop, ranked 74th out of 705 competing schools and indicates a strong interest and ability to think critically and mathematically. In fact, several students scored in the top 10% of the 120,000 international competitors.



The technology, available to our students, offers an unparalleled opportunity to make connections with people outside of our school and local community. Students participate in videoconferences with local authors, scientists at the Smithsonian Museum, and classrooms all over the world to ask questions and to share information. Through an Artlink program, our students in third grade have created works of art that illustrate a community value. Each classroom is paired with a classroom in Uganda or Russia. An exchange of the artwork and a videoconference with the class will lead not only to a better understanding of different ways of life but also, and more importantly, to a broader appreciation for

cultural similarities. Is it any wonder that our theme of **JOY** has morphed into one of **CURIOSITY** for the 2017/2018 school year?

Navigating the “River Learning” with us are the many supportive and engaged parents, businesses, and organizations that exist in our community. In discussion of a proposed new community elementary school, parents, community members, and organizations participated in focus meetings, ranging in topics from site and building architecture to internal learning organization, systemic sustainable practices and learning opportunities. Elementary educators continue to engage in continuous and ongoing discussions, regarding the critical elements of an elementary school: a culture of belonging and well-being, age-appropriate learning outcomes and experiences, and, meaningful and continuous community involvement.

Community involvement plays a vital role in much of what we do. Our Afterschool Community Enrichment (ACE) programs, funded in part by the Ipswich ReCreation Department, continue to share the wonders and joys of learning beyond the school hours. Run by parents, community members and staff, these dynamic offerings provide children with learning experiences outside of those traditionally considered. Over twenty programs in the spring and fall have included sessions such as the art of face painting, set design, sign language, Ipswich Old Things the Old Way-making moccasins, Tiger Tube film-making, Top Chef, Radical Riders-mountain biking

with our local policemen, Girls Inc.- Entrepreneurs highlighting local women business owners, and Ipswich History Explorers-offered in conjunction with the Ipswich Historical Society.

Community collaborations are rich and ongoing. Ballroom dance lessons, a core component of our fifth grade respect and responsibility instruction, are supported by the Ipswich Cultural Council. Our Arbor Day celebration would not be the same without the participation of our local Department of Public Works. The Ipswich Rotary Club's ongoing involvement with our students through the Early Act Club offers our children invaluable service learning experiences. This year, our collaboration with Open Door, our local food pantry, has expanded. In addition to the Food Golf family event which brings much needed donated food to the pantry, Student Leadership fourth and fifth graders painted bowls for the annual Ipswich Lion's Club fundraiser. The benefits of our partnership with Open Door are evident in a snack program which provides snacks for all of our students throughout the day and the Mobile Mart, a fruit and vegetables marketplace offering free fresh produce for all.

The Winthrop Reads program, funded through a Feofee's grant, has been a highlight in our community interactions. Through a common reading, families and community members come together to discuss the book and share in a related experience. In 2017, a reading of Grace Lin's *Where the Mountain Meets the Moon* was the stimulus for Chinese music and dance after a shared meal. *The Wild Robot*, written by Peter Brown, spurred interest in a demonstration by the Ipswich High School Robotics team. In addition to an author's talk, given by Miranda Paul, her book *One Plastic Bag* fostered the collaborative efforts of the district's Green Teams to offer instruction on how to make recycled bags out of old t-shirts.



As we approach our learning through a lens of **CURIOSITY**, we seek to understand each other. The children's book *Only One You*, written by Linda Krantz, cemented our recognition that individuality has a place in the greater community. Students, staff, and parents expressed their unique contribution by painting a rock. And, that rock collection has become our latest art installation. Professional development on trauma and its impact on learning strengthens our empathy and belief in addressing the needs of the whole child. In this day of rapid communication and complex issues, the skill of listening is often drowned by the everyday whirlwind of life and events. Perhaps, there is much we can continue to learn with our children if we honor the openness inherent in our innate curiosity.



SHADE TREE AND BEAUTIFICATION COMMITTEE

Janet Taisey Craft, Chair

The Shade Tree and Beautification Committee is made up of concerned Ipswich residents, landscape professionals, Garden Club members and two selectmen who recommend, recognize, and implement actions that beautify and enhance the Town of Ipswich and its quality of life.

The Committee seeks and monitors local business support for the planting and maintaining of roadway islands, promotes appropriate planting areas and tree planting throughout the town as well as organizes town-wide clean-ups. The Committee works closely with the Town Manager, Department of Public Works, Planning Department, Forestry Department, Board of Selectmen, and Garden Clubs to achieve special initiatives.

2017 was a busy year for the Committee. Highlights include:

- **The Adapt An Island Program** enters its eleventh year. This program has greatly enhanced the beauty of the town and has become a model for other nearby communities. Through an application process, coordinated through the town's DPW department, local businesses and community organizations sponsor and maintain a traffic island three seasons of the year. The Committee also sponsors hanging flower baskets in the downtown business area, the railroad station, and maintains 24 large planters along the Riverwalk.
- **Shade Tree Preservation** is an important aspect of the committee's focus. In coordination with the Public Works Department and the Electric Light

Department, the consulting firm, Professional Environmental Services, LLC, conducted two tree surveys: “A Tree Health Survey” and “A Significant Tree Survey” in early spring 2017. This is an important first step in developing an inventory of the town’s shade trees and assessing their health and maintenance requirements. During 2017 and 2018 the DPW has undertaken an ambitious schedule of pruning and removing “hazard” trees and planting replacement trees in appropriate areas of town.

- **The Committee organized a fall and spring Town Wide Cleanup.** Volunteers cleared trash in the major entrance roadways into town, the downtown business area, the Hammett Street parking lot, the railroad station, Bialek Park, and the Town Wharf.
- **The Committee reviews the town’s Streetscape projects** and their impact on trees. Working closely with the town arborist and other town committees, the Committee is a strong advocate for the preservation and protection of the town’s shade trees.

TRUST FUND COMMISSION

Richard J. Fates, Chairman

With low interest rates and a relatively calm equity market the Town’s trust funds improved nicely in 2017. The total picture after custodial fees and distributions is as follows:

Market Value 12/31/2016	\$462,565.54
Interest	4,901.09
Dividends	5,712.59
Capital Appreciation	40,230.36
Less:	
Custodial and Accounting Fees	-2,372.25
Distributions	<u>-14,400.00</u>
Market Value 12/31/2017	\$496,637.33

All of the distributions (\$14,400) represented scholarships from various funds for graduating seniors from Ipswich High School. This was an increase of \$3,650 over the previous year.

The trust funds are currently allocated 39% in fixed income and 61% in equities. This allocation supports the production of current income, reduced price volatility and longer-term growth of capital. Equity exposure is diversified with 56% in the broad U.S. equity market, 29% in

International Funds, 5% in Real Estate and 10% in two hedging funds. The fixed income portion of the portfolio is concentrated in medium-term, high quality corporate bonds, short-term Treasuries and a CD. As the bonds and Treasuries mature over the next few years, we expect to reinvest their proceeds at higher rates than are currently available as the Federal Reserve raises its target interest rate.

The Federal Reserve has begun to raise interest rates and three more increases are projected for 2018. The significant rise in equities throughout the year gave our portfolio a healthy boost, some of which we will again be able to share with this year's graduating seniors. We expect our fixed income returns to improve over the coming year and the cash generated by bond interest and equity dividends has just about funded our expected distribution in the spring. Our balanced approach to fixed income and equities has served us well with moderate growth of the total funds and cash to make distributions.

FINANCIAL STATEMENTS

2017

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Town of Ipswich
YTD TOWN EXPENSES

6/30/2017

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FOR 2017 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 GENERAL FUND							
113 MODERATOR							
1 PERSONNEL SERVICES							
11131 5111 ELECTED SALARY	250	0	250	250.00	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	250	0	250	250.00	.00	.00	100.0%
2 EXPENSES							
11132 5733 CONFERENCE REGISTRATION	250	0	250	123.50	.00	126.50	49.4%
TOTAL EXPENSES	250	0	250	123.50	.00	126.50	49.4%
TOTAL MODERATOR	500	0	500	373.50	.00	126.50	74.7%
122 SELECTMEN							
1 PERSONNEL SERVICES							
11221 5111 ELECTED SALARY	3,400	0	3,400	3,399.96	.00	.04	100.0%
11221 5116 PERMANENT PART-TIME	3,400	0	3,400	31,821.30	.00	2,818.70	91.8%
11221 5111 TEMPORARY PART-TIME	5,800	-529	5,271	4,313.00	.00	958.33	81.8%
TOTAL PERSONNEL SERVICES	43,840	-529	43,311	39,534.26	.00	3,777.07	91.3%
2 EXPENSES							
11222 5304 ADVERTISING	7,000	3,022	10,022	10,022.43	.00	.00	100.0%
11222 5310 CONSULTANT	0	1,495	1,495	1,495.00	.00	.00	100.0%
11222 5351 PROGRAM SERVICES	2,000	451	2,451	1,300.00	1,150.58	.00	100.0%

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Town of Ipswich
YTD TOWN EXPENSES

6/30/2017

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FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1222 5423 SPECIAL PRINTING	200	-112	88	.00	.00	88.00	.0%
1222 5712 MEALS/LODGING	800	-592	208	208.42	.00	.00	100.0%
1222 5720 IN-STATE TRAVEL	250	0	250	169.69	.00	80.31	67.9%
1222 5731 ASSOCIATION DUES	2,700	141	2,841	2,841.00	.00	.00	100.0%
1222 5732 PUB & SUBSCRIPTIONS	50	112	162	162.00	.00	.00	100.0%
1222 5733 CONFERENCE REGISTRAT	500	-223	277	199.00	.00	78.06	71.8%
TOTAL EXPENSES	13,500	4,294	17,794	16,397.54	1,150.58	246.37	98.6%
TOTAL SELECTMEN	57,340	3,766	61,106	55,931.80	1,150.58	4,023.44	93.4%
123 TOWN MANAGER							
1 PERSONNEL SERVICES							
1231 5112 APPOINTED SALARY	110,556	4,644	115,200	114,631.40	.00	568.60	99.5%
1231 5113 SALARY	63,364	1,650	65,014	64,957.24	.00	56.87	99.9%
1231 5115 PERMANENT WAGES	41,650	7,251	48,901	45,531.54	.00	3,369.90	93.1%
1231 5121 TEMPORARY PART-TIME	0	25,377	25,377	23,922.50	.00	1,454.00	94.3%
1231 5141 DIFFER/INCENTIVE/ADD'L	1,126	1,374	2,500	2,403.75	.00	96.25	96.2%
TOTAL PERSONNEL SERVICES	216,696	40,296	256,992	251,446.43	.00	5,545.62	97.8%
2 EXPENSES							
1232 5299 OTHER EXPENSES	0	5,831	5,831	4,250.31	1,580.36	.00	100.0%
1232 5304 ADVERTISING	1,600	-372	1,228	621.03	.00	2.00	100.0%
1232 5311 TELEPHONE	0	13,572	13,572	928.70	.00	.00	100.0%
1232 5341 TELEPHONE	900	29	929	236.80	.00	2.55	98.9%
1232 5422 PRINTED FORMS	300	-61	239	340.73	.00	.00	100.0%
1232 5711 MILEAGE	500	-159	341	340.73	.00	.00	100.0%
1232 5712 MEALS/LODGING	500	769	1,269	1,268.65	.00	.00	100.0%
1232 5721 OUT-STATE TRAVEL	2,000	435	2,435	1,479.29	.00	85.45	94.5%
1232 5731 ASSOCIATION DUES	1,600	32	1,632	1,631.95	.00	.00	100.0%
1232 5732 PUB & SUBSCRIPTIONS	1,615	-172	1,443	1,442.98	.00	.00	100.0%
1232 5733 CONFERENCE REGISTRATION	1,200	249	1,449	1,449.00	.00	.00	100.0%
TOTAL EXPENSES	10,215	19,083	29,298	13,679.34	15,530.36	88.00	99.7%
TOTAL TOWN MANAGER	226,911	59,379	286,290	265,125.77	15,530.36	5,633.62	98.0%

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Town of Ipswich
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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
124 LEGAL							
2 EXPENSES							
11242 5312 SERVICES	128,000	19,167	147,167	147,166.88	.00	.00	100.0%
TOTAL EXPENSES	128,000	19,167	147,167	147,166.88	.00	.00	100.0%
TOTAL LEGAL	128,000	19,167	147,167	147,166.88	.00	.00	100.0%
131 FINANCE COMMITTEE							
1 PERSONNEL SERVICES							
11311 5121 TEMP PART-TIME	2,800	49	2,849	2,849.00	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	2,800	49	2,849	2,849.00	.00	.00	100.0%
2 EXPENSES							
11312 5304 ADVERTISING	60	-60	0	.00	.00	.00	.0%
11312 5423 SPECIAL PRINTING	12,000	6,771	18,771	18,770.94	.00	.00	100.0%
11312 5731 ASSOCIATION DUES	210	-4	206	204.00	.00	2.00	99.0%
11312 5733 CONFERENCE REGISTRATION	150	0	150	.00	.00	150.00	.0%
TOTAL EXPENSES	12,420	6,707	19,127	18,974.94	.00	152.00	99.2%
TOTAL FINANCE COMMITTEE	15,220	6,756	21,976	21,823.94	.00	152.00	99.3%
132 RESERVE FUND							
2 EXPENSES							
11322 5730 RESERVE FUND	50,000	-18,000	32,000	.00	.00	32,000.00	.0%

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL EXPENSES	50,000	-18,000	32,000	.00	.00	32,000.00	.0%
TOTAL RESERVE FUND	50,000	-18,000	32,000	.00	.00	32,000.00	.0%
134 ACCOUNTING							
1 PERSONNEL SERVICES							
11341 5112 APPOINTED SALARY	99,680	-785	98,895	97,900.02	.00	994.72	99.0%
11341 5112 SALARY	70,482	3,739	43,971	73,431.74	.00	438.88	99.4%
11341 5112 PERMANENT WAGES	21,784	11,238	42,705	32,930.95	.00	114.88	97.4%
11341 5112 PERMANENT PART-TIME	24,400	11,238	36,705	35,930.75	.00	900.96	97.6%
11341 5131 OVERTIME	400	24	424	424.26	.00	.00	100.0%
11341 5141 DIFF/INCENTIVE/ADD'L	526	74	600	600.00	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	237,476	15,140	252,616	250,167.61	.00	2,448.73	99.0%
2 EXPENSES							
11342 5422 PRINTED FORMS	900	26	926	926.44	.00	.00	100.0%
11342 5511 TRAINING	2,000	-1,435	565	565.00	.00	.00	100.0%
11342 5711 MILEAGE	900	-92	808	743.47	.00	64.88	92.0%
11342 5712 MEALS/LODGING	750	265	715	466.81	.00	283.19	62.2%
11342 5731 ASSOCIATION DUES	400	39	439	715.00	.00	.00	100.0%
11342 5732 PUB & SUBSCRIPTIO	400	39	439	439.00	.00	.00	100.0%
11342 5733 CONFERENCE REGISTRATION	2,700	-39	2,661	2,322.03	.00	338.97	87.3%
TOTAL EXPENSES	8,100	-1,235	6,865	6,177.75	.00	687.04	90.0%
TOTAL ACCOUNTING	245,576	13,905	259,481	256,345.36	.00	3,135.77	98.8%
136 PURCHASING/BUDGET							
1 PERSONNEL SERVICES							
11361 5115 PERMANENT WAGES	53,084	1,442	54,526	54,410.05	.00	116.44	99.8%

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	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PERSONNEL SERVICES	53,084	1,442	54,526	54,410.05	.00	116.44	99.8%
2 EXPENSES							
11362 5304 ADVERTISING	850	96	946	906.10	.00	39.60	95.8%
11362 5422 PRINTED FORMS	100	0	100	86.20	.00	13.80	86.2%
11362 5423 SPECIAL PRINTING	1,100	-96	1,004	865.00	.00	139.30	86.1%
11362 5426 SAFETY SUPPLY	50	-50	0	.00	.00	.00	.0%
11362 5711 TRAINING	100	375	475	475.00	.00	.00	100.0%
11362 5713 MERGEE	200	200	200	18.70	.00	82.00	9.4%
11362 5731 HOUSING	100	-50	50	35.72	.00	14.28	35.7%
11362 5733 REGISTRATION DUES	175	-125	50	50.00	.00	.00	100.0%
11362 5733 CONFERENCE REGISTRATION	150	-150	0	.00	.00	.00	.0%
TOTAL EXPENSES	2,825	0	2,825	2,536.02	.00	288.98	89.8%
TOTAL PURCHASING/BUDGET	55,909	1,442	57,351	56,946.07	.00	405.42	99.3%

137 ASSESSOR

1 PERSONNEL SERVICES

11371 5112 APPOINTED SALARY	92,771	2,319	95,090	95,090.12	.00	.15	100.0%
11371 5115 PERMANENT WAGES	70,288	1,746	72,034	71,965.02	.00	69.07	99.9%
11371 5116 PERMANENT PART-TIME	30,503	0	30,503	27,961.12	.00	2,541.88	91.7%
11371 5141 DIFFER/INCENTIVE/ADD'L	1,400	200	1,600	1,600.00	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	194,962	4,265	199,227	196,616.26	.00	2,611.10	98.7%
2 EXPENSES							
11372 5244 MAINTENANCE CONTRACTS	9,900	0	9,900	9,900.00	.00	.00	100.0%
11372 5311 OTHER CONSULTANTS	5,000	0	5,000	5,000.00	.00	.00	100.0%
11372 5315 OUTSIDE CONSULTANTS	19,800	0	19,800	19,800.00	.00	.00	100.0%
11372 5340 REPAIR & REPLACE OFFICE	0	250	250	249.99	.00	.00	100.0%
11372 5422 PRINTED FORMS	200	256	456	455.94	.00	.00	100.0%

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11372 5711 MILEAGE	600	-246	354	310.04	.00	44.26	87.5%
11372 5712 MEALS/LODGING	2,180	-511	1,669	180.00	.00	1,489.07	10.8%
11372 5731 ASSOCIATION DUES	2,430	5	435	435.00	.00	.00	100.0%
11372 5732 PUBLICATIONS & SUBSCRIP	0	246	246	245.70	.00	.00	100.0%
TOTAL EXPENSES	38,110	0	38,110	36,576.67	.00	1,533.33	96.0%
TOTAL ASSESSOR	233,072	4,265	237,337	233,192.93	.00	4,144.43	98.3%
138 TREASURER/COLLECTOR							
1 PERSONNEL SERVICES							
11381 5112 APPOINTED SALARY	87,230	2,320	89,550	89,410.78	.00	139.16	99.8%
11381 5113 SALARY	53,240	1,331	54,571	54,571.44	.00	.00	100.0%
11381 5115 PERMANENT WAGES	44,286	1,663	45,949	45,949.06	.00	.00	100.0%
11381 5116 PERMANENT PART-TIME	2,009	0	2,009	2,008.76	.00	.33	100.0%
11381 5131 OVERTIME	467	-1	466	282.94	.00	183.53	60.7%
TOTAL PERSONNEL SERVICES	187,232	5,314	192,546	192,222.98	.00	323.02	99.8%
2 EXPENSES							
11382 5278 OTHER RENTALS	360	-5	355	348.00	.00	7.00	98.0%
11382 5303 LEASE DEBTS	7,570	0	7,570	6,790.42	53.50	156.08	97.8%
11382 5304 ADVERTISING	5,700	0	5,700	2,377.60	.00	222.40	57.8%
11382 5422 PRINTED FORMS	5,920	-463	5,237	2,634.27	.00	2,602.67	50.3%
11382 5711 MILEAGE	1,420	508	1,438	1,438.32	.00	.00	100.0%
11382 5712 MEALS/LODGING	1,430	5	1,420	1,094.58	.00	325.42	77.1%
11382 5731 ASSOCIATION DUES	185	5	190	190.00	.00	.00	100.0%
11382 5733 CONFERENCE REGISTRATION	790	-508	282	247.00	.00	34.68	87.7%
11382 5935 CASH VARIANCE	100	100	100	-7.54	.00	107.54	-7.5%
11382 5936 BANKING FEES	100	0	100	.00	.00	100.00	.0%
TOTAL EXPENSES	17,155	-463	16,692	13,062.65	53.50	3,575.79	78.6%
TOTAL TREASURER/COLLECTOR	204,387	4,851	209,238	205,285.63	53.50	3,898.81	98.1%

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1 PERSONNEL SERVICES

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>11541 5112 APPOINTED SALARY</u>	82,062	2,502	84,564	84,113.17	.00	450.71	99.5%
<u>11541 5113 SALARY</u>	13,550	339	13,889	13,888.86	.00	.00	100.0%
<u>11541 5121 TEMPORARY PART-TIME</u>	14,392	27	14,419	14,419.18	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	110,004	2,868	112,872	112,421.21	.00	450.71	99.6%
2 EXPENSES							
<u>11542 5244 MAINTENANCE CONTRACTS</u>	66,590	0	66,590	65,174.72	.00	1,415.17	97.9%
<u>11542 5282 COMPUTER SUPPLIES</u>	3,000	0	3,000	3,211.40	.00	178.60	92.4%
<u>11542 5283 CAMPAIGN SUPPLEMENT</u>	3,034	0	3,034	2,722.55	.00	311.45	90.0%
<u>11542 5284 COMPUTER SOFTWARE</u>	18,357	948	19,305	19,695.04	1,319.00	136.04	100.0%
<u>11542 5285 INTERNET SERVICES</u>	18,357	-2,681	15,676	15,695.04	167.90	2,822.85	97.9%
<u>11542 5310 CONSULTANT</u>	2,350	10,249	12,599	12,807.80	.00	5,791.02	68.9%
<u>11542 5511 TRAINING</u>	2,300	409	2,709	2,393.00	.00	266.00	90.8%
<u>11542 5711 MILEAGE</u>	200	0	200	61.92	.00	238.08	20.6%
<u>11542 5712 MEALS/LODGING</u>	200	-200	0	.00	.00	.00	.0%
<u>11542 5731 ASSOCIATION DUES</u>	100	0	100	100.00	.00	.00	100.0%
<u>11542 5732 PUBLICATIONS & SUBSCRIP</u>	500	-9	491	159.60	.00	331.40	32.5%
<u>11542 5733 CONFERENCE REGISTRATION</u>	200	-200	0	.00	.00	.00	.0%
<u>11542 5745 OTHER INS PREMIUM</u>	2,000	0	2,000	2,000.00	.00	.00	100.0%
TOTAL EXPENSES	103,880	8,515	112,395	99,828.29	1,486.93	11,079.86	90.1%
TOTAL INFORMATION TECHNOLOGY	213,884	11,383	225,267	212,249.50	1,486.93	11,530.57	94.9%
161 TOWN CLERK							
1 PERSONNEL SERVICES							
<u>11611 5112 APPOINTED SALARY</u>	78,269	1,957	80,226	80,225.61	.00	.11	100.0%
<u>11611 5115 PERMANENT WAGES</u>	44,835	1,416	46,251	45,949.05	.00	302.22	99.3%
<u>11611 5131 OVERTIME</u>	2,356	1,471	3,827	3,827.29	.00	.00	100.0%
<u>11611 5141 DIFFER/INCENTIVE/ADD'L</u>	726	0	726	600.00	.00	126.00	82.6%
TOTAL PERSONNEL SERVICES	126,186	4,844	131,030	130,601.95	.00	428.33	99.7%
2 EXPENSES							
<u>11612 5244 MAINTENANCE CONTRACTS</u>	800	0	800	600.00	.00	200.00	75.0%

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>11711 5112 APPOINTED SALARY</u>	93,436	2,336	95,772	95,772.38	.00	.00	100.0%
<u>11711 5113 SALARY</u>	68,675	1,717	70,392	70,391.70	.00	.18	100.0%
<u>11711 5116 PERMANENT PART-TIME</u>	10,893	182	11,075	10,272.11	.00	803.13	92.7%
<u>11711 5121 TEMPORARY PART-TIME</u>	5,000	553	5,553	5,552.38	.00	1.00	100.0%
TOTAL PERSONNEL SERVICES	178,004	4,789	182,793	181,988.57	.00	804.31	99.6%
2 EXPENSES							
<u>11712 5299 OTHER EXPENSES</u>	7,000	-2,168	4,832	2,902.50	.00	1,929.87	60.1%
<u>11712 5303 LEGAL-DEEDS</u>	250	-74	176	75.00	.00	1,100.89	42.5%
<u>11712 5304 ADVERTISING</u>	750	0	750	465.74	.00	284.26	62.1%
<u>11712 5311 OTHER CONSULTANTS</u>	0	5,773	5,773	5,772.50	.00	.00	100.0%
<u>11712 5422 PRINTED FORMS</u>	150	0	150	140.16	.00	9.84	93.4%
<u>11712 5423 SPECIAL PRINTING</u>	400	-253	147	.00	.00	146.60	.0%
<u>11712 5511 TRAINING</u>	500	-386	114	70.00	.00	43.51	61.7%
<u>11712 5583 PROGRAM SUPPLIES</u>	100	-30	70	42.98	.00	27.02	61.4%
<u>11712 5711 MILEAGE</u>	100	0	100	81.38	.00	18.62	81.4%
<u>11712 5731 ASSOCIATION DUES</u>	830	95	925	925.00	.00	.00	100.0%
<u>11712 5733 CONFERENCE REGISTRATION</u>	2,500	0	2,500	2,401.11	.00	98.89	96.0%
TOTAL EXPENSES	12,580	2,956	15,536	12,876.37	.00	2,659.50	82.9%
TOTAL PLANNING BOARD	190,584	7,745	198,329	194,864.94	.00	3,463.81	98.3%
173 CONSERVATION COMMISSION							
1 PERSONNEL SERVICES							
<u>11731 5112 APPOINTED SALARY</u>	64,575	1,615	66,190	66,189.59	.00	.00	100.0%
<u>11731 5116 PERMANENT PART-TIME</u>	29,559	650	30,209	30,209.18	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	94,134	2,265	96,399	96,398.77	.00	.00	100.0%
2 EXPENSES							
<u>11732 5299 OTHER EXPENSES</u>	0	587	587	586.99	.00	.00	100.0%

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11732 5304 ADVERTISING	100	-55	45	44.66	.00	.00	100.0%
11732 5422 PRINTED FORMS	100	-23	77	76.56	.00	.00	100.0%
11732 5424 OTHER OFFICE SUPPLIES	200	-200	0	.00	.00	.00	100.0%
11732 5485 OTHER EQUIPMENT	500	542	1,042	1,042.44	.00	.00	100.0%
11732 5511 TRAINING	350	-160	190	190.00	.00	.00	100.0%
11732 5711 MILEAGE	100	148	248	247.74	.00	.00	100.0%
11732 5731 ASSOCIATION DUES	721	5	726	726.00	.00	.00	100.0%
11732 5733 CONFERENCE REGISTRATION	750	-175	575	575.00	.00	.00	100.0%
TOTAL EXPENSES	2,821	668	3,489	3,489.39	.00	.00	100.0%
TOTAL CONSERVATION COMMISSION	96,955	2,933	99,888	99,888.16	.00	.00	100.0%
174 APPEALS BOARD							
1 PERSONNEL SERVICES							
11741 5121 TEMPORARY PART-TIME	26,517	759	27,276	27,275.65	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	26,517	759	27,276	27,275.65	.00	.00	100.0%
2 EXPENSES							
11742 5304 ADVERTISING	1,500	745	2,245	2,244.88	.00	.00	100.0%
11742 5422 PRINTED FORMS	100	0	100	100.00	.00	.00	100.0%
11742 5424 OTHER OFFICE SUPPLIES	100	-18	82	81.75	.00	.00	100.0%
TOTAL EXPENSES	1,700	727	2,427	2,426.63	.00	.00	100.0%
TOTAL APPEALS BOARD	28,217	1,485	29,702	29,702.28	.00	.00	100.0%
175 HISTORICAL COMMISSION							
2 EXPENSES							
11752 5299 OTHER EXPENSES	200	0	200	.00	.00	200.00	.0%

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTIS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>11752 5311 OTHER CONSULTANTS</u>	2,000	0	2,000	.00	.00	2,000.00	.0%
<u>11752 5422 PRINTED FORMS</u>	100	0	100	.00	.00	100.00	.0%
<u>11752 5735 MEMBERSHIPS</u>	125	0	125	.00	.00	125.00	.0%
TOTAL EXPENSES	2,425	0	2,425	.00	.00	2,425.00	.0%
TOTAL HISTORICAL COMMISSION	2,425	0	2,425	.00	.00	2,425.00	.0%
191 BENEFITS							
1 PERSONNEL SERVICES							
<u>11911 5174 LIFE INSURANCE</u>	834	0	834	823.80	.00	10.20	98.8%
<u>11911 5175 HEALTH INSURANCE</u>	1,373,570	153	1,373,723	1,368,815.52	.00	4,907.00	99.8%
<u>11911 5177 HEALTH REIMBURSEMENT AC</u>	2,000	742	2,742	2,742.20	.00	.00	100.0%
<u>11911 5178 VETERANS PENSION</u>	2,000	-633	1,367	.00	.00	1,367.13	.0%
<u>11911 5193 RETIREMENT</u>	1,553,546	-262	1,553,284	1,529,208.00	.00	24,076.15	98.4%
<u>11911 5194 MEDICARE</u>	123,010	0	123,010	121,119.21	.00	1,890.79	98.5%
TOTAL PERSONNEL SERVICES	3,054,960	0	3,054,960	3,022,708.73	.00	32,251.27	98.9%
TOTAL BENEFITS	3,054,960	0	3,054,960	3,022,708.73	.00	32,251.27	98.9%
192 INSURANCE							
2 EXPENSES							
<u>11922 5736 WORKERS COMPENSATION</u>	59,560	0	59,560	53,506.81	.00	6,053.19	89.8%
<u>11922 5737 UNEMPLOYMENT COMPENSATI</u>	2,000	13,965	20,965	12,865.72	.00	8,100.00	100.0%
<u>11922 5742 PACKAGE INSURANCE BOND</u>	250,217	0	250,217	202,141.91	5,099.00	34,461.68	86.2%
<u>11922 5743 PUBLIC OFFICIALS BOND</u>	1,043	0	1,043	980.00	.00	63.00	94.0%
<u>11922 5744 LEGAL LIABILITY INSURAN</u>	25,813	-8,965	16,848	9,315.56	.00	7,532.72	55.3%
TOTAL EXPENSES	343,633	5,000	348,633	284,810.00	15,712.41	48,110.59	86.2%
TOTAL INSURANCE	343,633	5,000	348,633	284,810.00	15,712.41	48,110.59	86.2%
193 MISCELLANEOUS EXPENSE							
1 PERSONNEL SERVICES							

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>11931 5110 MANAGEMENT TRANSFER ACC</u>	280,000	-243,851	36,149	.00	.00	36,148.98	.0%
TOTAL PERSONNEL SERVICES	280,000	-243,851	36,149	.00	.00	36,148.98	.0%
2 EXPENSES							
<u>11932 5270 LEASES</u>	8,004	-423	7,581	6,126.33	.00	1,454.27	80.8%
<u>11932 5302 AUDITORIAL EXAMS</u>	16,310	0	16,310	16,310.00	.00	102.00	99.4%
<u>11932 5311 OTHER CONSULTANTS</u>	12,500	1,605	14,105	12,577.01	3,527.57	.00	100.0%
<u>11932 5340 REPAIR/REPLACE OFFICE E</u>	40,000	-4,810	35,190	37,190.32	.00	.00	100.0%
<u>11932 5342 POSTAGE</u>	40,000	4,423	44,423	2,923.40	2,270.43	229.57	99.4%
<u>11932 5411 OFFICE SUPPLIES</u>	34,000	4,810	38,810	36,046.37	2,763.31	.00	100.0%
<u>11932 5511 TRAINING</u>	6,000	1,195	7,195	3,550.01	3,645.41	.00	100.0%
TOTAL EXPENSES	124,009	2,800	126,809	112,816.44	12,206.72	1,785.84	98.6%
TOTAL MISCELLANEOUS EXPENSE	404,009	-241,051	162,958	112,816.44	12,206.72	37,934.82	76.7%
210 POLICE							
1 PERSONNEL SERVICES							
<u>12101 5112 APPOINTED SALARY</u>	125,731	3,143	128,874	128,874.00	.00	.00	100.0%
<u>12101 5113 SALARY</u>	109,282	2,732	112,014	115,013.88	.00	.00	100.0%
<u>12101 5114 PERMANENT OTHER</u>	323,269	66,144	389,413	385,412.65	.00	.00	100.0%
<u>12101 5115 PERMANENT WAGES</u>	1,214,340	-28,756	1,185,584	1,185,584.31	.00	.00	100.0%
<u>12101 5116 PERMANENT PART-TIME</u>	30,570	12,619	43,189	43,189.36	.00	.00	100.0%
<u>12101 5126 SICK LEAVE BUYBACK</u>	2,157	2,843	5,000	5,000.00	.00	.00	100.0%
<u>12101 5131 OVERTIME</u>	269,660	71,170	340,830	340,830.01	.00	.00	100.0%
<u>12101 5132 OVERTIME COURT FEES</u>	24,400	-13,409	10,991	10,991.36	.00	.00	100.0%
<u>12101 5133 OVERTIME-CIVIC EVENTS</u>	5,150	-617	4,533	4,532.82	.00	.00	100.0%
<u>12101 5141 DIFFER/INCENTIVE/ADD'L</u>	64,822	3,977	68,799	68,798.95	.00	.00	100.0%
<u>12101 5151 HOLIDAY PAY</u>	85,297	3,011	88,308	88,307.91	.00	.00	100.0%
<u>12101 5197 UNIFORM ALLOWANCE</u>	23,925	11,961	35,886	35,886.21	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	2,278,603	134,818	2,413,421	2,413,421.46	.00	.00	100.0%
2 EXPENSES							
<u>12102 5231 W&S UTILITIES</u>	500	400	900	881.25	.00	18.32	98.0%

FOR 2017 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12102 5244 MAINTENANCE CONTRACTS	15,550	-4,948	10,602	10,602.33	.00	.00	100.0%
12102 5245 MOTOR VEHICLES	13,000	-4,681	8,319	8,318.68	.00	.00	100.0%
12102 5246 RADIO EQUIPMENT	12,500	-172	12,328	12,327.94	.00	.00	100.0%
12102 5270 LEASES	3,900	-350	3,550	3,531.30	.00	.00	100.0%
12102 5299 OTHER EXPENSES	500	-350	150	150.00	.00	.00	100.0%
12102 5301 MEDICAL EXAMS	2,800	-2,800	0	.00	.00	.00	.0%
12102 5311 OTHER CONSULTANTS	150	-150	0	.00	.00	.00	.0%
12102 5343 OTHER COMMUNICATIONS	12,800	-1,675	11,125	11,124.77	.00	.00	100.0%
12102 5420 DEPARTMENT SUPPLIES	2,400	-55	2,345	2,345.21	.00	.00	100.0%
12102 5422 PRINTED FORMS	1,000	-704	296	296.30	.00	.00	100.0%
12102 5481 OIL & LUBE	1,920	-824	1,096	1,242.72	53.33	.00	100.0%
12102 5482 TIRES	4,000	-1,976	2,024	2,024.00	.00	.00	100.0%
12102 5483 PARTS IN-HOUSE REPAIR	750	-845	105	105.49	.00	.00	100.0%
12102 5502 OTHER SUPPLIES	2,500	-2,542	58	258.41	.00	.00	100.0%
12102 5531 PRANING	15,800	6,537	21,237	21,233.31	.00	.00	100.0%
12102 5586 MENIS-PRISONERS	800	-597	203	203.44	.00	.00	100.0%
12102 5589 AMMUNITION	750	-1,000	6,500	6,499.85	.00	.00	100.0%
12102 5721 OUT-STATE TRAVEL	1,000	-157	843	842.77	.00	.00	100.0%
12102 5731 ASSOCIATION DUES	4,200	1,324	5,524	5,524.00	.00	.00	100.0%
12102 5732 PUBLICATIONS & SUBSCRIP	4,000	-308	3,692	3,473.33	218.79	.00	100.0%
TOTAL EXPENSES	106,820	-15,675	91,145	90,854.13	272.12	18.32	100.0%

3 CAPITAL

12103 5818 VEHICLES

TOTAL CAPITAL

TOTAL POLICE

220 FIRE

1 PERSONNEL SERVICES

12201 5112 APPOINTED SALARY

12201 5113 SALARY

12201 5114 PERMANENT OTHER

1,810.58
.00
.00

122,561.10
.00
290,323.38

124,372
0
290,323

9,622
-82,000
13,459

114,750
82,000
276,864

122,561.10
.00
290,323.38

124,372
0
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9,622
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122,561.10
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FOR 2017 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12201 5115 PERMANENT WAGES	704,328	-3,070	701,258	701,258.37	.00	.00	100.0%
12201 5116 PERMANENT PART-TIME	40,371	-4,277	36,094	36,094.35	.00	.00	100.0%
12201 5123 OTHER PAY	2,025	-2,025	0	.00	.00	.00	100.0%
12201 5131 OVERTIME	234,996	-42,873	192,123	192,122.70	.00	.00	100.0%
12201 5141 DIFFER/INCENTIVE/ADD'L	53,600	-5,356	48,244	48,244.16	.00	.00	100.0%
12201 5151 HOLIDAY PAY	45,112	412	45,524	45,523.86	.00	.00	100.0%
12201 5197 UNIFORM ALLOWANCE	14,440	-714	13,726	13,726.00	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	1,568,486	-116,822	1,451,665	1,449,853.92	.00	1,810.58	99.9%
2 EXPENSES							
12202 5245 MOTOR VEHICLES	23,500	2,215	25,715	25,715.45	.00	.00	100.0%
12202 5256 OTHER REPAIRS & MAINTEN	18,810	-3,431	15,379	13,367.80	2,411.33	.00	100.0%
12202 5301 MEDICAL EXAMS	5,600	-1,161	4,439	3,439.32	.00	.00	100.0%
12202 5344 TWO-WAY RADIO	5,000	-1,575	3,425	3,424.86	.00	.00	100.0%
12202 5422 PRINTED FORMS	7,500	-167	7,333	7,333.10	.00	.00	100.0%
12202 5483 PARTS IN-HOUSE REPAIRS	7,900	-37	6,963	6,962.64	.00	.00	100.0%
12202 5485 OTHER EQUIPMENT	900	-479	421	421.00	.00	.00	100.0%
12202 5490 FIRE PREVENTION	400	-392	8	8.04	.00	.00	100.0%
12202 5511 TRAINING	4,000	-1,350	2,650	2,650.00	.00	.00	100.0%
12202 5512 FIREFIGHTING SUPPLIES	36,700	88,504	125,204	107,565.03	17,639.30	.00	100.0%
12202 5721 MEALS/LODGING	700	773	1,473	1,473.30	.00	.00	100.0%
12202 5721 OUT-STATE TRAVEL	2,775	193	2,968	2,967.74	.00	.00	100.0%
12202 5725 OFFICE EQUIP/FURNITURE	1,100	-100	1,000	1,000.00	.00	.00	100.0%
12202 5731 ASSOCIATION DUES	2,800	-361	2,439	2,439.00	.00	.00	100.0%
12202 5732 PUBLICATIONS & SUBSCRIP	1,500	-50	1,450	1,450.00	.00	.00	100.0%
TOTAL EXPENSES	110,285	83,983	194,268	174,217.28	20,050.63	.00	100.0%
3 CAPITAL							
12203 5815 EQUIPMENT	10,000	0	10,000	3,220.00	6,780.00	.00	100.0%
TOTAL CAPITAL	10,000	0	10,000	3,220.00	6,780.00	.00	100.0%
TOTAL FIRE	1,688,771	-32,839	1,655,932	1,627,291.20	26,830.63	1,810.58	99.9%

233 EMERGENCY MANAGEMENT

1 PERSONNEL SERVICES

FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>12331 5112 APPOINTED SALARY</u>	7,500	0	7,500	7,499.96	.00	.04	100.0%
<u>12331 5116 PERMANENT PART-TIME</u>	1,000	-1,000	0	.00	.00	-.04	.0%*
TOTAL PERSONNEL SERVICES	8,500	-1,000	7,500	7,499.96	.00	.00	100.0%
2 EXPENSES							
<u>12332 5246 RADIO EQUIPMENT</u>	700	-531	69	69.16	.00	.00	100.0%
<u>12332 5343 OTHER COMMUNICATIONS</u>	5,780	37	5,743	5,743.10	.00	.00	100.0%
<u>12332 5502 OTHER SUPPLIES</u>	1,100	729	829	829.34	.00	.00	100.0%
<u>12332 5511 TRAINING</u>	1,000	-500	500	500.00	.00	.00	100.0%
<u>12332 5580 OTHER UNIFORMS</u>	300	-220	80	80.00	.00	.00	100.0%
<u>12332 5732 PUBLICATIONS & SUBSCRIP</u>	2,030	-320	1,710	1,710.00	.00	.00	100.0%
TOTAL EXPENSES	9,910	-978	8,932	8,931.60	.00	.00	100.0%
TOTAL EMERGENCY MANAGEMENT	18,410	-1,978	16,432	16,431.56	.00	.00	100.0%

251 BUILDING INSPECTOR

1 PERSONNEL SERVICES							
<u>12511 5112 APPOINTED SALARY</u>	85,000	0	85,000	83,984.82	.00	1,015.18	98.8%
<u>12511 5114 PERMANENT OTHER</u>	29,754	744	30,498	1,184.32	.00	16,393.42	46.2%
<u>12511 5115 PERMANENT WAGES</u>	45,006	1,114	46,120	45,949.66	.00	171.41	99.8%
<u>12511 5116 PERMANENT PART-TIME</u>	15,000	36	15,036	15,036.00	.00	.00	100.0%
<u>12511 5123 OTHER PAY</u>	23,381	0	23,381	21,401.84	.00	1,979.16	91.5%
<u>12511 5131 OVERTIME</u>	5,301	-36	5,265	4,952.38	.00	312.62	94.1%
<u>12511 5141 DIFFER/INCENTIVE/ADD'L</u>	600	0	600	600.00	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	204,042	1,858	205,900	186,028.53	.00	19,871.79	90.3%

2 EXPENSES

<u>12512 5244 MAINTENANCE CONTRACTS</u>	270	0	270	270.00	.00	.00	100.0%
<u>12512 5311 OTHER CONSULTANTS</u>	4,000	0	4,000	4,000.00	.00	.00	100.0%

FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12512 5422 PRINTED FORMS	500	0	500	365.64	.00	134.36	73.1%
12512 5511 TRAINING	1,500	0	1,500	615.00	.00	885.00	41.0%
12512 5711 MILEAGE	1,450	0	1,450	85.32	.00	364.68	19.0%
12512 5712 MEALS/LODGING	400	0	400	.00	.00	400.00	.0%
12512 5731 ASSOCIATION DUES	350	0	350	305.00	.00	45.00	87.1%
12512 5732 PUBLICATIONS & SUBSCRIP	600	0	600	404.33	.00	195.67	67.4%
12512 5733 CONFERENCE REGISTRATION	700	0	700	200.00	.00	500.00	28.6%
TOTAL EXPENSES	8,770	0	8,770	6,245.29	.00	2,524.71	71.2%
TOTAL BUILDING INSPECTOR	212,812	1,858	214,670	192,273.82	.00	22,396.50	89.6%
292 ANIMAL CONTROL							
1 PERSONNEL SERVICES							
12921 5112 APPOINTED SALARY	40,000	1,002	41,002	41,002.42	.00	.00	100.0%
12921 5121 TEMPORARY PART-TIME	7,488	720	8,208	8,208.00	.00	.00	100.0%
12921 5123 OTHER PAY	7,800	54	7,854	7,853.85	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	55,288	1,776	57,064	57,064.27	.00	.00	100.0%
2 EXPENSES							
12922 5245 MOTOR VEHICLES	200	-200	0	.00	.00	.00	.0%
12922 5246 RADIO EQUIPMENT	300	-60	0	.00	.00	.00	.0%
12922 5301 MEDICAL EXAMS	300	-270	30	30.00	.00	.00	100.0%
12922 5422 PRINTED FORMS	700	155	855	854.81	.00	.00	100.0%
12922 5511 TRAINING	0	495	495	495.00	.00	.00	100.0%
12922 5585 BOARDING DOGS	50	-10	40	40.00	.00	.00	100.0%
12922 5588 OTHER SUPPLIES	600	-163	437	436.53	.00	.00	100.0%
12922 5721 OUT-STATE TRAVEL	50	-50	0	.00	.00	.00	.0%
12922 5731 ASSOCIATION DUES	250	-250	0	.00	.00	.00	.0%
TOTAL EXPENSES	2,210	-354	1,856	1,856.34	.00	.00	100.0%
3 CAPITAL							
12923 5818 VEHICLES	0	1,487	1,487	1,486.53	.00	.00	100.0%

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Town of Ipswich
YTD TOWN EXPENSES

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FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL CAPITAL	0	1,487	1,487	1,486.53	.00	.00	100.0%
TOTAL ANIMAL CONTROL	57,498	2,909	60,407	60,407.14	.00	.00	100.0%
295 HARBORMASTER							
1 PERSONNEL SERVICES							
12951 5115 PERMANENT WAGES	0	25,000	25,000	25,000.00	.00	.00	100.0%
12951 5131 TEMPORARY PART-TIME	0	1,545	1,545	1,545.00	.00	.00	100.0%
12951 5133 OTHER PAY	0	17,383	17,383	17,383.01	.00	.00	100.0%
12951 5175 HEALTH INSURANCE	0	4,907	4,907	4,907.00	.00	.00	100.0%
12951 5193 RETIREMENT	0	2,250	2,250	2,250.00	.00	.00	100.0%
12951 5194 MEDICARE	0	362	362	362.00	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	0	51,447	51,447	51,447.01	.00	.00	100.0%
2 EXPENSES							
12952 5215 GASOLINE	0	2,823	2,823	2,823.00	.00	.00	100.0%
12952 5333 OTHER PURCHASED SERV	0	9,845	9,845	8,946.33	898.50	.00	100.0%
12952 5442 PRINTED FORMS	0	598	598	598.00	.00	.00	100.0%
12952 5447 RENTALS	0	9,586	9,586	3,598.70	.00	.00	100.0%
12952 5457 ROAD SUPPLIES	0	1,036	1,036	1,036.87	5,830.00	.00	100.0%
12952 5536 SHOP SUPPLIES	0	99	1,099	99.03	.00	.00	100.0%
12952 5731 ASSOCIATION DUES	0	120	120	120.00	.00	.00	100.0%
TOTAL EXPENSES	0	24,106	24,106	17,377.99	6,728.50	.00	100.0%
TOTAL HARBORMASTER	0	75,554	75,554	68,825.00	6,728.50	.00	100.0%
296 SHELLFISH							
1 PERSONNEL SERVICES							
12961 5112 APPOINTED SALARY	65,373	1,635	67,008	67,007.57	.00	.00	100.0%

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Town of Ipswich
YTD TOWN EXPENSES

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FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>12961 5113 SALARY</u>	20,140	-497	19,643	17,880.24	.00	1,762.50	91.0%
TOTAL PERSONNEL SERVICES	85,513	1,137	86,650	84,887.81	.00	1,762.50	98.0%
2 EXPENSES							
<u>12962 5383 OTHER PURCHASED SERVICE</u>	15,000	10,000	25,000	25,000.00	.00	.00	100.0%
12962 5422 PRINTED FORMS	850	-86	764	763.79	.00	.00	100.0%
12962 5431 OIL & LUBE	120	-120	0	100.00	.00	.00	100.0%
12962 5432 OTHER EQUIPMENT	300	0	300	300.00	.00	.00	100.0%
12962 5437 BOAT SUPPLIES	500	-234	266	265.85	.00	.00	100.0%
12962 5536 SHOP SUPPLIES	100	-10	90	90.00	.00	.00	100.0%
12962 5582 TURNOUT EQUIPMENT	500	-168	332	331.56	.00	.00	100.0%
12962 5731 ASSOCIATION DUES	1,000	-950	50	50.00	.00	.00	100.0%
12962 5733 CONFERENCE REGISTRATION	500	-450	50	50.00	.00	.00	100.0%
TOTAL EXPENSES	18,970	7,981	26,951	26,951.20	.00	.00	100.0%
TOTAL SHELLFISH	104,483	9,119	113,602	111,839.01	.00	1,762.50	98.4%
297 CIVILIAN DISPATCH							
1 PERSONNEL SERVICES							
<u>12971 5115 PERMANENT WAGES</u>	60,491	1,020	61,511	61,510.72	.00	.00	100.0%
12971 5116 PERMANENT PART-TIME	25,050	-163	21,887	21,887.25	.00	.00	100.0%
12971 5117 DISPATCHER	155,000	2,554	157,615	157,614.60	.00	.00	100.0%
12971 5131 OVERTIME	55,000	13,204	68,204	68,204.00	.00	.00	100.0%
12971 5141 DIFFER/INCENTIVE/ADD'L	12,440	-975	11,465	11,464.86	.00	.00	100.0%
12971 5151 HOLIDAY PAY	12,984	-54	12,930	12,930.24	.00	.00	100.0%
12971 5197 UNIFORM ALLOWANCE	2,700	-260	2,440	2,439.84	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	320,726	15,326	336,052	336,051.51	.00	.00	100.0%
2 EXPENSES							
<u>12972 5244 MAINTENANCE CONTRACTS</u>	85	-7	78	78.00	.00	.00	100.0%

FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12972 5340 REPAIR & REPLACE OFFICE	400	-400	0	.00	.00	.00	.0%
12972 5511 TRAINING	600	533	1,133	1,132.58	.00	.00	100.0%
12972 5731 ASSOCIATION DUES	750	0	750	750.00	.00	.00	100.0%
TOTAL EXPENSES	1,835	126	1,961	1,960.58	.00	.00	100.0%
TOTAL CIVILIAN DISPATCH	322,561	15,451	338,012	338,012.09	.00	.00	100.0%
421 PUBLIC WORKS ADMINISTRATION							
1 PERSONNEL SERVICES							
14211 5112 APPOINTED SALARY	113,978	2,849	116,827	116,826.78	.00	.66	100.0%
14211 5115 PERMANENT WAGES	44,835	1,114	45,949	45,949.05	.00	.42	100.0%
14211 5121 TEMPORARY PART-TIME	1,500	2,356	3,856	3,856.00	.00	.00	100.0%
14211 5141 DIFFER/INCENTIVE/ADD'L	1,000	-234	766	600.00	.00	166.00	78.3%
TOTAL PERSONNEL SERVICES	161,313	6,086	167,399	167,231.83	.00	167.08	99.9%
2 EXPENSES							
14212 5303 LEGAL-DEEDS	0	75	75	75.00	.00	.00	100.0%
14212 5304 ADVERTISING	200	108	308	307.50	.00	.00	100.0%
14212 5422 PERMANENT SUPPLIES	200	8	208	207.12	.00	314.90	102.8%
14212 5423 PRIVATE FORMS	200	-22	178	178.12	.00	.00	100.0%
14212 5711 MILEAGE	150	0	150	90.70	.00	59.30	60.0%
14212 5711 OUT-STATE TRAVEL	2,660	-1	2,659	2,642.08	.00	17.12	99.4%
14212 5731 ASSOCIATION DUES	350	-120	230	230.00	.00	.00	100.0%
14212 5732 PUBLICATIONS & SUBSCRIP	250	1	251	250.80	.00	.00	100.0%
TOTAL EXPENSES	4,610	89	4,699	4,307.39	.00	391.32	91.7%
TOTAL PUBLIC WORKS ADMINISTRATION	165,923	6,175	172,098	171,539.22	.00	558.40	99.7%
422 EQUIPMENT MAINTENANCE							
1 PERSONNEL SERVICES							
14221 5115 PERMANENT WAGES	58,401	3,572	61,973	61,973.13	.00	.00	100.0%

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Town of Ipswich
YTD TOWN EXPENSES

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FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTHS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14221 5131 OVERTIME	1,000	-1,000	0	.00	.00	.00	.0%
14221 5141 DIFFER/INCENTIVE/ADD'L	944	0	944	800.00	.00	144.00	84.7%
14221 5197 UNIFORM ALLOWANCE	290	144	434	400.00	.00	34.00	92.2%
14221 5198 CDL STIPEND	500	0	500	500.00	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	61,135	2,716	63,851	63,673.13	.00	178.00	99.7%
2 EXPENSES							
14222 5215 GASOLINE	69,488	-26,644	42,844	35,972.01	.00	6,871.51	84.0%
14222 5216 DIESEL FUEL	32,500	-9,000	23,500	12,165.76	.00	11,334.24	51.8%
14222 5221 BUILDING MAINTENANCE &	4,000	0	4,000	1,580.16	1,763.42	656.82	83.6%
14222 5228 OTHER REPAIRS	5,179	0	5,179	3,524.20	840.00	938.80	87.2%
14222 5333 OTHER PURCHASED SERVICE	5,000	0	5,000	1,624.50	.00	3,375.50	32.5%
14222 5482 TIRES	6,000	-1,193	4,807	4,324.82	.00	482.18	90.8%
14222 5483 PARTS IN-HOUSE REPAIRS	35,000	24,793	59,793	33,356.46	20,794.00	3,642.54	93.9%
14222 5486 SNEEPER MAINTENANCE	5,500	-1,000	4,500	3,943.37	.00	556.63	87.6%
14222 5488 TRUCK TOOLS	3,000	0	3,000	1,311.29	600.00	1,088.71	63.7%
14222 5536 SHOP SUPPLIES	500	0	500	489.37	.00	10.63	97.9%
14222 5712 MEALS/LODGING	120	0	120	.00	.00	120.00	.0%
14222 5713 LICENSE REQUIREMENT	40	0	40	40.00	.00	.00	100.0%
TOTAL EXPENSES	166,327	-13,044	153,283	100,332.28	23,997.42	28,952.82	81.1%
TOTAL EQUIPMENT MAINTENANCE	227,462	-10,328	217,134	164,005.41	23,997.42	29,130.82	86.6%
423 SNOW & ICE							
1 PERSONNEL SERVICES							
142231 5131 OVERTIME	100,000	-17,239	82,761	82,761.43	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	100,000	-17,239	82,761	82,761.43	.00	.00	100.0%
2 EXPENSES							
142232 5215 GASOLINE	25,000	-7,547	17,453	17,452.76	.00	.00	100.0%

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Town of Ipswich
YTD TOWN EXPENSES

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6/30/2017

FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14232 5216 DIESEL FUEL	35,000	-16,543	18,457	18,457.20	.00	.00	100.0%
14232 5212 VEHICLE RENTAL	90,000	-499	89,501	89,501.03	.00	.00	100.0%
14232 5481 OIL & LUBE	60,000	-175	0	.00	.00	.00	100.0%
14232 5484 PARTS SNOW REPAIR	166,389	5,397	65,397	65,397.11	.00	.00	100.0%
14232 5539 OTHER PW SUPPLIES	6,000	46,706	213,095	213,095.33	.00	.00	100.0%
14232 5712 MEALS/LODGING		-220	5,780	4,213.34	.00	1,566.86	72.9%
TOTAL EXPENSES	382,564	27,120	409,684	408,116.77	.00	1,566.86	99.6%
TOTAL SNOW & ICE	482,564	9,881	492,445	490,878.20	.00	1,566.86	99.7%
424 HIGHWAY							
1 PERSONNEL SERVICES							
14241 5113 SALARY	92,319	2,308	94,627	94,626.56	.00	.40	100.0%
14241 5115 PERMANENT WAGES	300,902	16,708	317,610	316,808.52	.00	801.72	99.7%
14241 5121 TEMPORARY PART-TIME	2,200	720	2,920	2,920.00	.00	.00	100.0%
14241 5123 OTHER PAY	30,000	6,480	36,480	36,480.12	.00	.00	100.0%
14241 5131 OVERTIME	25,940	-6,374	19,566	18,230.60	.00	1,335.45	93.2%
14241 5141 DIFFER/INCENTIVE/ADD'L	4,888	0	4,888	4,672.00	.00	216.00	95.6%
14241 5197 UNIFORM ALLOWANCE	1,740	1,000	2,740	2,379.72	.00	360.28	86.9%
14241 5198 CDL STIPEND	3,000	0	3,000	3,000.00	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	460,989	20,842	481,831	479,117.52	.00	2,713.85	99.4%
2 EXPENSES							
14242 5214 STREET LIGHTS	69,165	-2,038	67,127	61,526.00	5,600.60	.00	100.0%
14242 5241 PAINT LINE SERVICE	20,000	.20	19,980	12,887.73	6,000.00	92.20	99.8%
14242 5242 ROAD TREATMENT	350,000	-4,976	345,024	125,006.01	220,018.46	.00	100.0%
14242 5243 DRAIN MAINTENANCE	77,550	-2,390	75,160	58,506.77	16,653.00	.00	100.0%
14242 5255 OTHER REPAIRS & MAINTEN	1,500	0	1,500	1,000.00	.00	500.00	66.7%
14242 5272 VEHICLE RENTAL	4,200	0	4,200	4,200.00	.00	.00	100.0%
14242 5278 OTHER RENTALS	1,076	320	1,396	1,396.07	.00	.00	100.0%
14242 5315 OUTSIDE OFFICANTS	39,000	20,000	59,000	13,913.00	44,377.50	709.50	98.8%
14242 5340 REPAIR/REPLACE OFFICE E	4,000	-1,583	2,417	1,645.26	.00	772.01	68.1%
14242 5383 OTHER PURCHASED SERVICE	1,500	0	1,500	1,467.60	.00	32.40	97.8%
14242 5408 INFRASTRUCTURE ACTIVITY	9,000	-6,010	2,990	2,990.00	.00	.00	100.0%

FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14242 5511 TRAINING	300	100	400	400.00	.00	.00	100.0%
14242 5531 PAINT LINE SUPPLIES	5,000	-2,406	2,594	2,594.43	.00	.00	100.0%
14242 5532 TRAFFIC SIGNS	8,000	559	8,559	8,500.54	.00	.00	100.0%
14242 5533 PAVEMENT REPAIR	37,000	3,758	40,758	33,857.85	58.15	.00	100.0%
14242 5534 RAILS & FENCES	3,500	-109	3,391	2,376.81	6,900.00	.00	100.0%
14242 5535 SIDEWALK REPAIR	55,000	0	55,000	1,200.00	500.00	513.93	84.8%
14242 5536 SHOP SUPPLIES	1,500	9	1,509	1,209.26	53,800.00	.00	100.0%
14242 5539 OTHER PW SUPPLIES	1,500	0	1,500	1,509.61	.00	.00	100.0%
14242 5711 MILEAGE	2,100	0	2,100	1,740.00	.00	270.39	82.0%
14242 5712 MEALS/LODGING	2,500	0	2,500	1,740.00	.00	760.00	69.8%
14242 5713 LICENSE REQUIREMENT	240	0	240	240.00	.00	100.00	100.0%
14242 5731 ASSOCIATION DUES	320	0	320	100.00	.00	220.00	31.3%
TOTAL EXPENSES	691,951	5,214	697,165	339,286.94	353,907.71	3,970.43	99.4%
3 CAPITAL							
14243 5819 INFRASTRUCTURE	0	12,960	12,960	12,959.75	.00	.00	100.0%
TOTAL CAPITAL	0	12,960	12,960	12,959.75	.00	.00	100.0%
TOTAL HIGHWAY	1,152,940	39,016	1,191,956	831,364.21	353,907.71	6,684.28	99.4%
425 FORESTRY							
1 PERSONNEL SERVICES							
14251 5115 PERMANENT WAGES	102,834	-21,865	80,969	64,281.98	.00	16,686.62	79.4%
14251 5121 TEMPORARY PART-TIME	16,320	-7,300	9,020	7,538.00	.00	3,482.00	61.4%
14251 5123 OTHER PAY	7,500	0	7,500	7,145.44	.00	354.56	95.3%
14251 5131 OVERTIME	5,000	1,000	6,000	5,742.93	.00	257.07	95.7%
14251 5141 DIFFER/INCENTIVE/ADD'L	1,344	0	1,344	400.00	.00	944.00	29.8%
14251 5197 UNIFORM ALLOWANCE	1,580	400	1,980	786.96	.00	193.04	80.3%
14251 5198 CDL STIPEND	1,000	-200	800	500.00	.00	300.00	62.5%
TOTAL PERSONNEL SERVICES	134,578	-27,965	106,613	84,395.31	.00	22,217.29	79.2%
2 EXPENSES							
14252 5276 EQUIPMENT RENTAL	3,000	10,300	13,300	13,300.00	.00	.00	100.0%

FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTM	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14252 5278 OTHER RENTALS	360	0	360	200.75	.00	159.25	55.8%
14252 5383 OTHER PURCHASED SERVICE	0	6,203	6,203	.00	6,202.98	.00	100.0%
14252 5451 GROUNDSKEEPING SUPPLIES	8,150	0	8,150	8,052.44	.00	97.56	98.8%
14252 5481 OIL & LUBE	200	-4	196	4.31	.00	191.69	2.2%
14252 5482 TIRES	750	-750	0	.00	.00	.00	.0%
14252 5483 PARTS IN-HOUSE REPAIRS	4,500	16,254	20,754	20,753.70	.00	.00	100.0%
14252 5511 TRAINING	200	200	700	550.00	.00	150.00	78.6%
14252 5539 OTHER PW SUPPLIES	4,700	0	700	643.47	.00	56.53	91.9%
14252 5588 OTHER SUPPLIES	4,700	504	5,204	5,203.60	.00	.00	100.0%
14252 5712 MEALS/LODGING	600	300	900	855.67	.00	44.33	95.1%
14252 5713 LICENSE REQUIREMENT	80	-4	76	40.00	.00	36.00	52.4%
14252 5731 ASSOCIATION DUES	300	0	300	170.00	.00	130.00	56.7%
TOTAL EXPENSES	23,840	33,003	56,843	49,773.94	6,202.98	866.06	98.5%
TOTAL FORESTRY	158,418	5,038	163,456	134,169.25	6,202.98	23,083.35	85.9%
431 SANITATION							
1 PERSONNEL SERVICES							
14311 5121 TEMPORARY PART-TIME	10,701	0	10,701	10,580.00	.00	121.00	98.9%
TOTAL PERSONNEL SERVICES	10,701	0	10,701	10,580.00	.00	121.00	98.9%
2 EXPENSES							
14312 5304 ADVERTISING	4,000	-262	3,738	.00	1,015.20	2,722.90	27.2%
14312 5385 SANITARY COLLECTION	707,257	-23,471	683,786	683,795.84	.00	.00	100.0%
14312 5536 SHOP SUPPLIES	5,000	0	5,000	4,835.45	.00	164.55	96.7%
TOTAL EXPENSES	716,257	-23,733	692,524	688,621.29	1,015.20	2,887.45	99.6%
TOTAL SANITATION	726,958	-23,733	703,225	699,201.29	1,015.20	3,008.45	99.6%
432 SOLID WASTE TRANSFER STATION							
1 PERSONNEL SERVICES							
14321 5121 TEMPORARY PART-TIME	0	260	260	260.00	.00	.00	100.0%

FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>14321 5131 OVERTIME</u>							
TOTAL PERSONNEL SERVICES	16,500	-260	16,240	14,382.82	.00	1,857.18	88.6%
TOTAL PERSONNEL SERVICES	16,500	0	16,500	14,642.82	.00	1,857.18	88.7%
2 EXPENSES							
<u>14322 5383 OTHER PURCHASED SERVICE</u>	1,500	0	1,500	1,404.00	.00	96.00	93.6%
<u>14721 5115 DISPOSAL</u>	13,000	1,494	15,494	13,186.73	2,006.77	50.00	100.0%
<u>14322 5372 PURCHASED LOGGING</u>	1,100	-200	900	100.00	.00	50.00	90.9%
<u>14322 5714 PURCHASE WATER</u>	1,500	400	900	854.47	.00	45.53	94.3%
TOTAL EXPENSES	16,820	1,694	18,514	16,315.20	2,006.77	191.53	99.0%
TOTAL SOLID WASTE TRANSFER STATION	33,320	1,694	35,014	30,958.02	2,006.77	2,048.71	94.1%
472 FACILITIES MANAGEMENT							
1 PERSONNEL SERVICES							
<u>14721 5112 APPOINTED SALARY</u>	43,008	2,344	45,352	43,068.39	.00	2,283.62	95.0%
<u>14721 5115 PERMANENT WAGES</u>	145,789	4,001	149,790	148,920.34	.00	870.06	99.4%
<u>14721 5131 OVERTIME</u>	25,905	6,613	32,518	32,518.45	.00	50.00	100.0%
<u>14721 5131 DIFFER/INCENTIVE/ADD'L</u>	9,488	0	9,488	6,001.58	.00	3,486.62	63.3%
<u>14721 5137 UNIFORM ALLOWANCE</u>	870	78	948	947.97	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	225,060	13,037	238,097	231,456.53	.00	6,640.30	97.2%
2 EXPENSES							
<u>14722 5211 ELECTRICITY</u>	105,666	0	105,666	102,468.17	.00	3,197.83	97.0%
<u>14722 5212 GAS HEAT</u>	52,780	-6,613	46,167	31,334.12	.00	14,832.43	67.9%
<u>14722 5213 OIL HEAT</u>	6,993	-78	6,915	5,337.73	.00	1,577.30	77.2%
<u>14722 5231 W&S UTILITIES</u>	11,087	83,000	11,087	10,489.80	.00	1,577.20	94.6%
<u>14722 5251 BUILDING MAINTENANCE &</u>	116,500	83,000	199,500	193,440.07	4,285.35	1,774.58	99.1%
<u>14722 5278 OTHER RENTALS</u>	176,420	2,000	2,870	2,588.58	.00	281.42	90.2%
<u>14722 5341 TELEPHONE</u>	76,420	0	76,420	3,408.24	.00	8,023.71	89.5%
<u>14722 5383 OTHER PURCHASED SERVICE</u>	137,060	-8,000	129,060	106,474.04	8,326.13	14,259.83	89.0%

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Town of Ipswich
YTD TOWN EXPENSES

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FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTHS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14722 5431 BUILDING REPAIR SUPPLIE	35,000	-3,800	31,200	26,012.51	.00	5,187.49	83.4%
14722 5451 BLDG MAINTENANCE SUPPLI	19,000	8,000	27,000	11,957.05	1,069.77	7,973.18	70.5%
14722 5485 OTHER EQUIPMENT	500	0	500	.00	.00	500.00	.0%
14722 5588 OTHER SUPPLIES	500	0	500	299.00	.00	201.00	59.8%
14722 5712 MEALS/LODGING	4,000	1,800	5,800	5,489.52	.00	310.48	94.6%
TOTAL EXPENSES	566,376	76,309	642,685	566,878.64	17,089.49	58,716.45	90.9%
TOTAL FACILITIES MANAGEMENT	791,436	89,345	880,781	798,335.17	17,089.49	65,356.75	92.6%
491 CEMETERY							
1 PERSONNEL SERVICES							
14911 5112 APPOINTED SALARY	86,549	2,164	88,713	88,712.33	.00	.39	100.0%
14911 5114 PERMANENT OTHER	60,448	1,524	61,972	61,971.84	.00	.00	100.0%
14911 5115 PERMANENT WAGES	171,300	-8,151	163,149	160,617.79	.00	2,531.69	98.4%
14911 5121 TEMPORARY PART-TIME	25,000	-3,000	22,000	20,943.00	.00	1,057.00	95.2%
14911 5131 OVERTIME	16,000	5,479	21,479	21,121.88	.00	356.72	98.3%
14911 5141 DIFFER/INCENTIVE/ADD'L	6,600	-700	5,900	5,900.00	.00	.00	100.0%
14911 5197 UNIFORM ALLOWANCE	1,160	221	1,381	1,381.40	.00	.00	100.0%
14911 5198 CDF STIPEND	2,000	0	2,000	2,000.00	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	369,057	-2,463	366,594	362,648.24	.00	3,945.80	98.9%
2 EXPENSES							
14912 5231 WGS UTILITIES	2,300	-849	1,451	1,450.56	.00	.00	100.0%
14912 5235 MOB VEHICLES	5,000	2,528	7,528	7,458.51	.00	119.59	98.8%
14912 5236 EQUIPMENT RENTAL	755	-3	752	52.50	.00	100.00	100.0%
14912 5238 OTHER RENTALS	720	-3	717	619.97	.00	100.03	86.6%
14912 5334 CIVIC OBSERVANCES	4,600	-66	4,534	4,533.89	.00	.00	100.0%
14912 5422 PRINTED FORMS	2,200	13	2,213	1,211.42	.00	1,001.58	54.7%
14912 5432 BUILDING REPAIR SUPPLIE	1,200	463	1,663	1,351.16	.00	311.89	81.2%
14912 5432 OTHER STRUCTURES	4,710	0	4,710	4,682.17	.00	27.83	99.4%
14912 5461 GROUNDSKEEPING SUPPLIES	11,000	1,884	12,884	12,884.12	.00	.00	100.0%
14912 5481 OIL & LUBE	7,700	0	7,700	670.45	.00	29.55	95.8%
14912 5482 TIRES	2,000	-820	1,180	1,139.08	.00	40.92	96.5%
14912 5483 PARTS IN-HOUSE REPAIRS	3,500	1,525	5,025	4,911.17	.00	113.87	97.7%

FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14912 5485 OTHER EQUIPMENT	4,500	1,800	6,300	6,281.30	.00	18.70	99.7%
14912 5505 MEDICAL SUPPLIES	100	-100	0	.00	.00	.00	.0%
14912 5534 RAILS & FENCES	200	-200	0	.00	.00	.00	.0%
14912 5539 OTHER PW SUPPLIES	5,000	4,180	9,180	9,104.10	.00	75.67	99.2%
14912 5711 MILEAGE	1,600	-175	1,425	1,356.80	.00	68.20	95.2%
14912 5712 MEALS/LODGING	1,600	220	1,020	980.00	.00	40.00	96.1%
14912 5713 LICENSE REQUIREMENT	160	0	160	160.00	.00	.00	100.0%
14912 5731 ASSOCIATION DUES	100	0	100	100.00	.00	.00	100.0%
TOTAL EXPENSES	48,445	10,400	58,845	57,897.30	.00	947.70	98.4%
TOTAL CEMETERY	417,502	7,937	425,439	420,545.54	.00	4,893.50	98.8%
512 HEALTH							
1 PERSONNEL SERVICES							
15121 5112 APPOINTED SALARY	90,931	2,273	93,204	93,203.64	.00	.62	100.0%
15121 5115 PERMANENT WAGES	44,835	1,114	45,949	45,949.05	.00	.42	100.0%
15121 5116 PERMANENT PART-TIME	8,874	0	8,874	8,874.00	.00	.00	100.0%
15121 5141 DIFFER/INCENTIVE/ADD'L	400	0	400	400.00	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	145,040	3,388	148,428	148,426.69	.00	1.04	100.0%
2 EXPENSES							
15122 5244 MAINTENANCE CONTRACTS	270	0	270	270.00	.00	.00	100.0%
15122 5304 ADVERTISING	550	-384	166	.00	.00	165.66	.0%
15122 5311 OTHER CONSULTANTS	19,200	0	19,200	14,817.50	.00	4,382.50	77.2%
15122 5383 OTHER PURCHASED SERVICE	15,086	0	15,086	15,086.00	.00	.00	100.0%
15122 5422 PRINTED FORMS	550	435	985	984.95	.00	.00	100.0%
15122 5501 DRUGS	50	109	159	159.18	.00	.00	100.0%
15122 5583 PROGRAM SUPPLIES	100	-1	99	93.09	.00	6.07	93.9%
15122 5711 MILEAGE	250	34	284	283.84	.00	.00	100.0%
15122 5731 ASSOCIATION DUES	900	-180	720	554.00	.00	165.83	77.0%
15122 5733 CONFERENCE REGISTRATION	800	-13	787	629.00	.00	158.38	79.9%
TOTAL EXPENSES	37,756	0	37,756	32,877.56	.00	4,878.44	87.1%
TOTAL HEALTH	182,796	3,388	186,184	181,304.25	.00	4,879.48	97.4%

FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
541 COUNCIL ON AGING							
1 PERSONNEL SERVICES							
15411 5112 APPOINTED SALARY	56,997	1,425	58,422	58,421.42	.00	.49	100.0%
15411 5113 SALARY	27,561	921	28,482	28,481.66	.00	.00	100.0%
15411 5116 PERMANENT PART-TIME	52,000	1,200	53,200	53,200.00	.00	.00	100.0%
15411 5125 WAGES	10,000	-151	9,849	9,879.00	.00	569.94	94.2%
TOTAL PERSONNEL SERVICES	146,558	3,395	149,953	149,382.08	.00	570.43	99.6%
2 EXPENSES							
15412 5351 PROGRAM SERVICES	1,333	0	1,333	1,333.00	.00	.00	100.0%
15412 5583 PROGRAM SUPPLIES	857	0	857	857.00	.00	.00	100.0%
15412 5711 MILEAGE	50	0	50	50.00	.00	.00	100.0%
15412 5712 MEALS/LODGING	49	-49	0	.00	.00	.00	.0%
15412 5731 ASSOCIATION DUES	575	49	624	624.00	.00	.00	100.0%
15412 5733 CONFERENCE REGISTRATION	100	0	100	100.00	.00	.00	100.0%
TOTAL EXPENSES	2,964	0	2,964	2,964.00	.00	.00	100.0%
TOTAL COUNCIL ON AGING	149,522	3,395	152,917	152,346.08	.00	570.43	99.6%
543 VETERANS' SERVICES							
2 EXPENSES							
15432 5771 CASH ALLOCATION	135,565	-8,694	126,871	126,871.41	.00	.00	100.0%
15432 5772 VETERANS MEDICAL	125,000	11,515	136,515	136,514.68	.00	.00	100.0%
15432 5773 VETS SUPPLIES	4,000	-935	3,065	3,065.00	.00	.00	100.0%
15432 5774 VETERANS FUEL	23,000	-1,259	21,741	21,740.78	.00	.00	100.0%
TOTAL EXPENSES	287,565	627	288,192	288,191.87	.00	.00	100.0%
TOTAL VETERANS' SERVICES	287,565	627	288,192	288,191.87	.00	.00	100.0%
610 LIBRARY							

FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1 PERSONNEL SERVICES							
16101 5112 APPOINTED SALARY	82,000	2,050	84,050	84,049.84	.00	.00	100.0%
16101 5113 SALARY	58,506	1,463	59,969	59,968.96	.00	.00	100.0%
16101 5115 PERMANENT WAGES	299,818	23,313	323,131	323,313.41	.00	.00	100.0%
16101 5116 PERMANENT PART-TIME	60,315	-5,030	55,285	53,974.36	.00	1,310.64	97.6%
16101 5126 SICK LEAVE BUYBACK	0	5,000	5,000	5,000.00	.00	.00	100.0%
16101 5131 OVERTIME	3,697	0	3,697	1,238.78	.00	2,458.00	33.5%
16101 5141 DIFFER/INCENTIVE/ADD'L	2,400	120	2,520	2,520.00	.00	.00	100.0%
TOTAL PERSONNEL SERVICES	506,736	27,098	533,834	530,065.35	.00	3,768.72	99.3%
2 EXPENSES							
16102 5244 MAINTENANCE CONTRACTS	37,993	0	37,993	37,993.00	.00	.00	100.0%
16102 5340 REPAIR & REPLACE OFFICE	600	-272	328	327.79	.00	.00	100.0%
16102 5342 POSTAGE	703	0	703	691.76	.00	11.24	98.4%
16102 5420 DEPARTMENT SUPPLIES	6,000	2,242	8,242	7,967.98	.00	273.84	96.7%
16102 5422 PRINTED FORMS	2,000	-1,742	258	258.18	.00	.00	100.0%
16102 5511 TRAINING	1,500	0	1,500	1,489.89	.00	10.11	99.3%
16102 5512 BOOKS	92,000	-1,430	90,570	85,619.72	.00	4,950.54	94.5%
16102 5711 MILEAGE	948	272	1,220	1,203.37	.00	16.84	98.6%
16102 5731 ASSOCIATION DUES	535	0	535	270.00	.00	265.00	50.5%
TOTAL EXPENSES	142,279	-930	141,349	135,821.69	.00	5,527.57	96.1%
TOTAL LIBRARY	649,015	26,168	675,183	665,887.04	.00	9,296.29	98.6%
620 RECREATION							
1 PERSONNEL SERVICES							
16201 5112 APPOINTED SALARY	56,760	1,420	58,180	58,179.52	.00	.00	100.0%
16201 5121 TEMPORARY PART-TIME	6,000	749	6,749	6,621.30	.00	128.19	98.1%
TOTAL PERSONNEL SERVICES	62,760	2,169	64,929	64,800.82	.00	128.19	99.8%
2 EXPENSES							
16202 5351 PROGRAM SERVICES	31,000	-8,157	22,843	22,479.94	.00	363.43	98.4%

FOR 2017 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
16202 5354 CIVIC OBSERVANCES	2,200	732	2,932	2,835.57	.00	96.06	96.7%
16202 5583 PROGRAM SUPPLIES	2,000	6,995	8,995	7,665.42	.00	1,329.58	85.2%
16202 5711 MILEAGE	150	-150	0	.00	.00	.00	.0%
16202 5731 ASSOCIATION DUES	220	-120	100	100.00	.00	.00	100.0%
16202 5732 PUBLICATIONS & SUBSCRIP	200	-200	0	.00	.00	.00	.0%
16202 5733 CONFERENCE REGISTRATION	200	143	343	326.80	.00	16.26	95.3%
16202 5798 GRANT LOCAL MATCH	3,000	7	3,007	3,006.94	.00	.00	100.0%
TOTAL EXPENSES	38,970	-750	38,220	36,414.67	.00	1,805.33	95.3%
TOTAL RECREATION	101,730	1,419	103,149	101,215.49	.00	1,933.52	98.1%
700 DEBT SERVICE							
2 EXPENSES							
17002 5910 LONG TERM DEBT PRINCIPA	908,865	0	908,865	908,864.50	.00	.50	100.0%
17002 5915 LONG TERM DEBT INTEREST	164,854	-5,000	159,854	158,135.34	.00	1,718.66	98.9%
17002 5930 DEBT ISSUE EXP	5,000	0	5,000	3,212.50	.00	1,787.50	64.3%
TOTAL EXPENSES	1,078,719	-5,000	1,073,719	1,070,212.34	.00	3,506.66	99.7%
TOTAL DEBT SERVICE	1,078,719	-5,000	1,073,719	1,070,212.34	.00	3,506.66	99.7%
810 ASSESSMENTS							
2 EXPENSES							
18102 5621 VOCATIONAL SCHOOL	0	456,690	456,690	456,690.00	.00	.00	100.0%
18102 5622 ESSEX AGGIE ASSESSMENT	0	223,656	223,656	210,610.00	.00	13,046.00	94.2%
18102 5623 VETERANS DISTRICT ASSES	0	49,397	49,397	49,396.53	.00	.47	100.0%
18102 5631 C/S RMV NON-RENEWAL SUR	0	8,560	8,560	9,680.00	.00	-1,120.00	113.1%*
18102 5632 C/S AIR POLLUTION DISTR	0	5,007	5,007	5,007.00	.00	.00	100.0%
18102 5633 C/S METRO AREA PLAN COU	0	6,884	6,884	6,884.00	.00	.00	100.0%
18102 5634 C/S REGIONAL TRANSIT AU	0	39,331	39,331	39,331.00	.00	.00	100.0%
18102 5641 C/S MOSQUITO CONTROL	0	109,992	109,992	100,147.00	.00	9,845.00	91.0%
18102 5645 C/S MASS BAY TRANS AUTH	0	50,198	50,198	50,198.00	.00	.00	100.0%
TOTAL EXPENSES	0	949,715	949,715	927,943.53	.00	21,771.47	97.7%
TOTAL ASSESSMENTS	0	949,715	949,715	927,943.53	.00	21,771.47	97.7%

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Town of Ipswich
YTD TOWN EXPENSES

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FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
910 OTHER MISCELLANEOUS							
2 EXPENSES							
19102 5931 TAX TITLES	0	5,000	5,000	4,635.00	.00	365.00	92.7%
TOTAL EXPENSES	0	5,000	5,000	4,635.00	.00	365.00	92.7%
TOTAL OTHER MISCELLANEOUS	0	5,000	5,000	4,635.00	.00	365.00	92.7%
950 OTHER FINANCING USES							
2 EXPENSES							
19502 5952 TRANSFER TO CAPITAL PRO	0	955,505	955,505	955,505.00	.00	.00	100.0%
19502 5955 TRANSFER TO TRUST FUND	0	751,146	751,146	751,146.00	.00	.00	100.0%
TOTAL EXPENSES	0	1,706,651	1,706,651	1,706,651.00	.00	.00	100.0%
TOTAL OTHER FINANCING USES	0	1,706,651	1,706,651	1,706,651.00	.00	.00	100.0%
TOTAL GENERAL FUND	17,219,841	2,895,597	20,115,438	19,228,411.46	492,520.29	394,506.25	98.0%
TOTAL EXPENSES	17,219,841	2,895,597	20,115,438	19,228,411.46	492,520.29	394,506.25	
GRAND TOTAL	17,219,841	2,895,597	20,115,438	19,228,411.46	492,520.29	394,506.25	98.0%

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Town of Ipswich
YTD SCHOOL EXPENSES

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FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 GENERAL FUND							
10 C/S ASSESSMENTS							
2 EXPENSES							
<u>S109100 6637 SCHOOL CHOICE ASSESSM</u>	0	95,892	95,892	116,536.00	.00	-20,644.00	121.58*
<u>S109100 6644 C/S SPECIAL ED ASSESS</u>	0	1,655	1,655	.00	.00	1,655.00	.0%
TOTAL EXPENSES	0	97,547	97,547	116,536.00	.00	-18,989.00	119.5%
TOTAL C/S ASSESSMENTS	0	97,547	97,547	116,536.00	.00	-18,989.00	119.5%
12 DOYON BUILDING OPERATIONS							
1 PERSONNEL SERVICES							
<u>S124110 6113 SUPPORT SALARIES</u>	110,219	0	110,219	98,468.08	.00	11,750.92	89.3%
<u>S124110 6132 SUPPORT OT</u>	3,000	0	3,000	18,552.05	.00	-15,552.05	618.48*
TOTAL PERSONNEL SERVICES	113,219	0	113,219	117,020.13	.00	-3,801.13	103.4%
2 EXPENSES							
<u>S124119 6720 EQUIPMENT</u>	1,025	0	1,025	.00	.00	1,025.00	.0%
<u>S124120 6213 OIL</u>	13,500	-13,500	0	.00	.00	.00	.0%
<u>S124120 6214 GAS HEAT</u>	3,000	0	3,000	2,871.97	.00	128.03	95.7%
<u>S124130 6211 ELECTRICITY</u>	38,000	0	38,000	27,586.28	2,147.71	8,266.01	78.2%
<u>S124130 6231 WATER & SEWER</u>	4,000	0	4,000	2,925.00	273.00	802.00	80.0%
<u>S124130 6341 TELEPHONE</u>	4,000	0	4,000	2,712.90	82.08	1,205.02	69.9%
<u>S124220 6241 REPAIR BULD & GROUND</u>	43,150	28,600	71,750	55,234.04	4,935.00	11,580.96	83.9%
<u>S124220 6380 PURCHASED SERVICES</u>	0	0	0	5,169.41	.00	-5,169.41	100.0%*
<u>S124220 6439 OPS & MAINT SUPPLIES</u>	20,500	0	20,500	19,227.07	23.57	1,249.36	93.9%
<u>S124225 6380 PURCHASED SERVICES</u>	4,613	0	4,613	3,885.98	.00	727.02	84.2%
TOTAL EXPENSES	131,788	15,100	146,888	119,612.65	7,461.36	19,813.99	86.5%
TOTAL DOYON BUILDING OPERATIONS	245,007	15,100	260,107	236,632.78	7,461.36	16,012.86	93.8%



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Town of Ipswich
YTD SCHOOL EXPENSES

6/30/2017

FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13 WINTHROP BUILDING OPERATIONS							
1 PERSONNEL SERVICES							
SI34110 6113 SUPPORT SALARIES	109,256	0	109,256	94,189.82	.00	15,066.18	86.2%
SI34110 6132 SUPPORT OT	3,000	0	3,000	13,711.08	.00	-10,711.08	457.08*
TOTAL PERSONNEL SERVICES	112,256	0	112,256	107,900.90	.00	4,355.10	96.1%
2 EXPENSES							
SI34119 6439 OPS & MAINT SUPPLIES	10,763	0	10,763	8,150.88	.00	2,612.12	75.7%
SI34119 6580 INSTRUCTION SUPPLIES	16,350	0	16,350	10,879.36	.00	5,470.64	66.5%
SI34120 6214 GAS HEAT	30,500	15,000	45,500	47,903.36	.00	-3,069.40	106.7%
SI34130 6211 ELECTRICITY	5,000	0	5,000	2,989.95	.00	2,010.05	59.8%
SI34130 6231 WATER & SEWER	10,000	0	10,000	8,240.04	.00	1,049.74	89.5%
SI34130 6341 TELEPHONE	4,000	0	4,000	3,799.74	.00	9.02	99.8%
SI34220 6380 PURCHASED SERVICES	46,125	0	46,125	66,677.90	.00	-20,552.90	144.6%
SI34225 6380 PURCHASED SERVICES	4,613	0	4,613	7,327.48	.00	-2,714.48	158.8%
SI34230 6720 EQUIPMENT	4,100	0	4,100	.00	.00	4,100.00	.0%
SI35300 6272 SITE RENTAL	15,000	-15,000	0	.00	.00	.00	.0%
TOTAL EXPENSES	146,451	0	146,451	155,968.71	1,567.50	-11,085.21	107.6%
TOTAL WINTHROP BUILDING OPERATIONS	258,707	0	258,707	263,869.61	1,567.50	-6,730.11	102.6%
19 CENTRAL BUILDING OPERATIONS							
1 PERSONNEL SERVICES							
SI94110 6111 PROFESSIONAL SALARIES	43,653	0	43,653	43,215.15	.00	437.85	99.0%
SI94110 6112 SECRETARIES SALARY	14,020	0	14,020	14,158.71	.00	-138.71	101.08*
SI94110 6113 SUPPORT SALARIES	6,063	0	6,063	5,720.65	.00	342.35	94.4%
SI94110 6132 SUPPORT OT	0	0	0	479.25	.00	-479.25	100.08*
TOTAL PERSONNEL SERVICES	63,736	0	63,736	63,573.76	.00	162.24	99.7%
2 EXPENSES							

FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S194119 6380 PURCHASED SERVICES	513	0	513	.00	.00	513.00	.0%
S194120 6214 GAS HEAT	2,000	0	2,000	2,293.84	33.92	-327.76	116.4%
S194130 6211 ELECTRICITY	3,300	0	3,300	2,662.02	196.61	441.37	86.6%
S194130 6231 WATER & SEWER	4,000	0	4,000	658.89	55.22	-314.11	178.5%
S194130 6341 TELEPHONE	6,000	0	6,000	4,508.16	318.59	1,173.25	80.4%
S194210 6241 REPAIR BUILD & GROUND	10,250	1,905	12,155	7,848.90	.00	4,306.10	64.6%
S194210 6380 PURCHASED SERVICES	60,000	0	60,000	60,000.00	.00	-6,727.37	100.0%
S194220 6380 PURCHASED SERVICES	2,050	0	2,050	8,597.37	.00	-2,772.97	428.8%
S194220 6439 OPS & MAINT SUPPLIES	5,125	0	5,125	2,345.52	.00	-2,473.97	45.8%
S194300 6242 REPAIRS EXTRAORDINARY	10,000	0	10,000	5,428.40	.00	-5,460.40	100.0%
S194500 6380 PURCHASED SERVICES	308	0	308	246.00	.00	10,060.00	79.9%
TOTAL EXPENSES	99,946	1,905	101,851	94,589.97	784.34	6,476.69	93.6%
3 CAPITAL							
S194225E 6815 EQUIPMENT	0	85,000	85,000	.00	83,530.70	1,469.30	98.3%
TOTAL CAPITAL	0	85,000	85,000	.00	83,530.70	1,469.30	98.3%
TOTAL CENTRAL BUILDING OPERATIONS	163,682	86,905	250,587	158,163.73	84,315.04	8,108.23	96.8%
2 DOYON ELEMENTARY							
1 PERSONNEL SERVICES							
S2522210 6111 PROFESSIONAL SALARIE	110,362	7,280	117,642	117,641.46	.00	.54	100.0%
S2522210 6112 SECRETARIES SALARY	99,394	0	99,394	98,947.77	.00	446.23	99.6%
S2522210 6132 DOY SECRETARY SUPPOR	0	0	0	1,065.00	.00	-1,065.00	100.0%
S2522210 6193 STIPENDS	4,100	0	4,100	3,238.55	.00	861.45	79.0%
S2102305 6111 CLASSROOM TEACHERS	1,188,163	0	1,188,163	1,155,774.99	.00	32,388.01	97.3%
S2112305 6111 PROFESSIONAL SALARIE	52,581	0	52,581	52,130.78	.00	450.22	99.1%
S2132305 6111 PROFESSIONAL SALARIE	204,806	0	204,806	206,824.02	.00	-2,018.02	101.0%
S2162305 6111 PROFESSIONAL SALARIE	5,000	0	5,000	3,320.00	.00	1,680.00	66.4%
S2172305 6111 PROFESSIONAL SALARIE	75,146	0	75,146	75,145.98	.00	.02	100.0%
S2212305 6111 PROFESSIONAL SALARIE	86,240	0	86,240	86,239.92	.00	.08	100.0%
S2212305 6111 PROFESSIONAL SALARIE	66,451	0	66,451	66,451.06	.00	-.06	100.0%



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FOR 2017 13

	ORIGINAL APPROP	TRANSFRS/ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S2212305 6193 STIPENDS	300	0	300	300.00	.00	.00	100.0%
S2222305 6111 PROFESSIONAL SALARIE	125,100	0	125,100	124,500.22	.00	599.78	99.5%
S2222305 6193 STIPENDS	2,700	0	2,700	1,550.00	.00	1,150.00	57.4%
S2232305 6111 PROFESSIONAL SALARIE	83,339	0	83,339	82,950.86	.00	388.14	99.5%
S2292305 6193 STIPENDS	0	0	0	450.00	.00	-450.00	100.0%
S2402305 6111 PROFESSIONAL SALARIE	424,032	0	424,032	411,103.04	.00	12,928.96	97.0%
S2412305 6111 PROFESSIONAL SALARIE	13,000	0	13,000	15,161.70	.00	-2,161.70	116.6%
S2422305 6111 PROFESSIONAL SALARIE	45,472	0	45,472	36,398.24	.00	9,073.76	80.0%
S2112320 6111 PROFESSIONAL SALARIE	33,081	0	33,081	32,481.24	.00	599.76	98.2%
S2112320 6114 TEACHER ASSISTANT SA	45,609	0	45,609	57,402.23	.00	-1,593.23	111.4%
S2112320 6114 TEACHER ASSISTANT SA	45,609	0	45,609	57,402.23	.00	-1,593.23	111.4%
S2412320 6114 TEACHER ASSISTANT SA	160,733	0	160,733	222,958.52	.00	-69,220.53	146.1%
S2412320 6111 DOV SPED PREK THER P	2,000	0	2,000	17,648.83	.00	-3,648.83	143.0%
S2412320 6114 DOV-PK SUMMER COFA	14,000	0	14,000	17,648.83	.00	-3,648.83	143.0%
S2102325 6121 REGULAR SUBSTITUTES	20,000	0	20,000	44,918.56	.00	-24,918.56	224.6%
S2322325 6121 REGULAR SUBSTITUTES	800	0	800	1,160.00	.00	-360.00	145.0%
S2102330 6126 TUTOR SALARIES	5,000	0	5,000	4,440.00	.00	560.00	88.8%
S2112330 6114 TEACHER ASSISTANT SA	23,691	0	23,691	22,722.27	.00	968.73	95.9%
S2162330 6114 TEACHER ASSISTANT SA	0	0	0	1,120.00	.00	-1,120.00	100.0%
S2402330 6114 TEACHER ASSISTANT SA	20,600	0	20,600	20,600.64	.00	-.64	100.0%
S2402330 6112 SECRETARIES SALARY	19,138	0	19,138	21,953.95	.00	-2,815.95	114.7%
S2402330 6114 TEACHER ASSISTANT SA	155,134	23,291	178,425	221,706.84	.00	-43,281.84	124.3%
S2402330 6126 TUTOR SALARIES	2,000	0	2,000	1,360.00	.00	640.00	68.0%
S2412330 6114 TEACHER ASSISTANT SA	61,183	0	61,183	7,652.50	.00	-652.50	109.3%
S2272340 6111 PROFESSIONAL SALARIE	7,000	0	7,000	61,183.10	.00	-54,183.10	100.0%
S2102351 6193 STIPENDS	7,000	0	7,000	6,850.00	.00	150.00	97.9%
S2102355 6121 REGULAR SUBSTITUTES	73,000	0	73,000	4,191.25	.00	808.75	83.8%
S2322610 6111 PROFESSIONAL SALARIE	43,666	0	43,666	73,666.06	.00	-30,000.06	100.0%
S2322610 6111 PROFESSIONAL SALARIE	43,666	0	43,666	73,666.06	.00	-30,000.06	100.0%
S2322610 6111 PROFESSIONAL SALARIE	65,438	0	65,438	25,430.25	.00	7,797.15	181.5%
S2413200 6111 DOV SPED PREK THER P	3,000	0	3,000	62,624.30	.00	-59,624.30	100.0%
S2613400 6113 SUPPORT SALARIES	18,665	0	18,665	12,771.50	.00	5,893.50	68.4%
S2353520 6193 STIPENDS	3,100	0	3,100	3,600.00	.00	-500.00	116.1%
TOTAL PERSONNEL SERVICES	3,383,310	30,571	3,413,881	3,497,644.19	.00	-83,763.19	102.5%

2 EXPENSES

S2522219 6342 POSTAGE	800	0	800	611.00	.00	189.00	76.4%
S2522219 6380 PURCHASED SERVICES	5,000	0	5,000	1,890.92	.00	3,109.08	37.8%
S2112329 6380 DOV PRESCH THERAPY E	470	0	470	89.74	.00	380.26	19.1%
S2402329 6306 OCCUPATIONAL/PHYSICA	20,000	0	20,000	42,011.78	7,426.00	-29,443.78	247.2%

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	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S2412329 6306 DOY SPED PREK OUTSIDE	1,000	0	1,000	3,705.00	.00	-2,705.00	370.5%
S2102357 6308 DOYON PROF DEVEL EXP	5,000	0	5,000	2,384.31	.00	-2,615.69	47.8%
S2102415 6516 TEACHING MATERIALS	0	0	0	2,085.00	.00	-2,085.00	100.0%
S2102415 6516 TEACHING MATERIALS	8,000	0	8,000	1,242.00	.00	-6,758.00	15.5%
S2122415 6516 TEACHING MATERIALS	1,000	0	1,000	412.60	.00	-587.40	41.3%
S2152415 6516 TEACHING MATERIALS	3,400	0	3,400	553.51	.00	-2,846.49	16.3%
S2162415 6516 TEACHING MATERIALS	7,000	0	7,000	7,224.98	.00	-24.98	103.2%
S2172415 6516 TEACHING MATERIALS	12,000	0	12,000	9,969.77	.00	-2,030.23	83.1%
S2182415 6516 TEACHING MATERIALS	11,300	0	11,300	3,204.49	.00	-8,095.51	28.4%
S2192415 6516 TEACHING MATERIALS	4,300	0	4,300	2,506.60	.00	-1,793.40	58.3%
S2202415 6516 TEACHING MATERIALS	4,200	0	4,200	1,308.07	.00	-2,891.93	31.2%
S2212415 6516 TEACHING MATERIALS	1,500	0	1,500	1,493.78	.00	-1,413.78	100.0%
S2222415 6516 TEACHING MATERIALS	0	0	0	5,711.22	.00	-5,711.22	126.9%
S2402415 6516 TEACHING MATERIALS	4,500	0	4,500	7,123.72	.00	-2,623.72	158.3%
S2422415 6516 TEACHING MATERIALS	7,300	0	7,300	7,700.00	.00	-400.00	105.5%
S2102420 6270 EQUIPMENT	800	0	800	150.00	.00	-650.00	18.8%
S2222420 6249 EQUIPMENT REPAIR-DOY	0	0	0	335.45	.00	-335.45	100.0%
S2222420 6720 DOY MUSIC INSTRUCT E	1,000	0	1,000	648.65	.00	-351.35	64.9%
S2232420 6720 EQUIPMENT	11,700	0	11,700	7,510.41	4,798.03	-608.44	105.2%
S2102430 6580 OTHER SUPPLIES	0	0	0	366.32	.00	-366.32	100.0%
S2102430 6720 EQUIPMENT	0	0	0	636.77	.00	-636.77	91.0%
S2112430 6580 OTHER SUPPLIES	700	0	700	1,097.76	.00	-352.24	155.8%
S2122430 6580 OTHER SUPPLIES	1,450	0	1,450	4,212.45	.00	-2,762.45	297.4%
S2152430 6580 OTHER SUPPLIES	4,000	0	4,000	144.07	.00	-3,855.93	3.6%
S2172430 6580 OTHER SUPPLIES	300	0	300	84.59	.00	-215.41	28.2%
S2182430 6580 OTHER SUPPLIES	500	0	500	409.52	.00	-90.48	81.9%
S2192430 6580 OTHER SUPPLIES	400	0	400	381.20	.00	-18.80	95.3%
S2202430 6580 OTHER SUPPLIES	400	0	400	381.20	.00	-18.80	95.3%
S2212430 6580 OTHER SUPPLIES	5,200	0	5,200	221.11	.00	-4,978.89	4.3%
S2402430 6580 INSTRUCTION SUPPLIES	1,300	0	1,300	2,272.58	.00	-972.58	174.8%
S2102441 6380 DOY INS TECH SERVICE	7,400	0	7,400	7,751.78	474.38	-826.16	111.5%
S2162445 6516 TEACHING MATERIALS	3,200	0	3,200	3,361.42	.00	-161.42	103.6%
S2172455 6516 TEACHING MATERIALS	500	0	500	1,408.00	.00	-908.00	281.6%
S2182455 6516 TEACHING MATERIALS	0	0	0	288.00	.00	-288.00	100.0%
S2222455 6516 TEACHING MATERIALS	360	0	360	2,094.50	.00	-1,734.50	581.8%
S2332719 6580 OTHER SUPPLIES	1,000	0	1,000	1,271.89	.00	-271.89	127.2%
S2162720 6511 TEST MATERIALS	900	0	900	.00	.00	900.00	.0%
S2332720 6511 TEST MATERIALS	200	0	200	.00	.00	200.00	.0%
S2402729 6380 PURCHASED SERVICES	0	0	0	65.00	.00	-65.00	100.0%
S2432209 6249 EQUIPMENT REPAIR	140	0	140	158.00	.00	-18.00	112.9%
S2332209 6380 PURCHASED SERVICES	150	0	150	150.00	.00	-150.00	100.0%
S2332209 6580 OTHER SUPPLIES	850	0	850	933.38	.00	-83.38	109.8%



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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVIEWED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S2409300 6320 TUITIONS	13,000	0	13,000	45,281.40	.00	-32,281.40	348.38*
S2409400 6320 SPED COLLAB TUITIONS	10,000	0	10,000	.00	.00	10,000.00	.0%
TOTAL EXPENSES	159,620	0	159,620	175,734.40	12,967.78	-29,082.18	118.2%
TOTAL DOYON ELEMENTARY	3,542,930	30,571	3,573,501	3,673,378.59	12,967.78	-112,845.37	103.2%
3 WINTHROP ELEMENTARY							
1 PERSONNEL SERVICES							
S3522210 6111 PROFESSIONAL SALARIE	119,829	5,199	125,028	125,028.02	.00	-.02	100.08*
S3522210 6112 SECRETARIES SALARY	98,594	0	98,594	98,218.96	.00	375.04	99.6%
S3522210 6132 WIN SECRETARY SUPPOR	1,000	0	1,000	208.71	.00	791.29	20.9%
S3522210 6193 STIPENDS	2,500	0	2,500	3,038.55	.00	-538.55	121.58*
S3102305 6111 CLASSROOM TEACHERS	1,116,659	60,000	1,176,659	1,118,890.45	.00	57,768.55	95.1%
S3112305 6111 PROFESSIONAL SALARIE	36,833	0	36,833	36,833.16	.00	-.16	100.08*
S3122305 6111 PROFESSIONAL SALARIE	214,095	0	214,095	214,094.92	.00	.08	100.0%
S3162305 6111 PROFESSIONAL SALARIE	107,052	0	107,052	94,510.06	.00	12,541.94	88.3%
S3172305 6111 PROFESSIONAL SALARIE	102,065	0	102,065	128,882.95	.00	-26,817.95	126.38*
S3212305 6111 PROFESSIONAL SALARIE	55,850	0	55,850	55,850.08	.00	-.08	100.08*
S3222305 6111 PROFESSIONAL SALARIE	137,611	0	137,611	138,010.60	.00	-399.60	100.38*
S3222305 6193 STIPENDS	3,194	0	3,194	2,900.00	.00	294.00	90.8%
S3242305 6111 PROFESSIONAL SALARIE	96,888	0	96,888	71,857.03	.00	25,030.97	74.2%
S3402302 6111 PROFESSIONAL SALARIE	367,885	0	367,885	347,249.80	.00	18,635.20	94.5%
S3402305 6111 PROFESSIONAL SALARIE	88,071	0	88,073	86,956.40	.00	-91,735.20	97.8%
S3112330 6111 PROFESSIONAL SALARIE	33,081	0	33,081	32,481.24	.00	-598.56	100.0%
S3402330 6111 PROFESSIONAL SALARIE	78,164	0	78,164	78,164.06	.00	-.06	100.0%
S3402330 6114 TEACHER ASSISTANT SA	194,497	0	194,497	299,338.13	.00	-104,841.13	153.98*
S3412329 6111 PROFESSIONAL SALARIE	3,015	0	3,015	2,859.88	.00	155.12	94.9%
S3412329 6114 TEACHER ASSISTANT SA	8,511	0	8,511	17,649.83	.00	-9,138.83	207.4%
S3102325 6121 REGULAR SUBSTITUTES	20,000	0	20,000	16,197.16	.00	3,802.84	81.0%
S3322325 6121 TUTOR SUBSTITUTES	400	0	400	1,730.60	.00	-1,330.60	432.78*
S3102330 6126 TUTOR SALARIES	9,000	0	9,000	9,555.00	.00	-555.00	106.2%
S3112330 6114 TEACHER ASSISTANT SA	7,329	0	7,329	7,104.20	.00	224.80	96.9%
S317230 6114 TEACHER ASSISTANT SA	14,651	0	14,651	15,151.98	.00	-500.98	103.4%
S3402330 6112 SECRETARIES SALARY	17,458	0	17,458	19,109.13	.00	-1,651.13	109.58*
S3402330 6114 TEACHER ASSISTANT SA	164,221	23,291	187,512	165,407.20	.00	-22,104.80	88.2%
S3412330 6114 TEACHER ASSISTANT SA	8,330	0	8,330	7,652.50	.00	677.50	91.9%
S3272340 6111 PROFESSIONAL SALARIE	71,355	0	71,355	70,385.45	.00	969.55	98.6%

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	ORIGINAL APPROP	TRANSFERS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S3272340 6114 TEACHER ASSISTANT SA	15,687	0	15,687	16,475.08	.00	-788.08	105.08*
S3102351 6193 STIPENDS	5,000	0	5,000	7,450.00	.00	-2,450.00	149.08*
S3102355 6121 REGULAR SUBSTITUTES	5,000	0	5,000	3,122.98	.00	1,877.02	62.5%
S3332710 6111 PROFESSIONAL SALARIE	76,146	0	76,146	76,145.94	.00	.06	100.0%
S3402800 6111 PROFESSIONAL SALARIE	42,198	0	42,198	34,400.25	.00	7,797.75	81.5%
S3332200 6111 PROFESSIONAL SALARIE	63,938	0	63,938	63,937.90	.00	.10	100.0%
S3403200 6111 TEACHER ASSISTANT SA	0	0	0	10,536.12	.00	-10,536.12	100.08*
S3413200 6111 PROFESSIONAL SALARIE	2,432	0	2,432	2,624.30	.00	-192.30	107.98*
S3613400 6113 SUPPORT SALARIES	18,946	0	18,946	16,988.07	.00	1,957.93	89.7%
S3353520 6193 STIPENDS	8,000	0	8,000	4,800.00	.00	3,200.00	60.0%
TOTAL PERSONNEL SERVICES	3,423,568	88,490	3,512,058	3,523,612.45	.00	-11,554.45	100.3%
2 EXPENSES							
S3522219 6308 PROFESSIONAL EDUCATI	60,000	-60,000	0	.00	.00	1,817.70	33.2%
S3522219 6342 POSTAGE	2,720	0	2,720	902.30	.00	868.74	82.6%
S3522219 6380 PURCHASED SERVICES	5,000	0	5,000	4,131.26	.00	450.00	10.0%
S3522219 6422 OFFICE SUPPLIES	500	0	500	50.00	.00	1,142.20	34.0%
S3522259 6380 PURCHASED SERVICES	1,730	0	1,730	587.80	.00	-8,945.26	174.58*
S3402329 6306 OCCUPATIONAL/PHYSICA	12,000	0	12,000	19,685.26	1,260.00	-8,945.26	174.58*
S3412320 6308 OCCUPATIONAL/PHYSICA	4,792	0	4,792	.00	.00	4,792.00	.0%
S3102357 6308 PROF DEVELOPMENT SER	4,740	0	4,740	14,735.95	.00	-9,995.95	310.98*
S3232357 6580 INSTRUCTION SUPPLIES	10,000	0	10,000	2,582.54	.00	7,417.46	25.8%
S3232357 6380 PURCHASED SERVICES	1,000	0	1,000	610.00	.00	390.00	61.0%
S3182410 6514 TEXTBOOKS/LIBRARY BO	15,300	0	15,400	463.46	.00	-63.46	115.98*
S3102415 6516 TEACHING MATERIALS	1,500	0	1,500	9,478.80	.00	5,821.20	62.0%
S312415 6516 TEACHING MATERIALS	7,078	0	7,078	761.27	.00	738.73	50.8%
S312415 6516 TEACHING MATERIALS	5,000	0	5,000	2,315.22	.00	4,762.78	32.7%
S312415 6516 TEACHING MATERIALS	1,600	0	1,600	5,791.13	.00	-78.13	112.9%
S312415 6509 INSTRUCTIONAL SOFTWARE	1,400	0	1,400	99.00	.00	1,501.00	5.7%
S3182415 6516 TEACHING MATERIALS	7,400	0	7,400	3,452.90	.00	3,947.10	46.7%
S3182415 6516 TEACHING MATERIALS	1,000	0	1,000	483.76	.00	516.24	48.4%
S3212415 6516 TEACHING MATERIALS	400	0	400	75.00	.00	325.00	18.8%
S3222415 6516 TEACHING MATERIALS	2,373	0	2,373	1,545.61	.00	827.39	65.1%
S3222415 6580 OTHER SUPPLIES	1,100	0	1,100	633.91	.00	-533.91	633.98*
S3272415 6516 TEACHING MATERIALS	1,000	0	1,000	924.61	.00	75.39	92.5%
S3402415 6516 TEACHING MATERIALS	7,500	0	7,500	3,168.11	.00	4,331.89	42.2%
S3422415 6516 TEACHING MATERIALS	1,000	0	1,000	753.66	.00	246.34	75.4%
S3102420 6249 EQUIPMENT REPAIR	700	0	700	102.00	.00	598.00	14.6%
S3102420 6271 RENT EQUIPMENT/FURNI	7,700	0	7,700	7,768.55	.00	-68.55	100.98*

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S3102420 6720 EQUIPMENT	0	0	0	6,277.42	.00	-6,277.42	100.0%
S3222420 6249 EQUIPMENT REPAIR-WIN	800	0	800	338.00	.00	462.00	42.3%
S3222420 6720 WIN MUSIC EQUIPMENT	0	0	0	768.74	126.54	-895.28	100.0%
S3232420 6720 EQUIPMENT	1,500	0	1,500	1,344.56	.00	155.44	89.6%
S3102430 6580 OTHER SUPPLIES	16,000	0	16,000	14,658.06	3,295.87	-1,953.93	112.2%
S3122430 6580 INSTRUCTION SUPPLIES	1,200	0	1,200	1,200.00	.00	.00	100.0%
S3162430 6580 OTHER SUPPLIES	1,500	0	1,500	1,240.93	.00	.00	82.7%
S3212430 6580 OTHER SUPPLIES	4,000	0	4,000	4,373.04	19.14	-259.07	109.8%
S3272430 6580 OTHER SUPPLIES	3,000	0	3,000	2,955.58	.00	44.42	98.5%
S3402430 6580 INSTRUCTION SUPPLIES	1,000	0	1,000	1,074.45	.00	-74.45	107.4%
S3652449 6336 FIELD TRIPS	5,000	0	5,000	3,725.50	.00	1,274.50	74.5%
S3162445 6502 INSTRUCTIONAL SOFWA	8,635	0	8,635	8,610.00	.00	24.50	100.0%
S3102451 6380 WIN TECH PURCHASED S	0	0	0	570.17	.00	-570.17	106.3%
S3162451 6502 INSTRUCTIONAL SOFWA	0	0	0	364.75	.00	-364.75	100.0%
S3162455 6502 INSTRUCTIONAL SOFWA	3,500	0	3,500	1,203.40	.00	2,296.60	34.4%
S3272455 6502 INSTRUCTIONAL SOFWA	1,500	0	1,000	1,579.00	.00	-79.00	157.9%
S3332719 6380 PURCHASED SERVICES	0	0	500	530.72	.00	-30.72	100.0%
S3102720 6511 TEST MATERIALS	300	0	300	678.50	.00	-378.50	226.2%
S3402729 6380 PURCHASED SERVICES	0	0	0	3,150.00	166.25	-3,316.25	100.0%
S3323209 6380 PURCHASED SERVICES	430	0	430	350.00	.00	80.00	81.4%
S3323209 6580 OTHER SUPPLIES	1,000	0	1,000	1,144.62	.00	-144.62	114.5%
S3409100 6320 SPED MASS TUITIONS	10,000	0	10,000	17,508.00	.00	-7,508.00	175.1%
S3409300 6320 TUITIONS	0	0	0	6,726.08	9,531.20	-16,257.28	100.0%
S3419300 6320 TUITIONS	3,000	0	3,000	.00	.00	3,000.00	.0%
TOTAL EXPENSES	233,898	-60,000	173,898	165,318.40	14,969.17	-6,389.57	103.7%
3 CAPITAL							
S3102459 6816 WIN CAP TECH COMPUTE	0	0	0	4,095.29	15,885.00	-19,980.29	100.0%
S3272453 6816 WIN LIB TECH COMPUTE	0	0	0	72.80	.00	-72.80	100.0%
TOTAL CAPITAL							
TOTAL WINTHROP ELEMENTARY	3,657,466	28,490	3,685,956	3,693,098.94	15,885.00	-20,053.09	100.0%
4 MIDDLE SCHOOL					30,854.17	-37,997.11	101.0%
1 PERSONNEL SERVICES							
S4522210 6111 PROFESSIONAL SALARIE	221,706	9,620	231,326	231,325.38	.00	.62	100.0%

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S4522210 6112 SECRETARIES SALARY	98,969	0	98,969	98,406.28	.00	562.72	99.4%
S4522210 6121 REGULAR SUBSTITUTES	700	0	700	544.00	.00	156.00	77.7%
S4522210 6132 M/S SECRETARY SUPPOR	4,000	0	4,000	4,000.00	.00	.00	100.0%
S4102305 6193 STIPENDS	4,200	0	4,200	4,800.24	.00	-600.24	114.3%
S4152305 6111 PROFESSIONAL SALARIE	435,368	0	435,368	441,000.78	.00	-5,632.78	101.3%
S4172305 6111 PROFESSIONAL SALARIE	464,003	0	464,003	435,637.59	.00	28,365.41	93.9%
S4182305 6111 PROFESSIONAL SALARIE	468,324	0	468,324	434,662.02	.00	33,661.98	92.8%
S4192305 6111 PROFESSIONAL SALARIE	410,159	0	410,159	410,159.36	.00	-36	100.0%
S4202305 6111 PROFESSIONAL SALARIE	113,833	0	113,833	113,833.20	.00	-20	100.0%
S4212305 6111 PROFESSIONAL SALARIE	82,203	0	82,203	82,202.90	.00	1.10	100.0%
S4222305 6111 PROFESSIONAL SALARIE	133,076	0	133,076	131,974.18	.00	1,101.82	99.2%
S4232305 6111 PROFESSIONAL SALARIE	169,457	0	169,457	164,256.04	.00	5,200.96	97.0%
S4242305 6111 PROFESSIONAL SALARIE	51,576	0	51,576	37,732.59	.00	13,843.41	73.4%
S432305 6111 MS SUMMER SPED PROF	960	0	960	1,470.00	.00	-510.00	153.1%
S4402305 6111 PROFESSIONAL SALARIE	522,643	0	522,643	525,115.06	.00	-2,472.02	101.5%
S4402315 6111 PROFESSIONAL SALARIE	89,697	0	89,697	90,624.22	.00	-927.22	101.0%
S4392320 6114 TEACHER ASSISTANT SA	13,907	0	13,907	13,376.22	.00	530.78	96.2%
S4402320 6114 PROFESSIONAL SALARIE	45,000	0	45,000	41,807.48	.00	3,192.52	92.9%
S4402320 6114 MS SPED THERAPY TA S	153,458	0	153,458	141,391.25	.00	12,066.75	92.1%
S4102325 6121 REGULAR SUBSTITUTES	20,000	0	20,000	22,551.18	.00	-2,551.18	112.8%
S4322325 6121 REGULAR SUBSTITUTES	0	0	0	350.00	.00	-350.00	100.0%
S4102320 6126 TUTOR SALARIES	5,000	0	5,000	3,420.00	.00	1,580.00	68.4%
S4392330 6114 MS SUMMER SPED TA SA	640	0	640	360.00	.00	280.00	56.3%
S4402330 6112 SECRETARIES SALARY	12,555	0	12,555	10,271.16	.00	2,283.84	81.8%
S4402330 6114 TEACHER ASSISTANT SA	119,300	0	119,300	114,842.08	.00	4,457.92	96.3%
S4402330 6126 TUTOR SALARIES	4,000	0	4,000	.00	.00	4,000.00	.0%
S4272340 6111 PROFESSIONAL SALARIE	36,833	0	36,833	40,601.60	.00	-3,768.60	110.2%
S4102355 6121 REGULAR SUBSTITUTES	6,000	0	6,000	4,564.00	.00	1,436.00	76.1%
S43260 6111 PROFESSIONAL SALARIE	128,435	0	128,435	128,435.02	.00	.00	100.0%
S43260 6111 PROFESSIONAL SALARIE	128,435	0	128,435	128,435.02	.00	.00	100.0%
S432200 6111 PROFESSIONAL SALARIE	28,002	0	28,002	28,004.16	.00	-2.16	100.0%
S4332200 6114 TEACHER ASSISTANT SA	11,637	0	11,637	11,809.76	.00	-172.76	101.5%
S4332200 6121 REGULAR SUBSTITUTES	1,500	0	1,500	3,872.45	.00	-2,372.45	258.2%
S4393200 6111 MS SUMMER SPED PROF	4,200	0	4,200	5,670.00	.00	-1,470.00	135.0%
S4343510 6193 MS ATHLETIC OFFICIAL	7,300	0	7,300	9,520.00	.00	-2,220.00	130.4%
S4353520 6193 STIPENDS	16,000	0	16,000	14,700.00	.00	1,300.00	91.9%
TOTAL PERSONNEL SERVICES	4,085,724	9,620	4,095,344	4,004,102.00	.00	91,242.00	97.8%

2 EXPENSES

S4402219 6422 OFFICE SUPPLIES

513.34

48.7%

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Town of Ipswich
YTD SCHOOL EXPENSES

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	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S4522219 6308 PROFESSIONAL EDUCATI	1,300	0	1,300	492.00	.00	808.00	37.8%
S4522219 6342 POSTAGE	2,300	0	2,300	1,503.67	.00	796.33	65.4%
S4522219 6350 PURCHASED SERVICES	6,900	0	6,900	3,150.50	.00	3,749.50	45.7%
S4323231 6380 MS SUMMER SPED PURCH	4,056	0	4,056	.00	.00	4,056.00	.0%
S4402329 6306 OCCUPATIONAL/PHYSICA	5,170	0	5,170	3,985.40	.00	1,184.60	77.1%
S4232357 6380 PURCHASED SERVICES	200	0	200	174.00	.00	26.00	87.0%
S4152410 6514 TEXTBOOKS/LIBRARY BO	1,500	0	1,500	2,643.62	.00	-1,143.62	176.2%
S4172410 6514 TEXTBOOKS/LIBRARY BO	1,000	0	1,000	.00	.00	1,000.00	.0%
S4182410 6514 TEXTBOOKS/LIBRARY BO	1,200	0	1,200	7,010.91	.00	784.51	34.6%
S4222410 6516 TEACHING MATERIALS	7,000	0	7,000	415.49	.00	-10.91	100.2%
S4172415 6516 MS LTB AV TEXT/LIBRA	1,725	0	1,725	2,340.64	.00	-85.64	135.7%
S4182415 6516 TEACHING MATERIALS	4,500	0	4,500	3,653.47	.00	846.53	81.2%
S4202415 6516 MS SUMMER INSTRUCT	9,000	0	9,000	6,139.94	.00	2,860.06	68.2%
S4182415 6516 MS SUMMER INSTRUCT	1,200	0	1,200	2,238.25	.00	-1,038.25	186.5%
S4102420 6211 RENT EQUIPMENT/FURNI	15,000	0	15,000	14,721.42	.00	278.58	97.5%
S4232420 6249 MS MUSIC EQUIPMENT_R	1,500	0	1,500	747.58	.00	752.42	49.8%
S4232420 6720 EQUIPMENT	1,750	0	1,750	1,364.09	.00	385.91	77.7%
S4102430 6580 OTHER SUPPLIES	18,387	0	18,387	15,611.26	8,684.76	-5,909.02	132.1%
S4152430 6516 TEACHING MATERIALS	2,300	0	2,300	263.54	.00	2,036.46	11.5%
S4172430 6580 OTHER SUPPLIES	1,200	0	1,200	1,198.00	.00	2.00	99.8%
S4232430 6580 OTHER SUPPLIES	1,200	0	1,200	2,022.82	.00	-822.82	168.6%
S4242430 6580 OTHER SUPPLIES	700	0	700	532.47	386.56	-219.03	131.3%
S4252430 6580 OTHER SUPPLIES	12,000	0	12,000	9,056.72	.00	2,943.28	75.5%
S4272430 6580 INSTRUCTION SUPPLIES	500	0	500	81.72	.00	418.28	16.3%
S4402430 6580 INSTRUCTION SUPPLIES	1,950	0	1,950	1,173.57	260.75	776.43	60.2%
S4182440 6380 PURCHASED SERVICES	1,100	0	1,100	772.94	.00	327.06	94.0%
S4222440 6380 PURCHASED SERVICES	800	0	800	348.28	.00	451.72	43.5%
S4352440 6380 PURCH SVCS-MS SUMMER	2,300	0	2,300	363.98	.00	1,936.02	15.8%
S4352440 6380 OTHER SUPPLIES-MS SU	1,050	0	1,050	.00	.00	1,050.00	.0%
S4102445 6502 INSTRUCTION SERVICES	1,200	0	1,200	81.56	.00	1,118.44	6.8%
S4102445 6502 INSTRUCTION SERVICES	8,400	0	8,400	7,629.42	498.58	-73.02	191.5%
S4102445 6516 TEACHING MATERIALS	2,000	0	2,000	1,178.00	.00	821.00	58.5%
S4222445 6516 TEACHING MATERIALS	2,125	0	2,125	1,823.97	69.74	231.53	85.4%
S4402445 6516 TEACHING MATERIALS	1,600	0	1,600	1,525.72	.00	74.28	95.4%
S4323219 6580 OTHER SUPPLIES	400	0	400	543.93	.00	-143.93	136.0%
S4402729 6380 PURCHASED SERVICES	11,950	0	11,950	9,159.50	.00	2,790.50	76.6%
S4402729 6511 TEST MATERIALS	1,000	0	1,000	404.52	.00	595.48	40.5%
S4323209 6249 EQUIPMENT REPAIR	70	0	70	79.00	.00	-9.00	112.9%
S4323209 6380 PURCHASED SERVICES	350	0	350	.00	.00	350.00	.0%
S4323209 6580 OTHER SUPPLIES	1,200	0	1,200	3,604.75	.00	-2,404.75	300.4%
S4104230 6249 EQUIPMENT REPAIR	4,000	0	4,000	.00	.00	4,000.00	.0%
S4409300 6320 TUITIONS	161,000	-92,953	68,047	60,488.70	9,936.62	-2,378.48	103.5%

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>S4409400 6320 SPED COLLAB TUITIONS</u>	77,000	-26,753	50,247	50,469.00	.00	-222.00	100.48*
TOTAL EXPENSES	387,123	-119,706	267,417	229,879.43	19,837.23	17,700.18	93.4%
TOTAL MIDDLE SCHOOL	4,472,847	-110,086	4,362,761	4,233,981.43	19,837.23	108,942.18	97.5%
5 HIGH SCHOOL							
1 PERSONNEL SERVICES							
S5522210 6111 PROFESSIONAL SALARIE	243,060	11,500	254,560	255,060.36	.00	-500.36	100.28*
S5522210 6112 SECRETARIES SALARY	94,580	0	94,580	97,087.54	.00	-2,517.54	102.78*
S512220 6193 STIPENDS	3,634	0	3,634	3,650.00	.00	-16.00	100.48*
S512220 6193 STIPENDS	3,634	0	3,634	4,650.00	.00	-1,016.00	128.08*
S512220 6193 STIPENDS	3,634	0	3,634	3,650.00	.00	-16.00	100.48*
S512220 6193 STIPENDS	3,634	0	3,634	3,650.00	.00	-16.00	100.48*
S512220 6193 STIPENDS	3,634	0	3,634	3,650.00	.00	-16.00	100.48*
S522220 6193 STIPENDS	5,803	0	5,803	7,750.00	.00	-1,947.00	133.68*
S522220 6193 STIPENDS	3,634	0	3,634	3,650.00	.00	-16.00	100.48*
S532220 6193 STIPENDS	3,634	0	3,634	3,650.00	.00	-16.00	100.48*
S512305 6111 PROFESSIONAL SALARIE	565,141	0	565,141	563,292.02	.00	1,848.98	99.78*
S512305 6111 PROFESSIONAL SALARIE	558,156	0	558,156	552,380.38	.00	5,775.52	99.08*
S512305 6111 PROFESSIONAL SALARIE	430,478	0	430,478	430,477.22	.00	.78	100.08*
S512305 6111 PROFESSIONAL SALARIE	478,306	0	478,306	432,572.80	.00	45,733.20	90.48*
S522305 6111 PROFESSIONAL SALARIE	286,439	0	286,439	287,538.16	.00	-1,099.16	100.48*
S522305 6111 PROFESSIONAL SALARIE	136,731	0	136,731	136,734.30	.00	583.70	99.68*
S522305 6111 PROFESSIONAL SALARIE	207,530	0	207,530	208,703.14	.00	-1,173.14	100.58*
S522305 6111 PROFESSIONAL SALARIE	131,889	0	131,889	130,899.20	.00	4,423.30	100.08*
S5322305 6111 PROFESSIONAL SALARIE	20,778	0	20,778	20,777.90	.00	-.10	100.08*
S5322305 6111 HS SUMMER SPED PROF	10,000	0	10,000	14,887.50	.00	-4,887.50	148.98*
S5402305 6111 PROFESSIONAL SALARIE	391,311	0	391,311	386,389.14	.00	4,921.86	98.78*
S532305 6111 PROFESSIONAL SALARIE	55,850	0	55,850	56,750.08	.00	-900.08	101.68*
S540235 6111 PROFESSIONAL SALARIE	87,636	0	87,636	86,455.56	.00	1,180.44	98.78*
S532320 6114 TEACHER ASSISTANT SA	12,000	0	12,000	17,286.80	.00	-5,286.80	144.18*
S5402320 6114 TEACHER ASSISTANT SA	132,486	0	132,486	139,034.49	.00	-6,548.49	104.98*
S5102325 6121 REGULAR SUBSTITUTES	22,000	0	22,000	30,461.78	.00	-8,461.78	138.58*
S5322325 6121 REGULAR SUBSTITUTES	0	0	0	1,333.92	.00	-1,333.92	100.08*
S532230 6126 TUTOR SALARIES	7,000	0	7,000	11,844.30	.00	-4,844.30	169.28*
S532230 6114 HS SUMMER SPED TA SA	12,000	0	12,000	11,023.75	.00	976.25	91.98*
S5402330 6112 SECRETARIES SALARY	19,138	0	19,138	21,300.58	.00	-2,162.58	111.38*

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	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S5522219 6380 PURCHASED SERVICES	12,400	0	12,400	11,610.53	.00	789.47	93.6%
S5522219 6422 OFFICE SUPPLIES	10,106	0	10,106	9,412.41	.00	693.59	93.1%
S5392321 6380 HS SUMMER SPED PURCH	5,000	0	5,000	4,721.50	.00	278.50	94.4%
S5172357 6380 PURCHASED SERVICES	850	0	850	1,368.00	.00	-518.00	160.9%
S5182357 6380 PURCHASED SERVICES	100	0	100	.00	.00	100.00	.0%
S5192357 6380 PURCHASED SERVICES	225	0	225	.00	.00	225.00	.0%
S5202357 6380 PROFESSIONAL EDUCATI	500	0	500	499.51	.00	.49	99.9%
S5242357 6380 PURCHASED SERVICES	850	0	850	850.30	.00	-30	100.0%
S5242357 6380 HS TECH PROF DEVELOP	150	0	150	227.33	.00	-77.33	151.6%
S5242357 6380 PURCHASED SERVICES	350	0	350	55.02	.00	-295.02	15.7%
S5402357 6380 PURCHASED SERVICES	800	0	800	174.40	.00	625.60	.22%
S5152410 6514 TEXTBOOKS/LIBRARY BO	10,800	0	10,800	13,984.89	.00	-3,184.89	129.5%
S5172410 6514 TEXTBOOKS/LIBRARY BO	28,000	0	28,000	27,544.27	.00	455.73	98.4%
S5182410 6514 TEXTBOOKS/LIBRARY BO	17,000	0	17,000	16,826.79	.00	173.21	99.0%
S5192410 6514 TEXTBOOKS/LIBRARY BO	13,000	0	13,000	12,265.23	212.85	521.92	96.0%
S5202410 6514 TEXTBOOKS/LIBRARY BO	1,200	0	1,200	1,017.38	.00	182.62	84.8%
S5152415 6516 TEACHING MATERIALS	3,600	0	3,600	1,455.67	.00	2,144.33	36.4%
S5172415 6516 TEACHING MATERIALS	5,500	0	5,500	1,440.83	.00	2,159.17	40.0%
S5182415 6516 TEACHING MATERIALS	7,500	0	7,500	4,044.35	.00	1,455.65	73.5%
S5192415 6516 TEACHING MATERIALS	4,000	0	4,000	7,497.23	.00	2,77	100.0%
S5202415 6516 TEACHING MATERIALS	2,000	0	2,000	1,346.73	.00	2,653.27	33.7%
S5222415 6516 TEACHING MATERIALS	3,850	0	3,850	1,615.55	.00	384.45	80.8%
S5232415 6516 TEACHING MATERIALS	5,000	0	5,000	4,254.10	.00	-404.10	110.5%
S5242415 6516 TEACHING MATERIALS	7,000	0	7,000	5,722.32	.00	1,277.68	81.7%
S5242415 6516 TEACHING MATERIALS	2,101	0	2,101	1,288.83	.00	812.17	61.3%
S524242 6274 RENT EQUIPMENT/FURNI	15,000	0	15,000	15,713.43	.00	-713.43	104.1%
S524242 6274 EQUIPMENT	1,000	0	1,000	785.39	.00	214.61	78.5%
S524242 6274 EQUIPMENT	850	0	850	1,000.00	.00	-150.00	117.6%
S5272420 6249 EQUIPMENT REPAIR	16,150	0	16,150	8,076.06	18,921.06	-10,844.12	167.2%
S5152430 6580 INSTRUCTION SUPPLIES	4,000	0	4,000	2,671.22	.00	1,328.78	66.8%
S5172430 6580 OTHER SUPPLIES	1,300	0	1,300	1,370.64	.00	-70.64	105.4%
S5192430 6580 OTHER SUPPLIES	2,300	0	2,300	1,231.38	.00	1,068.62	53.5%
S5202430 6580 OTHER SUPPLIES	2,500	0	2,500	2,833.95	.00	-333.95	113.4%
S5212430 6580 OTHER SUPPLIES	9,500	0	9,500	9,780.13	.00	-280.13	102.9%
S5222430 6580 OTHER SUPPLIES	3,500	0	3,500	2,669.14	.00	830.86	76.3%
S5232430 6580 OTHER SUPPLIES	1,400	0	1,400	1,826.15	.00	-426.15	130.4%
S5242430 6580 OTHER SUPPLIES	5,000	0	5,000	5,831.82	.00	-831.82	116.6%
S5272430 6580 OTHER SUPPLIES	2,000	0	2,000	4,394.86	.00	-2,394.86	219.7%
S5402430 6342 HS SPED POSTAGE	1,500	0	1,500	1,410.00	.00	90.00	94.0%
S5402430 6516 TEACHING MATERIALS	8,000	0	8,000	2,449.96	.00	5,550.04	30.6%
S5402430 6580 INSTRUCTION SUPPLIES	1,800	0	1,800	1,899.44	.00	-99.44	105.5%

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>S5152440 6380 PURCHASED SERVICES</u>	400	0	400	109.75	.00	290.25	27.4%
<u>S5392440 6380 PURCH SVCS-HS SUMMER</u>	7,500	0	7,500	1,047.10	.00	6,452.90	14.0%
<u>S5392440 6580 OTHER SUPPLIES-HS SU</u>	3,000	0	3,000	2,137.09	.00	862.91	71.2%
<u>S5402440 6380 PURCHASED SERVICES</u>	117,737	0	117,737	138,918.01	4,158.10	-25,339.11	121.5%
<u>S5102451 6249 HS TECH EQUIPMENT RE</u>	2,000	0	2,000	.00	.00	2,000.00	.0%
<u>S5102451 6380 PURCHASED SERVICES</u>	8,000	0	8,000	11,629.62	862.54	-4,492.16	156.2%
<u>S5242455 6380 HS VIRTUAL PURCHASED</u>	24,100	0	24,100	14,300.00	.00	9,800.00	59.3%
<u>S5332719 6380 PURCHASED SERVICES</u>	23,500	0	23,500	24,359.32	.00	-859.32	103.7%
<u>S5332719 6516 HS GUIDANCE INSTRUCT</u>	2,000	0	2,000	255.50	.00	1,744.50	12.8%
<u>S5332719 6580 OTHER SUPPLIES</u>	3,600	0	3,600	2,943.58	.00	656.42	81.8%
<u>S5332719 6580 OTHER SUPPLIES</u>	1,581	0	1,581	1,768.39	.00	-187.39	111.9%
<u>S5A03519 6336 FIELD TRIPS</u>	0	8,000	8,000	16,623.66	.00	-8,623.66	207.8%
<u>S5A03519 6380 PURCHASED SERVICES</u>	16,338	0	16,338	16,587.34	18.19	-196.53	101.5%
<u>S5A03519 6411 GASOLINE</u>	5,000	0	5,000	6,881.70	601.26	-3,511.64	23.8%
<u>S5373529 6249 EQUIPMENT REPAIR</u>	2,000	0	2,000	1,974.84	.00	25.16	98.7%
<u>S5373529 6580 INSTRUCTION SUPPLIES</u>	1,800	0	1,800	1,766.20	.00	33.80	98.1%
<u>S5A04219 6380 HS-ATHLETICS GROUNDS</u>	2,500	0	2,500	2,193.58	.00	306.42	87.7%
<u>S5104230 6249 EQUIPMENT REPAIR</u>	27,000	0	27,000	19,010.00	.00	7,990.00	70.4%
<u>S5184230 6249 EQUIPMENT REPAIR</u>	500	0	5,000	1,175.00	.00	4,825.00	3.5%
<u>S5224230 6249 EQUIPMENT REPAIR</u>	6,500	0	6,500	.00	.00	500.00	.0%
<u>S5224230 6249 EQUIPMENT REPAIR</u>	1,800	0	1,800	5,683.26	.00	816.74	87.4%
<u>S5234230 6249 EQUIPMENT REPAIR</u>	144,140	-140,000	4,140	1,355.55	.00	444.45	75.3%
<u>S5409100 6320 SPED MASS TUITIONS</u>	705,150	-211,477	493,673	426,547.89	57,440.51	2,899.00	30.0%
<u>S5409300 6320 TUITIONS</u>	252,333	-18,571	233,762	267,795.69	.00	-34,033.29	114.6%
TOTAL EXPENSES	1,589,761	-362,047	1,227,714	1,159,057.57	82,214.51	-13,558.29	101.1%
TOTAL HIGH SCHOOL	6,520,373	-358,547	6,161,826	6,085,895.48	82,214.51	-6,284.20	100.1%
7 MS-HS BUILDING OPERATIONS							
1 PERSONNEL SERVICES							
<u>S7604110 6113 SUPPORT SALARIES</u>	235,004	0	235,004	243,715.68	.00	-8,711.68	103.7%
<u>S7604110 6132 SUPPORT OT</u>	20,000	0	20,000	24,413.36	.00	-4,413.36	122.1%
TOTAL PERSONNEL SERVICES	255,004	0	255,004	268,129.04	.00	-13,125.04	105.1%
2 EXPENSES							
<u>S7604119 6439 OPS & MAINT SUPPLIES</u>	45,100	0	45,100	38,023.71	175.87	6,900.42	84.7%

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S7604120 6214 GAS HEAT	126,500	12,937	139,437	125,277.52	510.07	13,649.41	90.2%
S7604130 6211 ELECTRICITY	46,000	50,000	96,000	78,887.39	135.75	16,976.86	82.3%
S7604130 6231 WATER & SEWER	18,000	0	18,000	16,444.13	1,388.52	167.35	99.1%
S7604130 6341 TELEPHONE	10,000	0	10,000	14,380.57	464.34	-4,844.91	148.4%
S7604219 6380 HS/MS-GROUNDS MAINT	30,000	0	30,000	14,294.00	345.63	15,360.37	48.8%
S7604220 6380 PURCHASED SERVICES	183,164	-17,005	166,159	231,952.89	3,317.50	-69,111.39	141.6%
S7604225 6380 PURCHASED SERVICES	30,000	0	30,000	17,484.64	5,383.00	7,132.36	76.2%
S7604230 6249 EQUIPMENT REPAIR	20,500	0	20,500	.00	.00	20,500.00	.0%
TOTAL EXPENSES	509,264	45,932	555,196	536,744.85	11,720.68	6,730.47	98.8%
TOTAL MS-HS BUILDING OPERATIONS	764,268	45,932	810,200	804,873.89	11,720.68	-6,394.57	100.8%
8 EARLY CHILD CENTER							
1 PERSONNEL SERVICES							
S9436200 6111 PROFESSIONAL SALARIE	16,690	0	16,690	13,808.86	.00	2,881.14	82.7%
S9436200 6112 SECRETARIES SALARY	8,858	0	8,858	8,246.03	.00	611.97	93.1%
S9436200 6114 TEACHER ASSISTANT SA	15,970	0	15,970	17,712.72	.00	-1,742.72	110.9%
TOTAL PERSONNEL SERVICES	41,518	0	41,518	39,767.61	.00	1,750.39	95.8%
2 EXPENSES							
S9436201 6211 ELECTRICITY	1,000	0	1,000	.00	.00	1,000.00	.0%
S9436201 6272 SITE RENTAL	4,434	0	4,434	3,656.00	.00	778.00	82.5%
S9436201 6380 PURCHASED SERVICES	1,306	0	1,306	300.00	.00	1,006.00	23.0%
S9436201 6580 INSTRUCTION SUPPLIES	1,742	0	1,742	404.71	.00	1,337.29	23.2%
TOTAL EXPENSES	8,482	0	8,482	4,360.71	.00	4,121.29	51.4%
TOTAL EARLY CHILD CENTER	50,000	0	50,000	44,128.32	.00	5,871.68	88.3%
9 CENTRAL OFFICE & DISTRICTWIDE							
1 PERSONNEL SERVICES							
S9501110 6112 SECRETARIES SALARY	6,100	0	6,100	5,984.00	.00	116.00	98.1%

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Town of Ipswich
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	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S9501119 6380 PURCHASED SERVICES	1,200	0	1,200	1,715.01	.00	-515.01	142.98*
S9511219 6308 PROFESSIONAL EDUCATI	3,500	0	3,500	550.00	.00	2,950.00	15.7%
S9511219 6380 PURCHASED SERVICES	10,000	0	10,000	33,232.81	5,740.39	-28,973.20	389.78*
S9511219 6422 OFFICE SUPPLIES	2,000	0	2,000	7,991.92	4,019.84	-10,011.76	600.68*
S9291230 6308 PROF EDUCATION SERVI	0	0	0	742.57	.00	-742.57	100.08*
S9291230 6422 OFFICE SUPPLIES	0	0	0	639.71	.00	-639.71	100.08*
S9291230 6516 TEACHING MATERIALS	0	0	0	7.56	728.00	-735.56	100.08*
S9531419 6249 EQUIPMENT REPAIR	500	0	500	.00	.00	500.00	.08
S9531419 6271 RENT EQUIPMENT/FURNI	1,560	0	1,560	.00	.00	1,560.00	.08
S9531419 6308 PROFESSIONAL EDUCATI	2,600	0	2,600	5,580.21	1,350.00	-4,330.21	266.58*
S9531419 6316 PURCHASED SERVICES	437,442	-337,442	100,000	81,739.25	17,834.05	-1,555.21	101.8%
S9531419 6422 OFFICE SUPPLIES	4,000	0	4,000	3,138.19	1,105.70	-1,243.89	106.88*
S9401430 6301 LEGAL SERVICES	40,000	0	40,000	28,848.21	.00	11,151.79	72.1%
S9531430 6302 NEGOTIATIONS	30,000	0	30,000	42,913.15	526.20	-13,439.35	144.88*
S9531430 6302 NEGOTIATIONS	10,000	0	10,000	569.75	.00	9,430.25	5.7%
S9402119 6422 OFFICE SUPPLIES	100	0	100	2,560.59	.00	48,154.41	5.0%
S9102359 6380 PROFESSIONAL EDUCATI	72,800	0	72,800	57,302.28	4,089.09	11,408.63	84.3%
S9282357 6380 PURCHASED SERVICES	0	6,200	6,200	2,968.91	.00	-2,968.91	100.08*
S9282357 6380 PURCHASED SERVICES	0	0	0	809.84	.00	5,390.16	13.1%
S9402357 6308 PROFESSIONAL DEVELOP	20,000	0	20,000	388.00	.00	19,612.00	1.9%
S9282430 6580 OTHER SUPPLIES	10,700	0	10,700	13,612.80	.00	-2,912.80	127.28*
S9402430 6580 INSTRUCTION SUPPLIES	0	0	0	915.00	.00	-915.00	100.08*
S9282440 6380 PURCHASED SERVICES	29,997	0	29,997	32,469.75	.00	-2,472.75	108.28*
S9402440 6380 PURCHASED SERVICES	18,715	0	18,715	10,445.80	.00	8,269.20	55.88*
S9402455 6871 SOFTWARE	0	0	0	37.32	.00	-37.32	100.08*
S9402770 6422 OFFICE SUPPLIES	0	0	0	460.00	.00	-460.00	100.08*
S9402770 6511 TEST MATERIALS	550	0	550	.00	.00	550.00	.08
S9323209 6380 DW-HEALTH-PURCHASED	5,000	0	5,000	7,046.22	536.00	-2,582.32	151.8%
S9403309 6243 VEHICLE REPAIR	750	0	750	12,582.83	.00	-7,750.00	100.08*
S9403309 6333 SCHOOL BUS TRANSPORT	18,767	-80,000	18,767	184,555.50	.00	-24,179.50	67.08
S9403309 6411 GASOLINE	240,376	0	160,376	184,555.50	434.00	8,773.12	48.8%
S9403309 6499 VEHICLE SUPPLIES	2,000	0	2,000	7,292.88	.00	4,969.92	25.8%
S9653309 6243 VEHICLE REPAIR	2,000	0	2,000	503.08	.00	4,692.13	56.1%
S9653309 6333 SCHOOL BUS TRANSPORT	10,700	0	10,700	370,654.00	.00	-100.00	100.08*
S9653309 6411 GASOLINE	370,554	0	370,554	2,140.64	434.00	8,425.36	23.4%
S9653309 6499 VEHICLE SUPPLIES	11,000	0	11,000	337.91	.00	662.09	33.8%
S9545209 6750 INSURANCE	113,325	-19,000	94,325	94,344.82	.00	-2,550.00	100.08*
S9625450 6916 CTRL SHORT TERM DEBT	0	0	0	290	.00	-2,550.00	100.08*
S9627200 6930 DEBT ISSU EXPENSE	110,000	-109,710	290	.00	.00	290.00	100.08*
S9628100 6910 LONG TERM DEBT PRINC	2,322,000	70,000	2,392,000	2,392,000.00	.00	.00	100.08



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	ORIGINAL APPROP	TRANSFERS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S9628200 6915 LONG TERM DEBT INTER	453,608	24,710	478,318	478,318.24	.00	-.24	100.0%*
S9109999 6955 TRANSFER TO TRUST FU	0	786,442	786,442	786,442.00	.00	.00	100.0%
TOTAL EXPENSES	4,425,559	341,200	4,766,759	4,681,556.55	36,797.27	48,405.18	99.0%
3 CAPITAL							
S9282451 6816 CTRL IT CAP TECH COM	209,303	40,000	249,303	237,028.34	1,500.00	10,774.66	95.7%
TOTAL CAPITAL	209,303	40,000	249,303	237,028.34	1,500.00	10,774.66	95.7%
TOTAL CENTRAL OFFICE & DISTRICTWIDE	10,762,751	348,217	11,110,968	11,022,323.49	38,339.47	50,305.41	99.5%
TOTAL GENERAL FUND	30,438,031	184,129	30,622,160	30,332,882.26	289,277.74	.00	100.0%
TOTAL EXPENSES	30,438,031	184,129	30,622,160	30,332,882.26	289,277.74	.00	
GRAND TOTAL	30,438,031	184,129	30,622,160	30,332,882.26	289,277.74	.00	100.0%

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	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
100 GENERAL FUND						
50 PERSONAL PROP TAXES						
1110 411010 PERSONAL PROPERTY-2010	0	0	0	-12,087.52	12,087.52	100.0%
1110 411011 PERSONAL PROPERTY-2011	0	0	0	-12,217.88	12,217.88	100.0%
1110 411012 PERSONAL PROPERTY-2012	0	0	0	-10,742.80	10,742.80	100.0%
1110 411015 PERSONAL PROPERTY-2015	0	0	0	496.42	-496.42	100.0%
1110 411016 PERSONAL PROPERTY-2016	0	0	0	1,163.33	-1,163.33	100.0%
1110 411017 PERSONAL PROPERTY-2017	0	435,663	435,663	431,308.46	4,354.76	99.0%
TOTAL PERSONAL PROP TAXES	0	435,663	435,663	397,920.01	37,743.21	91.3%
51 REAL ESTATE TAXES						
1110 412015 REAL ESTATE TAX-2015	0	0	0	1,664.90	-1,664.90	100.0%
1110 412016 REAL ESTATE TAX-2016	0	0	0	282,380.19	-282,380.19	100.0%
1110 412017 REAL ESTATE TAX-2017	0	38,257,004	38,257,004	37,758,239.37	498,764.29	98.7%
TOTAL REAL ESTATE TAXES	0	38,257,004	38,257,004	38,042,284.46	214,719.20	99.4%
52 M/V EXCISE TAX						
1110 415000 MX-2000	0	0	0	28.75	-28.75	100.0%
1110 415009 MX-2009	0	0	0	32.06	-32.06	100.0%
1110 415008 MX-2008	0	0	0	56.50	-56.50	100.0%
1110 415009 MX-2009	0	0	0	52.50	-52.50	100.0%
1110 415010 MX-2010	0	0	0	18.75	-18.75	100.0%
1110 415011 MX-2011	0	0	0	25.00	-25.00	100.0%
1110 415012 MX-2012	0	0	0	672.29	-672.29	100.0%
1110 415013 MX-2013	0	0	0	595.83	-595.83	100.0%
1110 415014 MX-2014	0	0	0	1,562.21	-1,562.21	100.0%
1110 415015 MX-2015	0	0	0	9,473.48	-9,473.48	100.0%
1110 415016 MX-2016	0	0	0	253,111.65	-253,111.65	100.0%
1110 415017 MX-2017	0	1,900,000	1,900,000	1,891,287.96	8,712.04	99.5%
1110 415099 MX-PRIOR	0	0	0	261.27	-261.27	100.0%

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	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL M/V EXCISE TAX	0	1,900,000	1,900,000	2,157,577.50	-257,577.50	113.6%
53 OTHER EXCISE TAX						
1110 416008 BOAT EXCISE TAX-2008	0	0	0	15.00	-15.00	100.0%*
1110 416013 BOAT EXCISE TAX-2013	0	0	0	-12.50	12.50	100.0%
1110 416014 BOAT EXCISE TAX-2014	0	0	0	-7.50	7.50	100.0%*
1110 416015 BOAT EXCISE TAX-2015	0	0	0	135.00	-135.00	100.0%*
1110 416016 BOAT EXCISE TAX-2016	0	0	0	-3.00	3.00	100.0%
1110 416017 BOAT EXCISE TAX-2017	0	15,000	15,000	15,623.60	-623.60	104.2%*
1110 416200 ADDITIONAL MEALS TAX	0	190,000	190,000	231,034.37	-41,034.37	121.6%*
TOTAL OTHER EXCISE TAX	0	205,000	205,000	246,799.97	-41,799.97	120.4%
55 PENALTY & INT ON TAX						
1110 41701 INTEREST-PROPERTY TAX	0	150,000	150,000	80,241.30	69,758.70	53.5%*
1110 41703 INTEREST-MOTOR VEHICLE	0	0	0	10,162.13	-10,162.13	100.0%*
1110 41704 INTEREST-BOAT EXCISE	0	0	0	217.99	-217.99	100.0%*
1110 41705 INTEREST-SPEC ASSESSMEN	0	0	0	8.94	-8.94	100.0%*
1110 41706 INTEREST-TAX LIENS	0	0	0	25,077.92	-25,077.92	100.0%*
1110 41707 DEMAND FEES	0	0	0	40,780.96	-40,780.96	100.0%*
1110 41708 WARRANT FEE	0	0	0	5,752.82	-5,752.82	100.0%*
1110 41709 REDEMPTION FEE-TAX LIEN	0	0	0	190.00	-190.00	100.0%*
1110 41710 TAX FORECLOSURE FEE	0	0	0	9,720.00	-9,720.00	100.0%*
TOTAL PENALTY & INT ON TAX	0	150,000	150,000	172,152.06	-22,152.06	114.8%
56 PAY'T IN LIEU OF TAX						
1110 41801 PYMT IN LIEU-HOUSING AU	0	0	0	2,653.14	-2,653.14	100.0%*
1110 41802 PYMT IN LIEU-TRUSTEES	0	145,000	145,000	157,211.82	-12,211.82	108.4%*
1110 41804 PYMT IN LIEU-PARKER RIV	0	0	0	18,837.00	-18,837.00	100.0%*
TOTAL PAY'T IN LIEU OF TAX	0	145,000	145,000	178,701.96	-33,701.96	123.2%
57 CHARGES FOR SERVICE						
1110 42703 LIEN CERTIFICATES	0	30,000	30,000	14,750.00	15,250.00	49.2%*

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	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
1137 42702 PHOTOCOPIES	0	0	0	15.90	-15.90	100.08*
1138 42702 PHOTOCOPIES	0	0	0	178.63	-178.63	100.08*
1161 42704 SALE OF BOOKS	0	0	0	8,977.15	-8,977.15	100.08*
1171 42702 PHOTOCOPIES	0	0	0	780.00	-780.00	100.08*
1174 42702 PHOTOCOPIES	0	0	0	84.95	-84.95	100.08*
1210 42702 PHOTOCOPIES	0	0	0	9.90	-9.90	100.08*
1251 42702 PHOTOCOPIES	0	0	0	1,519.50	-1,519.50	100.08*
1251 42702 PHOTOCOPIES	0	0	0	224.90	-224.90	100.08*
1512 42702 PHOTOCOPIES	0	0	0	163.00	-163.00	100.08*
1610 42709 LOST BOOKS RECEIPTS	0	0	0	809.84	-809.84	100.08*
TOTAL CHARGES FOR SERVICE	0	30,000	30,000	27,513.77	2,486.23	91.7%

60 FEES

1110 43202 BETTERMENT DISCHARGE	0	0	0	20.00	-20.00	100.08*
1110 43203 BAD CHECK FEE	0	0	0	150.00	-150.00	100.08*
1122 43249 CATV FRANCHISE FEE	0	0	0	2,698.50	-2,698.50	100.08*
1138 43266 PASSPORT FEES	0	0	0	4,700.00	-4,700.00	100.08*
1161 43204 MISCELLANEOUS FEES	0	0	0	1,065.00	-1,065.00	100.08*
1161 43213 RECORD FILING FEE	0	0	0	2,205.00	-2,205.00	100.08*
1171 43242 SPECIAL PERMIT FEE	0	0	0	6,050.00	-6,050.00	100.08*
1171 43243 SITE PLAN REVIEW FEE	0	0	0	600.00	-600.00	100.08*
1171 43245 FORM A FEE	0	0	0	800.00	-800.00	100.08*
1171 43262 APCD APPLICATION FEES	0	0	0	75.00	-75.00	100.08*
1173 43205 CONSERVATION FEES	0	95,000	95,000	22,917.50	72,082.50	24.1%
1174 43231 ZBA FILING FEE	0	0	0	8,800.00	-8,800.00	100.08*
1210 43216 POLICE DETAIL ADMIN	0	0	0	13,953.94	-13,953.94	100.08*
1220 43217 FIRE DETAIL ADMIN	0	0	0	1,256.56	-1,256.56	100.08*
1232 43215 ANIMAL PICK-UP FEE	0	0	0	65.00	-65.00	100.08*
1256 43262 WEIGHSTOM FEES	0	0	0	200.00	-200.00	100.08*
1431 42710 RECYCLABLES REBATE	0	0	0	3,900.00	-3,900.00	100.08*
1431 42712 RECYCLABLES REBATE	0	0	0	20,050.00	-20,050.00	100.08*
1432 42711 RECYCLABLES REBATE	0	0	0	565.00	-565.00	100.08*
1491 43251 USER FEES	0	0	0	780.41	-780.41	100.08*
1512 43261 PERC TEST FEE	0	0	0	1,160.00	-1,160.00	100.08*
TOTAL FEES	0	95,000	95,000	102,875.91	-7,875.91	108.3%

61 RENTALS

1110 43602 VETERAN'S OFFICE RENTAL

-15,060.00 100.08*

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	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
<u>1110 43605 TOWN HALL RENTAL</u>	0	20,000	20,000	11,891.40	8,108.60	59.5%
TOTAL RENTALS	0	20,000	20,000	26,951.40	-6,951.40	134.8%
62 DEPARTMNTL-CEMETERY						
<u>1491 43264 FOUNDATION FEE</u>	0	0	0	9,053.12	-9,053.12	100.0%
<u>1491 43705 TENT RENTALS</u>	0	0	0	2,400.00	-2,400.00	100.0%
<u>1491 43706 CREMATIONS</u>	0	0	0	21,075.00	-21,075.00	100.0%
<u>1491 43707 GRAVE OPENINGS</u>	0	55,000	55,000	41,750.00	13,250.00	75.9%
TOTAL DEPARTMNTL-CEMETERY	0	55,000	55,000	74,278.12	-19,278.12	135.1%
63 DEPARTMNTL-RECREATIO						
<u>1138 43704 BEACH STICKERS</u>	0	120,000	120,000	132,250.00	-12,250.00	110.2%
TOTAL DEPARTMNTL-RECREATIO	0	120,000	120,000	132,250.00	-12,250.00	110.2%
65 LICENSES & PERMITS						
<u>1161 44101 LIQUOR-ALL ALCOHOLIC</u>	0	0	0	39,080.00	-39,080.00	100.0%
<u>1161 44102 LIQUOR-BEER & WINE</u>	0	0	0	7,400.00	-7,400.00	100.0%
<u>1161 44103 LIQUOR-1-DAY (AA)</u>	0	0	0	600.00	-600.00	100.0%
<u>1161 44104 LIQUOR-1-DAY (B&W)</u>	0	0	0	2,640.00	-2,640.00	100.0%
<u>1161 44105 MICHIGAN PERSONS</u>	0	0	0	2,900.00	-2,900.00	100.0%
<u>1161 44202 SHELLEISH LICENSE</u>	0	0	0	71,180.00	-71,180.00	100.0%
<u>1161 44204 SUNDAY/LIVE ENTERTAINME</u>	0	0	0	4,120.00	-4,120.00	100.0%
<u>1161 44205 COMMON VICTUALER LICENSE</u>	0	0	0	5,400.00	-5,400.00	100.0%
<u>1161 44206 AUCTIONERS LICENSE</u>	0	0	0	1,000.00	-1,000.00	100.0%
<u>1161 44207 RAFFLE LICENSE</u>	0	0	0	1,175.00	-1,175.00	100.0%
<u>1161 44208 FLAMMABLE LICENSE</u>	0	0	0	1,200.00	-1,200.00	100.0%
<u>1161 44209 AUTO/AMUSEMENT LICENSE</u>	0	0	0	1,050.00	-1,050.00	100.0%
<u>1161 44210 LIVE ENTERTAINMENT LICE</u>	0	0	0	2,330.00	-2,330.00	100.0%
<u>1161 44211 AUTO CLS I,T,I LICENSE</u>	0	0	0	1,100.00	-1,100.00	100.0%
<u>1161 44215 ANTIQUE LICENSE</u>	0	0	0	180.00	-180.00	100.0%
<u>1161 44217 DOG LICENSES</u>	0	0	0	37,286.00	-37,286.00	100.0%

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	ORIGINAL ESTIM REV	ESTIM REV ADJUSTIS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
1210 44238 HAMKER/PEDDLER LICENSE	0	0	0	115.00	-115.00	100.0%
1210 44242 LICENSE TO CARRY	0	0	0	4,850.00	-4,850.00	100.0%
1220 44510 BURNER PERMIT	0	0	0	1,910.00	-1,910.00	100.0%
1220 44512 SMOKE DETECTOR INSPECTI	0	0	0	11,325.00	-11,325.00	100.0%
1220 44513 FIRE PERMITS & OTHER	0	0	0	9,775.00	-9,775.00	100.0%
1220 44514 FIRE-OTHER	0	0	0	1,145.00	-1,145.00	100.0%
1292 44219 CHICKEN PERMIT	0	0	0	50.00	-50.00	100.0%
1251 44530 NEW CONSTRUCTION	0	682,500	682,500	195,832.35	486,667.65	28.7%
1251 44531 ALTERATION PERMIT	0	0	0	282,035.82	-282,035.82	100.0%
1251 44532 DEMOLITION PERMIT	0	0	0	1,540.00	-1,540.00	100.0%
1251 44533 CERTIFICATE OF INSPECTI	0	0	0	10,250.00	-10,250.00	100.0%
1251 44534 OCCUPANCY PERMIT	0	0	0	2,095.00	-2,095.00	100.0%
1251 44535 PLUMBING & GAS INSPECTI	0	0	0	36,633.78	-36,633.78	100.0%
1251 44536 FIRING PERMITS	0	0	0	59,225.20	-59,225.20	100.0%
1424 44537 TRENCH PERMIT	0	0	0	1,750.00	-1,750.00	100.0%
1424 44538 STORMWATER PERMIT	0	0	0	1,400.00	-1,400.00	100.0%
1431 44229 TRASH OVERFLOW PERMIT	0	0	0	53,600.00	-53,600.00	100.0%
1432 44230 DISPOSAL PERMIT	0	0	0	2,400.00	-2,400.00	100.0%
1512 44231 SEPTAGE HAULER	0	0	0	26,450.00	-26,450.00	100.0%
1512 44234 INSTALLERS LICENSE	0	0	0	3,300.00	-3,300.00	100.0%
1512 44235 OTHER HEALTH LICENSE	0	0	0	4,150.00	-4,150.00	100.0%
1512 44537 TRENCH PERMITS	0	0	0	4,820.00	-4,820.00	100.0%
TOTAL LICENSES & PERMITS	0	682,500	682,500	2,950.00	-2,950.00	100.0%
				901,403.15	-218,903.15	132.1%

67 FINES & FORFEITS

1110 41711 REGISTRY FEE	0	0	0	10,160.00	-10,160.00	100.0%
1160 41703 RESERVATION	0	0	0	3,952.50	-3,952.50	100.0%
1210 41704 COURT FINES	0	47,000	47,000	11,208.50	-11,208.50	100.0%
1210 41705 PARKING FINES	0	0	0	11,385.00	-11,385.00	100.0%
1210 41707 RESTITUTION	0	0	0	190.00	-190.00	100.0%
1610 41706 FINES	0	0	0	4,579.69	-4,579.69	100.0%
TOTAL FINES & FORFEITS	0	47,000	47,000	50,560.69	-3,560.69	107.6%

68 INVESTMENT INCOME

1138 48210 INVESTMENT INCOME	0	30,000	30,000	63,313.32	-33,313.32	211.0%
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Town of Ipswich
YTD REVENUE

6/30/2017

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FOR 2017 13

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL INVESTMENT INCOME	0	30,000	30,000	63,313.32	-33,313.32	211.0%
69 MISC-NON-RECURRING						
1110 45801 FEDERAL GRANT	0	0	0	62,106.53	-62,106.53	100.0%*
1110 48401 GENERAL FUND-MISC REVEN	0	10,000	10,000	36,709.14	-26,709.14	367.1%*
1110 48501 VOC OUT OF DISTRICT TRA	0	0	0	2,074.00	-2,074.00	100.0%*
1610 48403 OTHER MISCELLANEOUS	0	0	0	1,627.00	-1,627.00	100.0%*
TOTAL MISC-NON-RECURRING	0	10,000	10,000	102,516.67	-92,516.67	1025.2%
70 MISC-RECURRING						
1300 46803 MEDICAID REIMBURSE	0	125,000	125,000	191,358.30	-66,358.30	153.1%*
TOTAL MISC-RECURRING	0	125,000	125,000	191,358.30	-66,358.30	153.1%
71 CHERRY SHEET						
1110 46101 C/S STATE-OWNED LAND	0	365,467	365,467	365,467.00	.00	100.0%*
1110 46103 C/S ELDERLY EXEMPTION	0	67,129	67,129	92,834.00	-25,705.00	138.3%*
1110 46609 C/S GENERAL GOVT AID	0	1,543,414	1,543,414	1,543,414.00	.00	100.0%*
1300 46202 C/S CHAPTER 70	0	3,178,710	3,178,710	3,178,710.00	.00	100.0%*
1300 46204 C/S SCHOOL CONSTRUCTION	0	1,389,800	1,389,800	1,389,800.00	.00	100.0%*
1343 46602 C/S VETERANS BENEFITS	0	225,286	225,286	233,722.92	-8,436.92	103.7%*
TOTAL CHERRY SHEET	0	6,769,806	6,769,806	6,803,947.92	-34,141.92	100.5%
72 TAX LIENS REDEEMED						
1110 4135 TAX LIENS REDEEMED	0	0	0	150,836.88	-150,836.88	100.0%*
TOTAL TAX LIENS REDEEMED	0	0	0	150,836.88	-150,836.88	100.0%
73 PAY'T IN LIEU-ELECT						
1110 41803 PYMT IN LIEU-ELD	0	325,000	325,000	327,959.06	-2,959.06	100.9%*

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Town of Ipswich
YTD REVENUE

6/30/2017

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FOR 2017 13

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL PAY'T IN LIEU-ELECT	0	325,000	325,000	327,959.06	-2,959.06	100.9%
76 TRANSFERS						
1910 49520 TRANSFER FROM SPECIAL R						
TOTAL TRANSFERS	0	0	0	104,769.00	-104,769.00	100.0%*
TOTAL GENERAL FUND	0	0	0	104,769.00	-104,769.00	100.0%
TOTAL REVENUES	0	49,401,973	49,401,973	50,255,970.15	-853,997.27	101.7%
GRAND TOTAL	0	49,401,973	49,401,973	50,255,970.15	-853,997.27	101.7%

** END OF REPORT - Generated by Stephanie Frontiera **

TOWN IPSWICH
CAPITAL PROJECTS FUNDS ACTIVITY SCHEDULE

11/29/2017

6/30/17
(DR)/CR

Account	Fund Balance 7/1/2016	Revenue Federal/State	Bonds	Other	Transfer In	Expenditures	Transfer out	Fund Balance 6/30/2017
F100 Loader #16 ATM 5/14	34,605.00				34,605.00	34,605.00		34,605.00
F101 Dump Truck #16 ATM 5/14	36,556.00				36,566.72	36,566.72	-	36,556.28
F106 HVAC Study & Design #16 ATM 5/14	20,000.00							20,000.00
F108 Library Painting #17 ATM 5/14	14,020.00							14,020.00
F110 Doyon Painting #17 ATM 5/14	8,450.00					5,900.00	2,550.00	-
F112 Proj Reserve #16 ATM 5/14	3,439.47						3,439.47	-
F113 Winthrop Sch Feasibility	(222,270.60)							(456,788.71)
F114 Comp Equip #13 ATM 5/15	61.22		292,352.00	3,560.04	-	530,450.15		2
F115 Network Equip #13 ATM 5/15	74.76				-	61.22		0.00
F116 Proj Reserve #13 ATM 5/15	2,000.00				-	74.76		0.00
F121 HVAC Sys #13 ATM 5/15	56,300.00				-	-	2,000.00	-
F125 Library Carpet #13 ATM 5/15	2,667.78				-	36,100.00		22,200.00
F126 PW46 Dump Truck #13 ATM 5/15	35,108.00				-	35,107.47	2,667.78	-
F128 Shellfish Truck #13 ATM 5/15	1.19				-	1.19		35,108.53
F130 Wayfinding Signs #13 ATM 5/15	69,600.00				-	38,084.40		(0.00)
F131 Ch 90 #7 ATM 5/15	-	259,334.76			22,850.00	444,066.00		54,365.60
F132 C/T Mini Excavator STM	1,378.90					1,376.90		(184,731.24)
F133 C/T 10'x10'x10' Repair	13,000.00					1,376.90		1,376.90
F134 C/T 10'x10'x10' Repair	15,000.00					994.80		-
F136 C/T Winthrop Paving Syste#11	17,000.00					1,836.00		-
F138 C/T Doyon Paving Syste#11	17,000.00					804.00		-
F137 C/T NSHS Chiller #11	150,000.00					154,639.25		35,360.75
F138 C/T Town H Carpet #11	40,000.00				40,000.00	34,715.00		5,285.00
F139 C/T Library Ex Slats#11	36,000.00					36,000.00		-
F140 C/T Library Ex Slats#11	20,000.00					9,307.00	10,693.00	-
F141 C/T Police Carpet #11	15,000.00					14,605.00	395.00	-
F142 C/T Cntl Fire Generat#11	48,000.00					31,990.00		-
F143 C/T Install Wash Bay#11	105,000.00							16,010.00
F144 C/T overhead Doors Phs1	24,000.00				20,000.00	17,750.00	6,250.00	105,000.00
F145 C/T PW-45 F650 Dump #11	29,500.00				29,270.00	29,269.85		20,000.00
F146 C/T Fire Inspect Vehicle#11	50,000.00					50,000.00		29,500.15
F147 C/T Replace firelms #11	20,000.00							-
F148 C/T radio Antennae#11	15,000.00					4,080.00		20,000.00
F149 C/T security camera sys	15,000.00				12,000.00	13,955.00		10,920.00
F150 C/T animal control vehicle	25,000.00				5,439.47	13,955.00		13,005.00
F151 C/T Work boat #11	25,000.00					25,000.00		-
F152 C/T Work boat engine#11	15,000.00					14,981.11	18.89	-
F153 C/T safety boat an#11	12,000.00					11,950.00	50.00	(0.00)
F154 C/T replace pick up truck	35,000.00					34,968.00	32.00	-
F155 C/T paint HS P20F2 A#11	35,000.00			408,947.20		957,334.27		35,000.00
F156 C/T school turf at 5	549,700.00					242,150.48		1,312.93
F157 C/T Ch 90#8	-				10,000.00			(242,150.48)
F158 C/T Student Project								10,000.00
F159 C/T O/S Pony Express				13,454.19		2,169,688.65		(2,156,234.46)
F160 C/T Project Reserve 5/17					5,000.00			5,000.00
F161 C/T Computer Equip 5/17					33,767.00			33,767.00
F162 C/T School IT 5/17					100,000.00			100,000.00
F163 C/T Payne Build Repair 5/17					25,000.00			25,000.00
F164 C/T Doyon Carpet Replace 5/17					20,000.00			20,000.00
F165 C/T HS/MS Phone Replace 5/17					35,914.00			35,914.00
F166 C/T Fire Service 5/17					37,000.00			37,000.00
F167 C/T HVAC Unit 5/17					8,000.00			8,000.00
F168 C/T TH HVAC Unit 5/17					30,000.00			30,000.00
F169 C/T Lib HVAC Unit 5/17					35,000.00			35,000.00
F170 C/T Lib HVAC 5/17					42,000.00			42,000.00
F171 C/T Police office reorg 5/17					65,000.00			65,000.00
F172 C/T Linebrook Fire Generator 5/17					10,000.00			10,000.00
F173 C/T C Fire Bay door 5/17					30,000.00			30,000.00
F174 C/T Pony Express Roof 5/17					35,000.00			35,000.00

TOWN IPSWICH
CAPITAL PROJECTS FUNDS ACTIVITY SCHEDULE
6/30/17
(DRY/CR)

11/28/2017

		Fund Balance	Revenue			Fund Balance
F175	C/T Bucket Truck 5/17			43,500.00		43,500.00
F176	C/T Pony Express Mower 5/17			20,000.00	17,310.00	2,690.00
F177	C/T Cemetery Pickup Truck 5/17			30,000.00	28,266.00	1,734.00
F178	C/T Replace Pumper 5/17			44,240.00		44,240.00
F179	C/T Replace Pumper #2 5/17					-
F180	C/T plate reader #7 5/17			15,000.00		15,000.00
F181	C/T Em Mobile command #7 5/17			35,094.00		35,094.00
F182	C/T COA Van #7 5/17			67,000.00		67,000.00
F183	C/T 2 new docks 5/17			10,000.00		10,000.00
F184	C/T Patrol Boatcollar			15,000.00		15,000.00
F185	C/T HS Paint 5/17			30,000.00		30,000.00
F186	C/T Classroom Tech			29,000.00		29,000.00
F187	C/T 18 Ctp 90 5/17					
F19	N Main Streetscape 4/01	524.82				524.82
F22	FY99 Town Wharf	1,908.50				1,908.50
F32	N Main St Drainage 4/02	2,943.41				2,943.41
F35	Riverwalk #24 4/03	5,234.27				4,909.27
F58	Pavement MGMT Art 14 5/10				325.00	
F59	North Green #23 5/11	850.00				850.00
F61	O/S Bond #19 ATM 5/11	-				-
F62	Ch 90 #19 5/12	(0.00)				(0.00)
F7	Bridges 4/96	13,351.79			13,350.00	1.79
F70	MS/HS Flooring Rep #8 5/13	(0.00)				(0.00)
F75	Linebrook Fire #8 5/13			-		-
F80	Fire Pumper #8 5/13	229,000.00			24,664.00	204,336.00
F81	Fire Suba Repl #8 5/13	95,000.00		30,000.00		125,000.00
F83	Stealth Camers #8 5/13					-
F84	Passenger Van #8 5/13	-				-
F86	Ch 90 #4 ATM 5/13	0.12			0.12	0.00
F87	Linebrook Rd #9 ATM 5/13	182,894.94		9,774.71	811,442.94	(618,673.29)
F88	Ch 90 #7 ATM 5/14				206,973.22	(16,246.34)
G1	WW Force Main	126.92				126.92
G10	WW Plant Upgrade #20 5/11	59,748.09				59,748.09
G2	Neck Sewer Study 4/01	1,438.00				1,438.00
G4	Lrd Swap/Sew EX 4/99	1,836.17				1,836.17
G6	WW Proj Bond #17 4/05	33,010.41				75.00
G9	WW Plant Upgrade #20 5/10	-			32,935.41	-
H10	Water Bond #12 5/09	202,163.37				60,937.35
H12	Wtr Plant/Sys Upgrd #10 5/13	45,257.26		1,745.48	200,291.48	(46,963.17)
H13	W Main Linebrook #9 ATM 10/13	643,795.66			93,965.91	0.00
H14	Bair & Linebrk Main #21 5/14	44,178.17			584,730.19	40,008.46
H2	Bull Brook 4/98	877.77			4,169.71	877.77
H4	GIS Bond	1,880.28				1,880.28
H8	Water Bonds #14 4/04	-				-
	Total	2,956,321.67	450,061.64	292,352.00	437,501.62	143,670.61
BANS						(1,816,813.92)
1-F159	2,377,000					
2-F113	512,757					
8-H12-	250,000					
7-F87-	1,400,000					

Account	Retained Earnings 6/30/2016	Adjustments	Revenue Federal/State	TOWN OF IPSWICH ENTERPRISE FUNDS FISCAL YEAR 2017			Retained Earnings 6/30/2017
				Other	Transfer In	Expenditures	Transfer Out
Fund 600-Sewer - Chap 83 Sec 3	1,205,869.89			2,337,550.65		2,163,320.33	1,380,100.21
Fund 610 - Water Chap 41 Sec 69B	1,212,525.15			3,262,157.30		3,132,015.05	1,342,667.40
Fund 630 Electric	5,855,319.95			15,456,185.42		15,441,137.71	5,870,367.66
	8,324,920.99	-		21,055,893.37		20,736,473.09	8,593,135.27
